



COUNTY OF SURRY, NORTH CAROLINA

INSPECTIONS PROCESS FOR MANUFACTURED HOMES

The Inspections Department will make several inspections at different phases to ensure that the project is being constructed in accordance with the NC Manufactured Home Code and Technical Trade Codes. The following contains a list of the standard inspections with a brief description of the requirements for each inspection:

1. Site/Pad Inspection – Site inspections shall be made after the building pad has been graded with proper drainage before the home is setup onsite;
2. Setup Inspection – Setup inspections shall be conducted after footings and piers have been installed, the home has been set in place, and all anchoring and bracing systems have been installed. Footings shall be left exposed for inspection before backfilling;
3. Bolt Inspection – Bolt inspections are required for double or triple wide homes, and shall be conducted after all marriage wall connections have been made (floor/end-wall/roof);
4. Trade Inspections – Trade inspections shall be conducted after electrical, plumbing, and mechanical (when installed) work has been completed;
5. Skirting and Steps Inspection – Skirting and steps inspections shall be performed after the skirting has been installed with the appropriate access openings, and the steps have been constructed and anchored in place.

The permit holder is responsible for scheduling each inspection and to provide access to and means for inspection. All inspections are performed in accordance with the 2004 NC Manufactured Homes Code and/or the manufactured home installation manual. The Inspections Department requires construction plans be onsite and available to the inspector.

Once all inspections have been approved for the manufactured home permit and associated technical trade permits, the Inspections Department will issue certificates of compliance. Once all certificates of compliance are issued, and the Environmental Health Department has issued approvals for well and septic systems, then a Certificate of Occupancy will be issued. At that time notification will be sent to the local utility company to release the power meter for the home.

If you have any questions about these procedures, please contact the Central Permitting office at 336-401-8300 and ask to speak with one of the inspectors. Also, please refer questions about the permitting processes to the Permitting Specialist staff members.