

Draw Down Account Agreement with Surry County, NC Register of Deeds

Name of Account _____

Amount to begin Draw Down Account _____

_____ I wish to begin the Draw Down Account with Surry County Register of Deeds
_____ I agree with the following terms and conditions of the Draw Down Account policy of the
Surry County Register of Deeds Office.

1. The Draw Down Account is provided for the patrons and frequent users of the Register of Deeds Office as a convenience to them in obtaining copies of faxes or data.
2. No copies or faxes are to be made when there are insufficient funds in the Draw Down Account to pay for the expense.
3. It is the responsibility of the party who holds a Draw Down Account to keep funds in the account.
 - A. Office staff will not provide notice when funds become low.
 - B. Office staff will not bill, nor make, nor fax requested documents when there are no funds in the account.
 - C. If there are insufficient funds in the Draw Down Account, copies must be paid for in cash.
4. A negative balance may result in termination of the Draw Down Account.

Note: This is necessary for the office to be in compliance of G. S. 161-10 © which reads: These fees shall be collected in every case prior to filing, registration, recordation, certification or other service rendered by the Register of Deeds unless by law it is provided that the service shall be rendered without charge.

5. This Draw Down Account system is for the customer's benefit and convenience. To that end, it is offered. It is not a charge account, cannot be a charge account, and must not be considered a charge account.

Signature of party responsible for the above named Draw Down Account.

This is the _____ day of _____, _____

Address _____

Contact Person: _____ Telephone: _____

Fax: _____ Email: _____

Received by the Surry County Register of Deeds Office, this the _____ day of _____, _____

Surry County Register of Deeds

PO Box 303

Dobson, NC 27017

www.co.surry.nc.us

Telephone 336-401-8150 Fax 336-401-8151