

**MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY**  
**MEETING OF NOVEMBER 21, 2019**

The Mount Airy/Surry County Airport Authority met on November 21, 2019 for an Airport Authority meeting. The meeting was held at 6:00 pm at the Surry County Historic Courthouse, 114 West Atkins Street, Dobson, North Carolina.

Authority members present for the meeting were Authority Chairman Eddie Harris, Authority Vice Chairman Larry Johnson, Authority Member Bill Goins, Authority Member Mark Marion and Authority Member Van Tucker. Authority Member Jon Cawley and Authority Member David Rowe were unable to attend (excused).

Others present for the meeting, at various times, included:

Chris Knopf, County Manager

Sandy Snow, Assistant County Manager

Nathan Walls, Assistant to the County Manager

Rhonda Nixon, Budget and Performance Director and Interim Finance Officer

George Crater, Airport Manager

Dennis Jones and John Spane, Ra-tech Aviation

Mark Hege, Renfro Pilot

Ed Woltz, Airport Authority Attorney

Tim Gruebel, Parrish and Partners

Pat Harrigan, Parrish and Partners

Sgt. Lauren Osborne, Surry County Sheriff's Office

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Authority Chairman Harris called the meeting to order and welcomed everyone.

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Authority Chairman Harris asked for approval of the July 25, 2019 meeting minutes.

Upon motion of Authority Member Tucker, seconded by Authority Member Goins, the Authority voted unanimously to approve the July 25, 2019 meeting minutes as presented.

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Authority Member Tucker said Authority Member Cawley was unable to attend.

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Authority Chairman Harris asked to appoint Nathan Walls as Airport Authority Secretary/Clerk to Airport Authority and Sandy Snow and Rhonda Nixon as Officers to the Airport Authority.

Upon motion of Authority Member Marion, seconded by Authority Member Goins, the Authority voted unanimously to approve the appointments.

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George Crater, Airport Manager, and Tim Gruebel, Parrish and Partners, provided an update on Phase I and taxiway and lighting construction projects. Mr. Crater said that office construction is upcoming on the new Pike hangar. Mr. Gruebel stated that an electrical inspection was scheduled for the new Pike hangar on November 22 and a punch list is being composed. Mr. Gruebel stated that the taxiway paving is complete and that the lights are on; light pads are being finished and the project should be complete in the next two weeks.

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Mr. Crater provided an update on the pending ALP and Phase II construction bid and award projects. He stated that the ALP project has been held up primarily because of the land swap, which has just received some approvals. Once the land swap is complete, the ALP project can get started and the layout plan will be updated. He stated that the Phase II bids have come in from Sowers Construction, Lynch and Smith Rowe. Sowers was the low bid at \$4,009,630 and is working to get the bid lower.

Upon motion of Authority Member Goins, seconded by Authority Member Johnson, the Authority voted unanimously to award the Phase II construction project contract to Sowers Construction.

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Mr. Crater presented general airport business items. He showed the Airport Authority a resolution and agreement for the NC DOT Maintenance Program, which allows the Airport to possibly receive free maintenance.

Upon motion of Authority Member Tucker, seconded by Authority Member Marion, the Authority voted unanimously to approve the resolution for the NC DOT Maintenance Program.

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Mr. Crater presented an item about a remodeling project at the Airport's 310 Holly Avenue rental property.

Upon motion of Authority Member Johnson, seconded by Authority Member Goins, the Authority voted unanimously to approve a \$3,500 remodeling project and to raise the rent from \$450 to \$500 for 310 Holly Avenue.

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Mr. Crater presented additional general airport business items to include the removal of a house at Sage Lane, the land swap's review process by NC DOT and tree removal and land clearing. The items were provided as information only.

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Ed Woltz, Airport Authority Attorney, presented revised rules and regulations for the Mount Airy/Surry County Airport Authority. Mr. Woltz discussed the revisions, to include the rule that

requires plane mechanics have insurance to perform major maintenance projects at the Airport and to list the Airport Authority as additional insured. Mr. Woltz requested that, once approved, the rules and regulations be posted on the County website.

Upon motion of Authority Member Goins, seconded by Authority Member Marion, the Authority voted unanimously to approve the revised rules and regulations for the Mount Airy/Surry County Airport Authority.

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Mr. Crater presented the draft 2020 Airport Authority meeting calendar.

Upon motion of Authority Member Johnson, seconded by Authority Member Goins, the Authority voted unanimously to approve the 2020 Airport Authority meeting calendar with the November 19, 2020 meeting date moved to November 18, 2020.

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Mr. Woltz requested, upon recommendation from the County Tax Department, to merge all the Airport's tax identification numbers into one tax identification number.

Upon motion of Authority Member Goins, seconded by Authority Member Johnson, the Authority voted unanimously to merge all the Airport's tax identification numbers into one tax identification number.

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Mr. Woltz informed the Board that Angel's summary ejection is complete.

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Upon motion of Authority Member Marion, seconded by Authority Member Johnson, the Authority voted unanimously to go into closed session for legal matters pursuant to G.S. 143-318.11 (a)(3).

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The Airport Authority came out of closed session and resumed regular business.

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Upon motion of Authority Member Goins, seconded by Authority Member Johnson, the Authority voted unanimously that the Mount Airy-Surry County Airport Authority rescind any policy that may be in effect regarding landing fees and that the Mount Airy-Surry County Airport Authority will not, nor Ra-Tech, the FBO, charge a landing fee at the Mount Airy-Surry County Airport.

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Upon motion of Authority Member Goins, seconded by Authority Member Marion, the Authority voted unanimously that Ra-tech, the FBO, at the Mount Airy-Surry County Airport refund \$200 collected from Justin Sievers for two charged landing fees at the Mount Airy-Surry County Airport by way of Airport Authority Attorney Ed Woltz.

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Upon motion of Authority Member Goins, seconded by Authority Member Tucker, the Authority voted unanimously to adjourn. The meeting ended at 7:34 pm.

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The Airport Authority's next scheduled meeting date is January 23, 2020.

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Eddie Harris  
Airport Authority Chairman

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Nathan Walls  
Airport Authority Secretary