

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes February 26, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell, Angie Harrison, Jennifer Brewer, Jan Davis

Others Present: Carolyn Comer

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Tuesday, February 26, 2019 at 2:00 p.m.

Carolyn Comer, Surry County Register of Deeds, administered the oath of office to all board members.

The board immediately went into session to elect a Secretary for the 2019-2021 term. Upon motion of Bill Hamlin, second by Don Isaacs the board voted to elect Jerry Forestieri as Secretary.

The board reviewed the minutes of the November 16, 2018 meeting. Upon motion of Drew Poindexter, seconded by Jerry Forestieri the board voted to approve the minutes.

All board members were given a Board Member Notebook containing relevant NC General Statutes and policies, polling locations, maps and contact information for all staff.

The board members reviewed and signed the Surry County Board of Elections Confidentially and Non-Disclosure Agreement.

The board reviewed and approved the Directors Duties, Absentee Ballot Plan and Ballot Duplication Plan.

The director presented the board with the 2019 meeting schedule, voter registration statistics and board contact information.

The director updated the board regarding the FY2019-2020 budget.

The director informed the board of the upcoming NC State Board of Elections "Census Precinct Merge and Split" program.

The director discussed the rules pertaining to board of elections issuing Photo ID's for voting.

The board discussed the purchase of new voting equipment. The board voted unanimously to pass the following resolution:

RESOLUTION TO RECOMMEND THE PURCHASE OF VOTING EQUIPMENT

WHEREAS, the SURRY County Board of Elections has the authority and duty to recommend a voting system of a type, make, and model approved and certified by the State Board of Elections for use in some or all voting places in the county at some or all elections in accordance with G.S. 163-165.9; and

WHEREAS, the SURRY County Board of Elections has witnessed a demonstration, in the county or at a site designated by the State Board of Elections, of the type of voting system being recommended; and

WHEREAS, the SURRY County Board of Elections has tested, during an election, the proposed voting system in at least one precinct in the county where the voting system would be used if adopted.

THEREFORE, BE IT RESOLVED that the Surry County Board of Elections hereby recommends the following certified voting equipment to the Board of County Commissioners;

Voting System: Model DS200 Precinct Scanner Tabulation Hardware
Number of Units: 36
Vendor: Elections Systems and Software
Estimated Cost: \$230,785.00

The board discussed the vacant election clerk position. The director will meet with Human Resources to have the vacancy posted for applications in house.

The meeting adjourned at 4:15 pm.

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes March 18, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Monday, March 18, 2019 at 4:00 p.m.

The board reviewed the minutes of the February 26, 2019 meeting. Upon motion of Jerry Forestieri, seconded by Don Isaacs the board voted to approve the minutes.

The director gave the board a copy of Session Law 2019-4. This act delays the implementation of photo ID for voting until 2020.

The director informed the board that the resolution and proposal to purchase new voting equipment has been submitted to the NC State Board of Elections. No further action can be taken until the State Board of Elections approves the proposed purchase.

The board reviewed the applications for the vacant election clerk position. The board will interview three of the applicants. The director will meet with the county Human Resources Director and set a time for the interviews.

The meeting adjourned at 5:15 pm.

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes March 25, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell

Others Present: Sandy Snow

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Monday, March 25, 2019 at 5:00 p.m.

The board interviewed applicants for the vacant Election Clerk position. The board unanimously voted to offer the job to the selected candidate contingent on reference checks by the Human Resources Department.

The meeting adjourned at 7:15 pm.

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes July 16, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Tuesday, July 16, 2019 at 4:00 p.m.

The board reviewed the minutes of the March 18, 2019 and the March 25, 2019 meetings. Upon motion of Don Isaacs, seconded by Drew Poindexter the board voted to approve the minutes.

All board members discussed transferring voters for the 2019 Municipal Elections and unanimously approved the following resolutions:

BE IT RESOLVED by the Surry County Board of Elections, upon approval from the Executive Director of the State Board of Elections, that
During the October 8, 2019 and the November 5, 2019 Mount Airy Municipal Elections only, those voters living within the city limits of Mount Airy and residing within the Mount Airy #6 precinct shall vote at the Mount Airy #1 polling place, Mount Airy Municipal Building, lower - level, located at 300 S. Main Street, Mount Airy, NC.
This the 16th day of July 2019.

BE IT RESOLVED by the Surry County Board of Elections, upon approval from the Executive Director of the State Board of Elections, that
During the October 8, 2019 and the November 5, 2019 Mount Airy Municipal Elections only, those voters living within the city limits of Mount Airy and residing within the Mount Airy #7 precinct shall vote at the Mount Airy #8 polling place, Faith Baptist Church, located at 125 Faith Baptist Church Way, Mount Airy, NC.
This the 16th day of July 2019.

BE IT RESOLVED by the Surry County Board of Elections, upon approval from the Executive Director of the State Board of Elections, that
During the October 8, 2019 and the November 5, 2019 Mount Airy Municipal Elections only, , those voters living within the city limits of Mount Airy and residing within the Mount Airy #9 precinct shall vote at the Mount Airy #8 polling place, Faith Baptist Church, located at 125 Faith Baptist Church Way, Mount Airy, NC.
This the 16th day of July 2019.

The board discussed the counting of absentee votes on Election Day and unanimously approved the following resolutions:

RESOLUTION CONCERNING THE COUNTING OF ABSENTEE BALLOTS

On July 16, 2019, the Surry County Board of Elections met at the Board of Elections Office, 915 E. Atkins St., Dobson, NC and adopted the following resolution:

BE IT RESOLVED by the Surry County Board of Elections that:

1. The Surry County Board of Elections shall meet at 2:00 pm on Election Day, Tues., Oct 8, 2019 at the Board of Elections Office at 915 E. Atkins St., Dobson, NC to count absentee ballots.
2. Any voter of the county may attend this meeting and observe the count.
3. The results of the absentee ballot count will not be announced before 7:30pm on that day.

RESOLUTION CONCERNING THE COUNTING OF ABSENTEE BALLOTS

On July 16, 2019, the Surry County Board of Elections met at the Board of Elections Office, 915 E. Atkins St., Dobson, NC and adopted the following resolution:

BE IT RESOLVED by the Surry County Board of Elections that:

1. The Surry County Board of Elections shall meet at 2:00 pm on Election Day, Tues., Nov. 5, 2019 at the Board of Elections Office at 915 E. Atkins St., Dobson, NC to count absentee ballots.
2. Any voter of the county may attend this meeting and observe the count.
3. The results of the absentee ballot count will not be announced before 7:30pm on that day.

The board discussed absentee onestop early voting for the 2019 Municipal Elections and unanimously approved the following resolutions:

OneStop Plan of Implementation for the October 8, 2019 Municipal Primary

The Surry County Board of Elections met at the Board of Elections Office, 915 E. Atkins Street, Dobson, NC on Tuesday, July 16, 2019 and passed the following OneStop Absentee Early Voting Plan of Implementation for the October 8, Municipal Primary.

The OneStop Absentee Early Voting site located at the Surry County Board of Elections office at 915 E. Atkins Street, Dobson, NC 27017 will be open the following dates and hours for the October 8, Municipal Primary.

Wednesday	Sept. 18	8:15am to 5:00pm
Thursday	Sept. 19	8:15am to 5:00pm
Friday	Sept. 20	8:15am to 5:00pm
Monday	Sept. 23	8:15am to 5:00pm
Tuesday	Sept. 24	8:15am to 5:00pm
Wednesday	Sept. 25	8:15am to 5:00pm
Thursday	Sept. 26	8:15am to 5:00pm
Friday	Sept. 27	8:15am to 5:00pm
Monday	Sept. 30	8:15am to 5:00pm
Tuesday	Oct. 1	8:15am to 5:00pm
Wednesday	Oct. 2	8:15am to 5:00pm
Thursday	Oct. 3	8:15am to 5:00pm
Friday	Oct. 4	8:15am to 5:00pm

Surry County will also offer one satellite OneStop Absentee Early Voting site for the October 8, Municipal Primary. The satellite site will be located at:
Mount Airy Municipal Building – Lower Level

300 S. Main Street
Mount Airy, NC 27030

The satellite site will be open the following dates and hours for the October 8, Municipal Primary.

Wednesday	Oct. 2	8:30am to 8:00pm
Thursday	Oct. 3	8:30am to 8:00pm
Friday	Oct. 4	8:30am to 8:00pm

OneStop Plan of Implementation for the November 5, 2019 Municipal Election

The Surry County Board of Elections met at the Board of Elections Office, 915 E. Atkins Street, Dobson, NC on Tuesday, July 16, 2019 and passed the following OneStop Absentee Early Voting Plan of Implementation for the Nov. 5, 2019 Municipal Election.

The OneStop Absentee Early Voting site located at the Surry County Board of Elections office at 915 E. Atkins Street, Dobson, NC 27017 will be open the following dates and hours for the Nov. 5, 2019 Municipal Election.

Wednesday	Oct. 16	8:15am to 5:00pm
Thursday	Oct. 17	8:15am to 5:00pm
Friday	Oct. 18	8:15am to 5:00pm
Monday	Oct. 21	8:15am to 5:00pm
Tuesday	Oct. 22	8:15am to 5:00pm
Wednesday	Oct. 23	8:15am to 5:00pm
Thursday	Oct. 24	8:15am to 5:00pm
Friday	Oct. 25	8:15am to 5:00pm
Monday	Oct. 28	8:15am to 5:00pm
Tuesday	Oct. 29	8:15am to 5:00pm
Wednesday	Oct. 30	8:15am to 5:00pm
Thursday	Oct. 31	8:15am to 5:00pm
Friday	Nov. 1	8:15am to 5:00pm

Surry County will also offer one satellite OneStop Absentee Early Voting site for the November 5, Municipal Election. The satellite site will be located at:

Mount Airy Municipal Building – Lower Level
300 S. Main Street
Mount Airy, NC 27030

The satellite site will be open the following dates and hours for the October 8, Municipal Primary.

Wednesday	Oct. 30	8:30am to 8:00pm
Thursday	Oct. 31	8:30am to 8:00pm
Friday	Nov. 1	8:30am to 8:00pm

The board discussed and appointed six part-time employees to serve on the 2019-2020 Multi-Partisan Assistance team.

The director informed the board the office had received files from the state to begin the 2020 mapping census project. Surry County would like to use this project to clean up some of its precinct lines and possibly consolidate some precincts. The director will work with the NC State Board of Elections on this project and report back to the board.

The director provided the board with a 2019 Municipal Election Schedule and 2019 Board meeting schedule.

The director gave the board a copy of the FY2019-2020 Board of Elections budget.

The board discussed the July 29-30 State Conference.

The director officially informed the board of her retirement date of December 27, 2019.

The director will meet with Human Resources to have the vacancy posted.

The meeting adjourned at 5:55 pm.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes August 20, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Tuesday, August 20, 2019 at 4:00 p.m.

The board reviewed the minutes of the July 16, 2019 meeting. Upon motion by Don Isaacs, seconded by Bill Hamlin the board voted to approve the minutes.

The director informed the board that the North Carolina State Board Executive Director has granted permission for all temporary transfer of voters for the 2019 Municipal Elections. The state has also approved the One Stop Plan of Implementation for the October 8, 2019 Municipal Primary.

The Board discussed the recommendations for 2019-2021 precinct officials. Upon motion by Jerry Forestieri, seconded by Don Isaacs the board approved the 2019-2021 Precinct Officials.

The Board appointed four additional members for the 2019-2020 Multi-Partisan Assistance team.

The board discussed the September 5 precinct official orientation banquet and the September 10 precinct official training seminar.

The Board signed their mileage sheets.

The board examined the new DS200 tabulation equipment.

The meeting adjourned at 5:55 pm.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes September 5, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Thursday, September 5, 2019 at 5:30 p.m.

The board reviewed the minutes of the August 20, 2019 meeting. Upon motion by Jerry Forestieri, seconded by Don Isaacs the board voted to approve the minutes.

The Board discussed one additional name recommended by the Republican Party Chair for appointment as a 2019-2021 precinct official. Upon motion by Jerry Forestieri, seconded by Don Isaacs the board approved the individual.

The director gave all board members a copy of North Carolina State Board memo 2019-4. This memo lists the requirements for acquisition of a certified voting system. The director also handed out the "Notice of Regional Public Demonstration Dates and Locations". The majority of the board must witness a demonstration of at least two voting systems before recommendation to the Board of County Commissioners for acquiring an ADA voting system for Surry County. All board members that can, will attend the demonstration to be held in Guilford County on September 13, 2019. The director will notify the County Manager, County Attorney, Board of County Commissioners and Party Chairs of the demonstrations and extend an invitation for all to attend.

The meeting adjourned at 6:10 pm and all board members attended the precinct official's orientation.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes September 17, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell, Jan Davis

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Monday, September 17, 2019 at 4:00 p.m.

The board reviewed the minutes of the September 5, 2019 meeting. Upon motion by Drew Poindexter, seconded by Bill Hamlin the board voted to approve the minutes.

The director made recommendation to approve all properly executed absentee requests received and to approve all properly executed container return envelopes received for the October 8, 2019 Mount Airy Municipal Primary. Seven container return envelopes were approved. The envelopes were opened, and the ballots ran through the tabulator.

The director presented one improperly executed container return envelope. The voter had failed to sign and have the required two witnesses sign. The voter has been notified and a new ballot packet reissued. The board voted to deny the container return envelopes.

The director presented twelve invalid absentee requests. The individuals were not eligible for the Mount Airy Municipal Election. The board denied the twelve requests.

The board discussed the recent voting systems demonstration all had attended in Colfax. The director handed out the Requirements for the Adoption and Acquisition of a Certified Voting System. The board will hold further discussions at their next meeting.

The director updated the board on the Census Precinct Project. The state will allow us to alter precinct lines during this project. Surry County would like to use this opportunity to move voters to a precinct closer to their residence, where possible. The state has also indicated that precinct merges will be allowed with a December 1, 2019 deadline for submission. The board reviewed statistics and voting trends and will discuss possible mergers at a future meeting.

The Board appointed one individual as a 2019-2021 precinct official.

The board reviewed applications received for the Election Director position.

The meeting adjourned at 6:35 pm.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes September 27, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell

Others Present: Sandy Snow

The Surry County Board of Elections met at the Historic Courthouse, 114 W. Atkins Street, Dobson, NC, on Friday, September 27, 2019 at 5:40 p.m.

The board interviewed applicants for the Election Director position.

The meeting adjourned at 7:15 pm.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes September 30, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Drew Poindexter
Don Isaacs

Members Absent:

Staff Present: Susan Jarrell

Others Present: Sandy Snow

The Surry County Board of Elections met at the Historic Courthouse, 114 W. Atkins Street, Dobson, NC, on Monday, September 30, 2019 at 5:30 p.m.

The board reviewed the minutes of the September 17 meeting. Upon motion by Jerry Forestieri, seconded by Bill Hamlin the board voted to approve the minutes.

The board discussed the need to select and test vote ADA compliant voting equipment in the November 5, 2019 Mount Airy Municipal Election. The board unanimously decided to test the ExpressVote manufactured by Elections Security and Software. The board passed the following resolution:

A RESOLUTION TO PRELIMINARILY RECOMMEND TO THE SURRY COUNTY BOARD OF COMMISSIONERS THE ADOPTION AND ACQUISITION OF VOTING EQUIPMENT

WHEREAS, the Surry County Board of Commissioners, with the approval of the Surry County Board of Elections, may adopt and acquire only a voting system of a type, make, and model certified by the State Board for use in some or all voting places in the county at some or all elections in accordance with G.S. 163-165.8;

WHEREAS, the Surry County Board of Elections must recommend the adoption and acquisition of any voting system by the Surry County Board of Commissioners after completing the requirements in G.S. 163-165.9(a);

WHEREAS, the Surry County Board of Elections must recommend to the Surry County Board of Commissioners which type of voting system should be acquired by the county, pursuant to G.S. 163-165.9(a)(1);

WHEREAS, the Surry County Board of Elections has witnessed a demonstration, in the county or at a site designated by the State Board of Elections, of the type of voting system being recommended, and has also witnessed a demonstration of at least one other type of voting system certified by the State Board of Elections as required by G.S. 163-165.9(a)(2);

WHEREAS, the Surry County Board of Elections has directed staff to test, during the November 5, 2019 Mount Airy Municipal Election, the proposed voting system in at least one precinct in Surry County, as required by G.S. 163-165.9(a)(3);

WHEREAS, the Surry County Board of Elections will seek approval from the State Board of Elections prior to replacing any voting system, pursuant to G.S. 163A-165.9(b)(3);

WHEREAS, the Surry County Board of Elections has requested funds in the current budget year to fund the purchase of new voting equipment; and

WHEREAS, the Surry County Board of Elections plans to make a final recommendation to the Surry County Board of Commissioners on the adoption and acquisition of a voting system at its November 18, 2019 meeting.

THEREFORE, BE IT RESOLVED that the Surry County Board of Elections hereby preliminarily recommends that the Surry County Board of Commissioners adopt and acquire the following certified voting equipment pursuant to G.S. 163-165.9(a)(1):

Voting Type: ExpressVote Universal Voting System

Vendor: Election Systems & Software

Number of Units: 34

Cost Per Unit: \$3550

Total Cost to County: \$120,700

The meeting adjourned at 5:50 pm.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes October 3, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell

Others Present: Sandy Snow

The Surry County Board of Elections met at the Surry County Historic Courthouse at 114 E. Atkins Street, Dobson, NC, on Thursday, October 3, 2019 at 5:00 p.m.

The board interviewed applicants for the Election Director position. The board voted to offer the job to Michella Huff contingent on approval of the Executive Director of the State Board of Elections.

The meeting adjourned at 6:50 pm.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes October 7, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell, Angie Harrison

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Monday, October 7, 2019 at 5:00 p.m.

The board reviewed the minutes of the September 30, 2019 meeting. Upon motion by Don Isaacs, seconded by Bill Hamlin the board voted to approve the minutes.

The director made recommendation to approve all properly executed absentee requests received and to approve all properly executed container return envelopes received for the October 8, 2019 Mount Airy Municipal Primary. Ten container return envelopes were approved. The envelopes were opened, and the ballots ran through the tabulator.

The director presented one improperly executed container return envelope. The voter had failed to have the required two witness signatures. The board voted to deny the container return envelope.

The director presented two invalid absentee requests. The individuals were not eligible for the Mount Airy Municipal Election. The board denied the two requests.

The board signed to Certification of Absentee Voters.

The director gave the board an updated 2019 Meeting Schedule.

The Board discussed Onestop Early voting sites for the 2020 Elections.

The meeting adjourned at 5:50 pm.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes October 8, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell, Angie Harrison, Jan Davis, Jennifer Brewer, Luann Thomas,
Gary Brown

Others Present: Josh Beck, Brandy Mauldin

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Tuesday, October 8, 2019 at 2:00 p.m.

The board tabulated all OneStop No Excuse Absentee and Absentee by Mail ballots received by 5:00 pm Monday, October 7, 2019.

After all ballots had been tabulated and results entered into the Unity system the board recessed the meeting to resume at 7:30 pm.

At 7:30 the meeting resumed, and the board received election night returns from all precincts.

The meeting adjourned at 10:50 p.m.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes October 14, 2019

Members Present: Dwayne Carter
Bill Hamlin
Don Isaacs
Drew Poindexter
Jerry Forestieri [via Facetime]

Members Absent:

Staff Present: Susan Jarrell

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Monday, October 14, 2019 at 10:30 a.m.

The board reviewed the minutes of the October 7 and the October 8, 2019 meeting. On motion of Bill Hamlin and seconded by Don Isaacs, the board voted to approve the minutes.

The director presented two supplemental absentee container return envelopes postmarked on or before election day and received before the deadline of Friday, October 11. The board approved both and the ballots were removed and ran through the tabulator. The totals were added to the official results.

The board reviewed one provisional envelope cast on election day. The board voted to accept the provisional, the ballot was run through the tabulator and the totals added to the official results.

Jerry Forestieri joined the meeting at 11:00 am via facetime.

The board reviewed Election Day returns, authorization to vote forms and vote totals. The board reviewed the sample audit count and audit data to effectively canvass the October 8, 2019 Municipal Primary. Due to the death of candidate Jim Armbrister on Monday, October 7, 2019 all votes cast for him in the October 8, 2019 Municipal Primary were disregarded per NCGS 163-294.1. The board signed all canvass documents; a copy of which will be immediately mailed to the NC State Board of Elections, a copy will be filed with the Surry County Clerk of Court and a copy will be retained by the Board of Elections office.

The board chair signed a resolution nominating Michella Huff as Surry County's Election Director. Michella will assume the duties of director on October 28, 2019, pending approval of the NC State Board of Elections Executive Director.

The meeting adjourned at 11:55 p.m.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes November 4, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell, Michella Huff, Jan Davis

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Monday, November 4, 2019 at 4:40 p.m.

The board reviewed the minutes of the October 14, 2019 meeting. Upon motion by Don Isaacs, seconded by Bill Hamlin the board voted to approve the minutes.

The director made recommendation to approve all properly executed absentee requests received and to approve all properly executed container return envelopes received for the November 15, 2019 Mount Airy Municipal Election. Sixteen container return envelopes were approved. The envelopes were opened, and the ballots ran through the tabulator.

The director presented two improperly executed container return envelope. The voter had failed to sign the certificate and to have the required two witness signatures. The board voted to deny the two-container return envelope. The director presented three absentee packets that has been returned by the USPS as undeliverable. The board denied the three undeliverable packets.

The director presented two invalid absentee requests. The individuals were not eligible for the Mount Airy Municipal Election. The voters have been informed. The board denied the two requests.

The board signed the Certification of Absentee Voters.

The board discussed the counting of write-in votes. On election night the board will hand count all write-in votes cast at our onestop early voting sites and election day polling locations and the unofficial totals will be released election night.

The meeting adjourned at 5:10 pm.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes November 5, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Susan Jarrell, Michella Huff, Angie Harrison, Jan Davis, Luann Thomas,
Gary Brown

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC, on Tuesday, November 5, 2019 at 2:00 p.m.

Minutes from the last meeting, November 4, 2019 at 4:30 pm were approved as presented. Motion made by Jerry Forestieri and seconded by Don Isaacs.

The board tabulated all OneStop No Excuse Absentee and Absentee by Mail ballots received by 5:00 pm Monday, November 4, 2019. Write-In ballots were sorted and tabulated by Board members.

After all ballots had been tabulated and results entered into the Unity system the board recessed the meeting to resume at 7:30 pm.

At 7:30 the meeting resumed, and the board received election night returns from all precincts.

The meeting adjourned at 10:15 p.m.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes November 15, 2019

Members Present: Dwayne Carter
Bill Hamlin
Drew Poindexter
Jerry Forestieri
Don Isaacs

Members Absent:

Staff Present: Susan Jarrell
Michella Huff

Others Present:

The Surry County Board of Elections met in their office at 915 E. Atkins Street, Dobson, NC on Friday, November 15, 2019 at 10:30 A.M. to certify the results of the November 5, 2019 General Election.

The Board reviewed the minutes of the November 5, 2019 meeting. On motion of Bill Hamlin, seconded by Don Isaacs the Board voted to approve the minutes.

The Board reviewed one Supplemental Absentee container return envelope that was returned to Board of Elections office as undeliverable, received on November 7, 2019.

The Board reviewed eight provisional envelopes. Three provisional ballots were denied due to ineligibility to vote in Municipal Election. Five provisional ballots were approved. All provisional envelopes were initialed by the Board. The provisional ballots were tallied, and the results added to the official ballot count.

The Board reviewed Election Day returns, authorization to vote forms and vote totals. The Board reviewed the sample audit count, write in votes and audit data to effectively canvass the November 5, 2019 General Election. The Board signed all canvass documents; a copy of which will be immediately mailed to the NC State Board of Elections, a copy will be filed with the Surry County Clerk of Court, the City of Mount Airy and a copy will be retained by the Board of Elections office.

The Board signed the request to NC State Board of Elections to replace ADA voting equipment. The request states the Surry County Board of Elections recommends that the Surry County Board of Commissioners adopt and acquire the following certified voting equipment pursuant to G.S. 163-165.9(a)(1):

Voting Type: ExpressVote Universal Voting System

Vendor: Election Systems & Software

Number of Units: 34

Cost Per Unit: \$3550

Total Cost to County: \$120,700

All Board members signed the request.

Board discussion on One-Stop voting sites for March 2020 primary. The Board read Session Law 2019-239 Senate Bill 683 to restore the last Saturday of early One-Stop voting, hours will be from 8:00 A.M. until 3:00 P.M. On each weekday all One-Stop sites shall be open from 8:00 A.M. to 7:30 P.M.

Board discussed the need for workers at One-Stop locations in March 2020 Primary and November 2020 General election. Discussion was held on all one stop sites being open for the General Election but not Primary election. The Board will make final decision on 2020 locations at the December 3, 2019 meeting.

Board discussed consolidations of precincts for the 2020 elections and approved the following resolutions:

BE IT RESOLVED by the Surry County Board of Elections that,

The Dobson #1 Precinct and the Dobson #2 Precinct will be consolidated to structure the new Dobson Combined Precinct. The polling location for the newly formed Dobson Combined Precinct will be the Surry County Services Center located at 915 E. Atkins Street, Dobson, NC 27017. This change will be effective beginning with the March 3, 2019 Primary.
This the 15th day of November, 2019

BE IT RESOLVED by the Surry County Board of Elections that,

The Elkin #1 Precinct, the Elkin #2 Precinct and the Elkin #3 Precinct will be consolidated to structure the new Elkin Precinct. The polling location for the newly formed Elkin Precinct will be The Elkin Center of Surry Community College located at 1461 N. Bridge Street, Elkin, NC 28621. This change will be effective beginning with the March 3, 2019 Primary.
This the 15th day of November, 2019

BE IT RESOLVED by the Surry County Board of Elections that,

The Mount Airy #4 Precinct and the Mount Airy #3 Precinct will be consolidated to form the new Mount Airy Combined Precinct. The polling location for the newly formed Mount Airy Combined Precinct will be Grace Moravian Church Fellowship Hall located at 1401 N. Main Street, Mount Airy, NC 27030. This change will be effective beginning with the March 3, 2019 Primary.
This the 15th day of November, 2019

BE IT RESOLVED by the Surry County Board of Elections that,

The Pilot #1 Precinct and the Pilot #2 Precinct will be consolidated to structure the new Pilot Precinct. The polling location for the newly formed Pilot Precinct will be the Armfield Civic and Recreation Center located at 873 West Hwy 52 Bypass, Pilot Mountain, NC 27041. This change will be effective beginning with the March 3, 2019 Primary.

This the 15th day of November, 2019

The Board was briefed on a recent, unplanned vacancy within the Board of Elections Office.

Chairman Dwayne Carter signed Certificates of Election for the prevailing Municipal candidates.

The meeting adjourned at 12:23 P.M.

Chair

Secretary

Member

Member

Member

SURRY COUNTY BOARD OF ELECTIONS

Meeting Minutes December 3, 2019

Members Present: Dwayne Carter
Jerry Forestieri
Bill Hamlin
Don Isaacs
Drew Poindexter

Members Absent:

Staff Present: Michella Huff, Susan Jarrell

Others Present:

The Surry County Board of Elections met at the Surry County Board of Elections office, 975 E. Atkins Street Dobson, NC, on Tuesday, December 3, 2019 at 4:00 p.m.

The board reviewed the minutes from the November 15, 2019 Canvass meeting. On a motion made by Bill Hamlin and seconded by Don Isaacs the minutes were approved as presented.

The board discussed the OneStop Absentee “Early Voting” plan for the March 3, 2020 Primary Election.

OneStop Plan of Implementation for the March 3, 2020 Primary

The Surry County Board of Elections met at the Board of Elections Office, 915 E. Atkins Street, Dobson, NC on Tuesday, December 3, 2019 and passed the following OneStop Absentee Early Voting Plan of Implementation for the March 3, 2020 Primary.

The OneStop Absentee Early Voting site located at the Surry County Board of Elections office at 915 E. Atkins Street, Dobson, NC 27017 will be open the following dates and hours for the March 3, 2020 Primary.

Thursday	Feb. 13	8:00 am to 7:30 pm
Friday	Feb. 14	8:00 am to 7:30 pm
Monday	Feb. 17	8:00 am to 7:30 pm
Tuesday	Feb. 18	8:00 am to 7:30 pm
Wednesday	Feb. 19	8:00 am to 7:30 pm
Thursday	Feb. 20	8:00 am to 7:30 pm
Friday	Feb. 21	8:00 am to 7:30 pm
Monday	Feb. 24	8:00 am to 7:30 pm
Tuesday	Feb. 25	8:00 am to 7:30 pm
Wednesday	Feb. 26	8:00 am to 7:30 pm
Thursday	Feb. 27	8:00 am to 7:30 pm
Friday	Feb. 28	8:00 am to 7:30 pm
Saturday	Feb. 29	8:00 am to 3:00 pm

Surry County will also offer one satellite OneStop Absentee Early Voting site for the March 3, 2020 Primary. The satellite site will be located at:

Surry County Government Resource Center
1218 State Street
Mount Airy, NC 27030

The satellite site will be open the following dates and hours for the March 3, 2020 Primary.

Thursday	Feb. 13	8:00 am to 7:30 pm
Friday	Feb. 14	8:00 am to 7:30 pm
Monday	Feb. 17	8:00 am to 7:30 pm
Tuesday	Feb. 18	8:00 am to 7:30 pm
Wednesday	Feb. 19	8:00 am to 7:30 pm
Thursday	Feb. 20	8:00 am to 7:30 pm
Friday	Feb. 21	8:00 am to 7:30 pm
Monday	Feb. 24	8:00 am to 7:30 pm
Tuesday	Feb. 25	8:00 am to 7:30 pm
Wednesday	Feb. 26	8:00 am to 7:30 pm
Thursday	Feb. 27	8:00 am to 7:30 pm
Friday	Feb. 28	8:00 am to 7:30 pm
Saturday	Feb. 29	8:00 am to 3:00 pm

The Board discussed OneStop Absentee sites for the March 3, 2020 Primary. The Board unanimously voted to open Dobson OneStop and Mount Airy OneStop for the Primary Election. No additional OneStop sites will be open.

The board went into Closed Session to discuss and review applications for the Elections Specialist position. The board agreed to meet on December 11, 2019 at 2:00 p.m. to discuss further.

The meeting adjourned at 5:45 p.m.

Chair

Vice Chair

Secretary

Member