

Surry County Board of Commissioners
Meeting of May 15, 2017

The Surry County Board of Commissioners met on May 15, 2017. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Van Tucker, Commissioner R.F. "Buck" Golding, Commissioner Larry Johnson and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:
Chris Knopf, County Manager
Conchita Atkins, Clerk to the Board
Edwin Woltz, County Attorney
Sandy Snow, Assistant County Manager for Human Resources and Operations
Sarah Bowen, Finance Officer
Rhonda Nixon, Internal Auditor
Kristy Preston, Social Services Director
Samantha Ange, Health and Nutrition Center Director
Sheriff Jimmy Combs
News Media

Chairman Harris called the meeting to order.

Chairman Harris delivered the invocation and led the Pledge of Allegiance.

Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

Chairman Harris requested the Board consider the minutes of the April 28, 2017 and May 1, 2017 meetings.

Upon motion of Commissioner Phillips, seconded by Commissioner Tucker, the Board voted unanimously to approve the minutes.

Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

Request by the County Manager:

- Approve the following from the Tax Department:
 - Total releases for the month ending 4/30/2017 in the amount of \$5,487.30.
 - Total refunds for the month ending 4/30/2017 in the amount of \$19,725.48.
 - Total NCVTS Tag and Tax refunds for the month ending 4/30/17 in the amount of \$997.04.

Total real and personal property discoveries for the month ending 4/30/2017 in the amount of \$6,705.01.

Total Motor Vehicle Discoveries for the month ending 4/30/17 in the amount of \$86.28.

Total EMS and EMD additions as of 4/30/2017 in the amount of \$4,803.47.

Total EMS and EMD refunds as of 4/30/2017 in the amount of \$1,105.48.

Total EMS and EMD releases as of 4/30/2017 in the amount of \$616.00.

Total EMS and EMD collections as of 4/30/2017 in the amount of \$20,149.69.

Request from the Assistant County Manager for Human Resources and Operations:

- Approve the Public Official Bond for Sheriff Jimmy Combs effective April 28, 2017.

Requests from the Finance Officer:

- Approve budget amendment no. 28 as follows:

The Board of County Commissioners approved an amendment to the FY 2016-2017 Budget Ordinance at their meeting on May 15, 2017.

<u>ACCOUNT</u>			<u>PREVIOUS</u>		<u>REVISED</u>
<u>CODE</u>		<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>EMERGENCY SERVICES</u>					
1054370	51720	Contracted Services	7,000	2,000	9,000
1054370	52010	Supplies & Materials Medical Examiner	323,137	32,000	355,137
1054370	52015	Supplies	2,000	2,000	4,000
1054370	52350	Automotive Supplies	155,000	5,000	160,000
1054370	53040	Vehicle Maintenance	130,000	6,000	136,000
1054370	54450	Laundry & Dry Cleaning	18,000	1,000	19,000
		Increase departmental total	6,266,980	48,000	6,314,980
<u>CONVALESCENT SERVICES</u>					
1054372	51500	Professional Services	6,000	(4,000)	2,000
1054372	52010	Supplies & Materials	21,900	(19,000)	2,900
1054372	52350	Automotive Supplies	35,000	(15,000)	20,000
1054372	53040	Vehicle Maintenance	20,000	(8,000)	12,000
1054372	54450	Laundry & Dry Cleaning	2,000	(2,000)	0
		Decrease Department Total	346,161	(48,000)	298,161
No change in fund totals					

- Approve Communications Department to purchase equipment and supplies totaling \$267,232 needed to facilitate the Communications back-up plan and approve budget amendment no. 29 as follows:

The Board of County Commissioners approved an amendment to the FY 2016-2017 Budget Ordinance at their meeting on May 15, 2017.

ACCOUNT			PREVIOUS		REVISED
CODE		DESCRIPTION	AMOUNT	CHANGE	AMOUNT
<u>EMERGENCY TELEPHONE SYSTEM FUND</u>					
<u>EXPENDITURES</u>					
<u>EMERGENCY TELEPHONE SYSTEM</u>					
3554329	51010	Salaries & Wages	80,000	(10,000)	70,000
3554329	51300	Social Security	5,000	(1,000)	4,000
3554329	51310	Medicare	1,200	(200)	1,000
3554329	51330	Retirement	5,800	(1,200)	4,600
3554329	51350	Group Insurance	10,900	(3,000)	7,900
3554329	52010	Supplies & Materials Equipment	20,297	(1,364)	18,933
3554329	53020	Maintenance	115,000	(15,000)	100,000
3554329	54010	Travel/Training	5,000	(2,943)	2,057
3554329	54200	Telephone	141,565	(30,000)	111,565
3554329	55020	Rent-Buildings & Equipment	158,776	(30,000)	128,776
3554329	56010	Equipment	0	257,596	257,596
3554329	59500	Contingency	20,000	(20,000)	0
		Increase departmental total	623,780	142,889	766,669
<u>REVENUES</u>					
3544329	44113	Subscriber Charges	499,437	58,487	557,924
3544329	49900	Unencumbered Balance	124,343	84,402	208,745
		Increase fund totals	623,780	142,889	766,669

- Approve the Fire Marshal's Office to purchase a radio system using existing funds.

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Rawley King addressed the Board regarding an article in the Mount Airy News that states the Board of County Commissioners shall not take any action on any funding requested during Open Forum. Mr. King felt it was directed toward the Veterans.

Mr. King stated former Commissioner Jimmy Miller has been in the hospital for a month and they amputated his leg above his knee. While he was in the hospital, his son and wife was in the hospital for cancer. He is now at Northern Surry Hospital for therapy. Mr. King encouraged the Board to visit former Commissioner Jimmy Miller.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Pastor Jonathan Barker, Amazing Grace Baptist Church, addressed the Board regarding placing "In God We Trust" on the Sheriff's Office entrance and the entrance to the Detention Center. Amazing Grace Baptist Church will cover all expenses incurred for the signage on the existing office and all costs for signage on a future new Sheriff's Office and Detention Center. Pastor Barker presented photos of the proposal.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to approve and allow Amazing Grace Baptist Church to place "In God We Trust" on the Sheriff's Office and Detention Center with the church covering all expenses.

Chris Knopf, County Manager, addressed the Board regarding the continual transition of oversight and financial management of the Mount Airy/Surry County Airport Authority. Mr. Knopf stated to allow the County to oversee and handle the financial management of the Authority, the Board of Commissioners will need to assume the five vacant County-appointed Authority board seats. Mr. Knopf stated that three County-appointed Authority members have voluntarily resigned their seats and two have not been reappointed to their expired terms. Mr. Knopf stated when the new Authority is in place, the airport can be managed as a blended component unit.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to appoint R.F. "Buck" Golding, Eddie Harris, Larry Johnson, Larry Phillips and Van Tucker to the five vacant Mount Airy/Surry County Airport Authority board seats.

Upon motion of Commissioner Phillips, seconded by Commissioner Tucker, the Board voted unanimously to submit general management and financial services contracts between the County and the Mount Airy/Surry County Airport Authority to the Authority for approval.

The Board took a ten-minute recess.

Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Jacob Charles Bellia, Troop 648, Isaac Samuel Bryant, Troop 556, Andrew Franklin Darnell, Troop 648, Brandon Scott Davis, Troop 551, Wesley James Freeman, Troop 538, Nathan Willard Nichols, Troop 561, and Bradley Ryan Snow, Troop 918, for their attainment of Eagle Scout rank in the Boy Scouts of America.

Jo Snow, Arry Ward, Asherah Smith, Lexi France, Shaunae Sawyers, Amber Arnett, Bailey Flippen, Madeline Mayfield, Megan Fleming, Sarah Lankford, Shalin Revels, and Tatyana Long, Mount Airy High School Lady Bears Basketball Team, for earning the 2016-2017 Northwest 1A Conference Championship, 2017 Northwest 1A Conference Tournament Championship and the 2017 1A Women's Basketball State Championship.

Angela Mayfield, Head Coach, Abby Gallimore, Wade Hill, and Sara Mayes, Assistant Coaches, Mount Airy High School Lady Bears Basketball Team, for their dedication in the development of the Mount Airy High School Lady Bears Basketball Team.

Chris Knopf, County Manager, presented the 2018 Holiday Schedule. The County typically follows the State's schedule.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the following schedule for 2018:

COUNTY COMMISSIONERS'
CALENDAR FOR 2018

Regular meetings of the Surry County Commissioners are held at 6:00 p.m., on the first and third Mondays, in the Surry County Government Center, Dobson, NC. If a County-recognized holiday falls on Monday, the meeting is held on Tuesday, or a date determined by the Commissioners. The County observes the State's holiday schedule. The Board may amend this calendar as needed.

<u>December 4, 2017</u>	First Monday Meeting Election of officers for 2018
<u>December 25, 26 & 27, 2017</u>	Christmas Holiday
<u>January 1, 2018</u>	New Year's Day Holiday
<u>January 2</u>	First Tuesday Meeting
<u>January 15</u>	Martin Luther King, Jr. Holiday
<u>January 16-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>January 16</u>	Third Tuesday Meeting
<u>February 5</u>	First Monday Meeting
<u>February 19</u>	Third Monday Meeting
<u>February 23</u>	Commissioners' Planning Retreat
<u>March 5</u>	First Monday Meeting
<u>March 19</u>	Third Monday Meeting
<u>March 20-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>March 30</u>	Good Friday
<u>April 2</u>	First Monday Meeting
<u>April 16</u>	Third Monday Meeting
<u>May 7</u>	First Monday Meeting
<u>May 15-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>May 21</u>	Third Monday Meeting
<u>May 28</u>	Memorial Day Holiday

<u>June 4</u>	First Monday Meeting County Manager presents recommended budget for FY 2018- 2019
<u>June 18</u>	Third Monday Meeting Public hearing on FY 2018-2019 recommended budget.
<u>July 4</u>	Independence Day Holiday
<u>July 16</u>	Third Monday Meeting
<u>July 17-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>July 13-16</u>	National Association of Counties Annual Conference in Nashville, Tennessee
<u>August 23-25</u>	NC Association of County Commissioners Hickory Metro Convention Center Catawba County
<u>August 20</u>	Third Monday Meeting
<u>September 3</u>	Labor Day Holiday
<u>September 4</u>	First Tuesday Meeting
<u>September 18</u>	Third Monday Meeting
<u>September 18-1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>October 1</u>	First Monday Meeting
<u>October 15</u>	Third Monday Meeting
<u>November 5</u>	First Monday Meeting
<u>November 12</u>	Veterans' Day Holiday
<u>November 19</u>	Third Monday Meeting
<u>November 20 1:30 p.m.</u>	Social Services Board Meeting Board of County Commissioners Meeting Room
<u>November 22 & 23</u>	Thanksgiving Holiday
<u>December 3</u>	First Monday Meeting Election of officers for 2019.
<u>December 24, 25 & 26</u>	Christmas Holiday

Chris Knopf, County Manager, addressed the Board regarding a request from the City of Mount Airy for the transfer of Graham Field. Mr. Knopf presented information that JJ Jones Alumni

Association is not interested in the property. Mr. Knopf also presented information on the transfer of the Dobson Park area to the Town of Dobson in 2012. The City of Mount Airy presented dates to hold a liaison meeting regarding the request.

Commissioner Johnson stated there is a group previously headed by the late Scott Graham, who the field is named after, that has improved the property. The property is in first class condition and the work has been completed by volunteers. The group hopes the City of Mount Airy can obtain ownership of the property from the County. Commissioner Johnson would like to resolve the issue without going to a liaison meeting.

Commissioner Tucker stated if the field is being used as a ballfield and they want to continue to use it as a ballfield, and it is tax exempt for the City or the County, he does not understand what difference it makes who owns the property. Surry County asked the City of Mount Airy for a liaison meeting a few weeks ago to discuss other issues but the opportunity did not happen. Commissioner Tucker stated he is not opposed to it being a ballfield or who it is named after but does not see how it will benefit the citizens of Surry County to give the property to the City of Mount Airy or any other municipality.

Commissioner Phillips stated it is not about the ballfield but the type of government we are going to have. We need a local government that follows a due process for the citizens. Commissioner Phillips likes for the Board to have time to vet issues. Commissioner Phillips stated that someone in the past had established the Liaison Committee and maybe its usefulness has come and gone. Commissioner Phillips stated there are no liaison committees with the other municipalities. If the committee exists, it needs a predictable form of County government where the citizens know the process.

It was the consensus of the Board to table the request. No action will be taken. The item will not be on the City/County Liaison Committee agenda.

Sarah Bowen, Finance Officer, addressed the Board regarding a billing services agreement for Emergency Services. Ms. Bowen stated the agreement is with EMS Management and Consultants (EMS/MC). EMS/MC will provide routine billing, bill processing and fee collection services for Emergency Services. Ms. Bowen discussed the agreement commencing on July 1, 2017 and continuing through June 30, 2018. Ms. Bowen also stated that upon the conclusion of the first year, without written notice of termination, the contract will continue for four consecutive years at the same rate of 5.0%. Ms. Bowen also stated that during the term of the agreement, EMS/MC will provide consultation services to the County in the event of an audit and will assist the County with appeals as necessary as a result of an audit.

The Board discussed the billing policy and process.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to approve the agreement with EMS Management and Consultants for Emergency Services billing.

Sarah Bowen, Finance Officer, addressed the Board regarding a memorandum from the Surry County Schools Superintendent requesting approval to use \$5,000 of surplus project budget funds toward a tennis paving project at Mountain Park Elementary School. Ms. Bowen stated there is excess funds in the East Surry High School bleacher project.

Upon motion of Commissioner Tucker, seconded by Commissioner Phillips, the Board voted unanimously to approve the Surry County Schools to utilize \$5,000 of surplus project budget funds from the East Surry High School Bleacher project toward the tennis paving project at Mountain Park Elementary School and approve the following budget amendment.

The Board of County Commissioners approved an amendment to the FY 2016-2017 Budget Ordinance at their meeting on May 15, 2017.

<u>ACCOUNT</u>			<u>PREVIOUS</u>		<u>REVISED</u>
<u>CODE</u>		<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>TRANSFERS</u>					
1059810	59320	Transfer to Schools	7,000	5,000	12,000
		Increase			
		departmental total	6,266,980	5,000	6,271,980
<u>REVENUES</u>					
1044000	49900	Unencumbered Balance	5,888,148	5,000	5,893,148
		Increase fund totals	72,524,055	5,000	72,529,055
<u>GENERAL FUND-SCHOOL CAPITAL OUTLAY</u>					
<u>EXPENDITURES</u>					
<u>CAPITAL OUTLAY - SCHOOLS</u>					
2755912	57016	County School Paving	209,000	5,000	214,000
		Increase Department			
		Total	5,425,906	5,000	5,430,906
<u>REVENUES</u>					
		Transfer from			
2745912	49800	General Fund	0	5,000	5,000
		Increase fund totals	5,425,906	5,000	5,430,906

Chris Knopf, County Manager, requested that the Board amend the agenda to include an additional item.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to amend the agenda.

Chris Knopf, County Manager, addressed the Board regarding a request from YVEDDI. YVEDDI is asking the County to increase the Jonesville Senior Center funding by \$6,000. Mr. Knopf stated the Senior Center serves individuals from Yadkin and Surry County. Yadkin County decreased funding for the center which forced YVEDDI to reduce the hours of operations from 40 to 20 hours per week for the remaining 10 weeks of the fiscal year.

Chairman Harris stated the request does not have to be acted upon this fiscal year. YVEDDI will amend their request in the FY 2017-2018 budget. The request will be discussed at the next budget work session.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to approve and not release the May 1, 2017 Closed Session Minutes.

Chris Knopf, County Manager, stated there would not be a Social Services meeting on May 16, 2017. Mr. Knopf stated the Social Services information was in the agenda packet for Board review.

Chris Knopf, County Manager, reminded everyone that the County Employee Appreciation Luncheon is May 18, 2017 from 10 a.m. until 2:00 p.m. at Fisher River Park.

Chris Knopf, County Manager, stated there will be a Special Meeting of the Mount Airy/Surry County Airport Authority on Wednesday, May 17, 2017, 7:00 p.m., Surry County Government Center, Room 335.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to go into closed session to discuss personnel pursuant G.S. 143-318.11 (a) (6) and legal pursuant to G.S. 143-318.11 (a) (3).

The Board came out of closed session and resumed regular business.

Upon motion of Commissioner Johnson, seconded by Commissioner Harris, the Board voted to move employee #501 to Grade/Step 75-5 and reclassify the District Conservation Director to Grade 75 on the Classification Plan, effective May 1, 2017.

Ayes: Chairman Harris, Commissioner Tucker, Commissioner Johnson, Commissioner Golding

Nay: Commissioner Phillips

There was no further business to come before the Board.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to adjourn. The meeting ended at 10:05 p.m.

Conchita Atkins
Clerk to the Board