

## **Recruitment Announcement**

The County of Surry is accepting applications for **Emergency Services Director**. An employee in this class plans, organizes, and directs the operations of the County Emergency Medical Service, Emergency Management Program, Fire Marshal's Office, and other emergency functions. Work includes: preparing the annual budgets of these programs; coordinating the activities of governmental and non-governmental agencies providing emergency services; developing and implementing emergency responses, comprehensive emergency plans, or evacuations plans; and educating the public as to correct responses in cases of emergencies. Considerable tact and courtesy are required in dealing with officials on the local and state level in meeting with the general public. Work requires the application of considerable knowledge in formulating and directing the County's Emergency Services. Duties are performed under the administrative direction of the County Manager and are evaluated by the effectiveness and efficiency with which services are provided. The standard work schedule will be 8:00 am – 5:00 pm, Monday through Friday, with the flexibility to work varying hours and be available for call-in during emergencies that exceed units and manpower available or that requires Emergency Services Administration on scene.

**Job Requirements:** A minimum of two year degree in Emergency Services and ten years experience in Emergency Services, with 5 years shift supervisory experience is desired. Supplementary training: NIMS ICS 300-400, preferred Management Institute, NC EMT-P certification; background in fire and rescue services, hazmat operations. Other skill and abilities: Emergency Management Certification; fire and rescue experience or EMS extended certifications; grant writing experience. Must have valid drivers' license and be insurable at regular rates under the County's liability insurance. Must have good computer skills, oral and written communication skills, public presentation skills, and good supervisory skills and ability to effectively manage. A four year degree or Masters in Emergency Services or related field with law enforcement, death investigation, Emergency Management level certifications 1 through 4, and experience in Haz-Mat operations and technical rescue is desirable.

**Salary Range:** Grade 76 \$52,980 - \$90,216

Applications will be taken at NC Works Career Center, 541 W. Pine Street, Mount Airy, NC (336-786-4169), by going online to the Surry County Human Resources job posting page, printing the application and e-mailing back to the indicated email, [SCJobs@co.surry.nc.us](mailto:SCJobs@co.surry.nc.us) or by contacting Surry County Human Resources at 336-401-8221. A complete list of duties and analysis of physical demands will be available upon request.

**SURRY COUNTY IS AN EEO EMPLOYER AND DRUG FREE WORKPLACE**

**Date Posted:** April 15, 2021  
**Closing Date:** Open until filled