

MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
MEETING OF FEBRUARY 6, 2020

The Mount Airy/Surry County Airport Authority met on February 6, 2020 for an Airport Authority meeting. The meeting was held at 6:00 pm at the Surry County Historic Courthouse, 114 West Atkins Street, Dobson, North Carolina.

Authority members present for the meeting were Authority Chairman Eddie Harris, Authority Vice Chairman Larry Johnson, Authority Member Van Tucker, Authority Member Jon Cawley and Authority Member David Rowe. Authority Member Bill Goins and Authority Member Mark Marion were unable to attend (excused).

Others present for the meeting, at various times, included:

Sandy Snow, Assistant County Manager

Rhonda Nixon, Budget and Performance Director and Finance Officer

George Crater, Airport Manager

Nathan Walls, Assistant to the County Manager

Tim Grubel, Parrish and Partners

Dennis Jones and John Spane, Ra-tech Aviation

Authority Chairman Harris called the meeting to order and welcomed everyone.

Authority Chairman Harris asked for approval of the November 21, 2019 meeting minutes.

Upon motion of Authority Member Johnson, seconded by Authority Member Tucker, the Authority voted unanimously to approve the November 21, 2019 meeting minutes as presented.

Authority Member Johnson said that County Manager Chris Knopf, Authority Attorney Ed Woltz, Authority Member Bill Goins and Authority Member Mark Marion were not in attendance, with the latter two being sick. He asked to pull Mr. Knopf's item and closed session from the agenda.

Authority Chairman Harris opened the election of new Airport Authority officers.

Upon motion of Authority Member Rowe, seconded by Authority Member Cawley, the Airport Authority voted unanimously to appoint Authority Member Johnson as Airport Authority Chairman.

Upon motion of Authority Member Rowe, seconded by Authority Member Johnson, the Airport Authority voted unanimously to appoint Authority Member Tucker as Vice Chairman.

Upon motion of Authority Member Tucker, seconded by Authority Member Cawley, the Airport Authority voted unanimously to reappoint Nathan Walls as Airport Authority Secretary and Rhonda Nixon as Treasurer.

Rhonda Nixon, Treasurer, provided a financial update. Ms. Nixon said she worked on an operating budget through January that shows expenses are down and revenues are low, so it evens out. She said revenues are at \$173,000 due to County funds.

Ms. Nixon asked the Airport Authority to approve an audit contract amendment to pay Gould Killian an additional \$2,000 to complete their external audit of the Airport Authority's finances.

Upon motion of Authority Member Harris, seconded by Authority Member Rowe, the Airport Authority voted unanimously to approve an audit contract amendment to pay Gould Killian an additional \$2,000 to complete their external audit of the Airport Authority's finances.

George Crater, Airport Manager, and Tim Grubel, from Parrish and Partners, provided status reports on Phase I projects. An update on the Pike hangar and aircraft was provided. The Airport Authority went into details about Pike and the Airport Authority structure.

Mr. Crater and Mr. Grubel discussed a variety of Phase II projects with Sowers construction. Mr. Crater discussed eliminating some unneeded items out of the contract to provide funding for water and sewer from the City of Mount Airy. Mr. Crater and Mr. Grubel went into details with the Airport Authority about water and sewer project impacts to the property.

The Airport Authority discussed the possibilities of land acquisition of properties adjoined to the Airport property.

Nathan Walls, Assistant to the County Manager, presented draft pages of the new Airport website. The Airport Authority reviewed it, asked questions and discussed bringing an updated website back to the next Airport Authority meeting.

Mr. Crater presented the Parish & Partners contract update that was provided by Airport Authority Attorney Ed Woltz.

Upon motion of Airport Authority Member Harris, seconded by Airport Authority Chairman Johnson, the Airport Authority voted unanimously to approve a five-year master contract with Parish & Partners.

The Airport Authority discussed Surry County assuming day-to-day operations at the Airport and the timeframe in which to end the contract with Fixed Base Operator Ra-Tech Aviation. Several Airport Authority members discussed the pros and cons of when to end the contract. Upon motion of Airport Authority Member Harris, seconded by Airport Authority Member Tucker, the Authority voted unanimously to go into closed session for legal matters pursuant to G.S. 143-318.11 (a)(3).

The Airport Authority came out of closed session and resumed regular business.

The Airport Authority members asked Ra-Tech Aviation staff to provide better customer service.

Upon motion of Airport Authority Member Tucker, seconded by Airport Authority Member Cawley, the Airport Authority voted unanimously to formalize their discussion and consensus with the intent to keep Ra-Tech Aviation as the Fixed Base Operator through December 31, 2020.

Upon motion of Airport Authority Member Harris, seconded by Airport Authority Member Tucker, the Airport Authority voted unanimously to adjourn. The meeting ended at 8:35 p.m.

The Airport Authority's next scheduled meeting date is March 26, 2020.

Larry Johnson
Airport Authority Chairman

Nathan Walls
Airport Authority Secretary