

**MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY**  
**MEETING OF MARCH 28, 2019**

The Mount Airy/Surry County Airport Authority met on March 28, 2019 for an Airport Authority meeting. The meeting was held at 6:00 pm at the Surry County Historic Courthouse, 114 West Atkins Street, Dobson, North Carolina.

Authority members present for the meeting were Authority Chairman Eddie Harris, Authority Vice Chairman Larry Johnson, Authority Member Jon Cawley, Authority Member Bill Goins, Authority Member Mark Marion, Authority Member David Rowe, and Authority Member Van Tucker.

Others present for the meeting, at various times, included:

Chris Knopf, County Manager

Sandy Snow, Assistant County Manager

Rhonda Nixon, Budget and Performance Director

George Crater, Airport Manager

Ed Woltz, Airport Authority Attorney

Tim Gruebel, Parrish and Partners

Richard Osborne, Parrish and Partners

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Authority Chairman Eddie Harris called the meeting to order and welcomed everyone attending.

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Chairman Harris asked the Authority members for action on the minutes from previous meetings.

Upon motion of Authority Member Goins, seconded by Authority Vice Chairman Johnson, the Authority voted unanimously to approve the minutes from the January 24, 2019 and the January 30, 2019 meetings.

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Rhonda Nixon, Budget and Performance Director, presented financial updates and budget amendments for the Authority's review. Ms. Nixon presented the Capital Project Ordinance and budget created for the Airport Plan. It budgets \$174,650 for an updated layout plan, with 10% grant match coming from the airport fund balance. The Capital Project Ordinance was approved by the Surry County Board of Commissioners at the February 4, 2019 meeting.

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Rhonda Nixon, Budget and Performance Director, presented for the Authority's information, budget amendments that have been made to the operating budget for an increase of \$71,060 as follows:

- \$6,060 added to equipment maintenance from insurance proceeds due to storm damage to new runway lights
- \$25,000 added for a vehicle purchase
- \$40,000 added for increase in legal fee

Ms. Nixon stated the actions had been approved by the Surry County Board of Commissioners at an earlier meeting.

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George Crater, Airport Manager, and Tim Gruebel, Parrish and Partners, presented status reports on project construction in process, including Phase I and Taxiway and lighting projects.

Mr. Crater and Mr. Gruebel also discussed pending projects including the Airport Layout Plan, Phase II, Apron Rehabilitation and hangar replacements.

Mr. Crater discussed new terminal construction and taxiway rehab projects, presenting plans, access roads, and project timelines. Mr. Crater also discussed hangar replacements. He will be meeting with Mike Pettyjohn, District Engineer and will attend the upcoming Transportation Committee meeting, seeking funding assistance.

The Authority members discussed options and phases for hangar construction.

Mr. Crater will update the Authority at the May 2019 meeting.

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Ed Woltz, Airport Authority Attorney, presented several updates to the Authority members.

Mr. Woltz informed the Authority that Attorney Dan Barrett has filed a motion to supplement the Court of Appeals lawsuit with a copy of the federal Angel complaint. On March 19, 2019, the Court granted the motion. The Court of Appeals lawsuit was heard without oral argument on March 26, 2019. Mr. Woltz has reached out to the AAA for guidance.

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Ed Woltz, Airport Authority Attorney, updated the Authority on Warthog Lane. The sale has closed on the abandoned beacon site, with all necessary approvals received.

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Ed Woltz, Airport Authority Attorney, gave an update on the Billy Brown access. A portion of Bluebird Lane has been deleted from the state highway system by NCDOT. Rachel Bingham is consulting with FAA on a proposed property swap that would assist in the access.

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Airport Attorney Ed Woltz discussed the need for a revised contract for the FBO to allocate responsibilities between the new position of Airport Manager and the FBO.

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Airport Attorney Ed Woltz recommended the Airport rules be changed to require all enterprises operate on Airport property be subject to approval by the Airport Authority or Airport Manager. Mechanics that service planes should be required to have the same liability coverage as the mechanic provided by the FBO and name the Authority as additional insured. The revisions will be brought to the next Authority meeting.

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George Crater, Airport Manager, has met with Pike representatives. It was the consensus of the Authority to authorize Mr. Crater to finalize agreements with Pike.

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Max Hunter, adjoining land owner to Airport property, wants to buy back land he previously owned. Mr. Crater is consulting with Rachel Bingham, and Mr. Crater and Authority Vice Chairman Johnson will conduct a site visit.

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Mr. Crater advised the Authority the Sage Lane house will be burned by June 1.

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Upon motion of Authority Member Goins, seconded by Authority Member Marion, the Authority voted unanimously to go into closed session.

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The Authority returned to open session and resumed regular business.

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Upon motion of Authority Vice Chairman Johnson, seconded by Authority Member Goins, the Authority voted unanimously to approve but not release the January 24 closed session meeting minutes.

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Upon motion of Authority Member Tucker and seconded by Authority Member Goins, the Authority voted unanimously to adjourn. The meeting ended at 7:10 pm.

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Eddie Harris  
Airport Authority Chairman

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Sandy Snow  
Airport Authority Secretary