

RECRUITMENT ANNOUNCEMENT

The County of Surry is accepting applications for a **Financial Analyst** to work in the Surry County Finance Department. This position performs routine and complex accounting transactions involving journal entries, financial forecasting, financial analysis and reporting. Work involves preparation of various schedules, notes and statistical data for the County's Comprehensive Annual Financial Report and reports of related units, fixed asset accounting, reconciliation of property taxes, cash receipts, bank statements, and receivables. Completes a variety of federal, state and internal reports, and other duties as required. Judgment and initiative must be exercised in identifying and resolving daily problems and activities of the fiscal control system. Work is performed in accordance with established County policies and procedures, local ordinances, and the North Carolina General Statutes governing local government fiscal operations. Work is performed under the supervision of the Finance Officer.

DESIRED TRAINING AND EXPERIENCE: Graduation from a four-year college with a degree in accounting or business-related field and two years accounting (preferably governmental) experience; or graduation from an accredited two-year college or university with major course work in accounting or business and 3 to 4 years experience in accounting; or an equivalent combination of education and experience that provides the required knowledge, skills, and abilities.

SALARY RANGE: Grade 70 \$40,560 - \$68,076

Applications will be taken at NC Works Career Center, 541 W. Pine Street, Mount Airy, NC (336-786-4169), by going online to the Surry County Human Resources job posting page, printing the application and e-mailing back to the indicated email, SCJobs@co.surry.nc.us or by contacting Surry County Human Resources at 336-401-8221. A complete list of duties and analysis of physical demands will be available upon request.

**SURRY COUNTY IS A DRUG FREE WORKPLACE
SURRY COUNTY IS AN EEO EMPLOYER**

**Posting Date: March 3, 2021
Closing Date: Open until filled**