

**Surry County Board of Commissioners
Meeting of May 1, 2017**

The Surry County Board of Commissioners met on May 1, 2017. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Van Tucker, Commissioner R.F. "Buck" Golding, Commissioner Larry Johnson and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:
Chris Knopf, County Manager
Conchita Atkins, Clerk to the Board
Edwin Woltz, County Attorney
Sandy Snow, Assistant County Manager for Human Resources and Operations
Sarah Bowen, Finance Officer
Don Mitchell, Facilities Director
News Media

Chairman Harris called the meeting to order.

Commissioner Phillips delivered the invocation and led the Pledge of Allegiance.

Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

Chairman Harris requested the Board consider the minutes of the April 17, 2017 and April 18, 2017 meetings.

Upon motion of Commissioner Tucker, seconded by Commissioner Phillips, the Board voted unanimously to approve the minutes.

Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

Request by the County Manager:

- Approve the Sons of Confederate Veterans to fly the First National Flag at the Historic Courthouse on Saturday, May 6, 2017.

Requests from the Assistant County Manager for Human Resources and Operations:

- Approve Workers' Compensation claims and settlement activity in the amount of \$34,495.57 for the quarter ending March 31, 2017.
- Accept the ownership of a morgue trailer from the Rescue Squad Association.

- Approve the reclassification of position #491006 to a Central Permitting Specialist, effective May 1, 2017.

Request from the Finance Officer:

- Approve budget amendment no. 27 as follows:

The Board of County Commissioners approved an amendment to the FY2016-2017 Budget Ordinance at their meeting on May 1, 2017.

ACCOUNT			PREVIOUS		REVISED
<u>CODE</u>		<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>HUMAN SERVICES BLDG-MT. AIRY</u>					
1054197	51500	Professional Services	0	24,750	24,750
		Increase departmental total	161,911	24,750	186,661
<u>EMERGENCY MANAGEMENT</u>					
1054330	52900	Small Equipment	0	9,014	9,014
1054330	56010	Equipment	45,800	12,000	57,800
		Increase Department Total	153,311	21,014	174,325
<u>RABIES CONTROL</u>					
1054380	51010	Salaries & Wages	281,540	3,498	285,038
		Increase departmental total.	492,384	3,498	495,882
<u>HEALTH DEPT</u>					
<u>ADMIN</u>					
1055110	54250	Postage	6,250	780	7,030
		Increase departmental total.	160,800	780	161,580
<u>COMMUNICABLE DISEASE/STD</u>					
1055121	51010	Salaries & Wages	182,074	450	182,524
1055121	54350	Printing	200	90	290
1055121	55640	GPS Monitoring	140	150	290
		Increase departmental total.	291,425	690	292,115
<u>ADULT PRIMARY CARE</u>					
1055148	51720	Contracted Services	15,000	3,592	18,592
		Increase departmental total.	335,111	3,592	338,703
<u>HOME HEALTH</u>					
<u>GRANT</u>					
1055155	51500	Professional Services	300	110	410
1055155	53020	Equipment Maintenance	400	898	1,298
		Increase departmental total.	349,700	1,008	350,708
<u>MATERNAL HEALTH</u>					
1055162	51720	Contracted Services	5,750	235	5,985
		Increase departmental total.	114,464	235	114,699
<u>CHILD HEALTH</u>					
1055163	51020	Longevity	1,400	80	1,480
1055163	51020	Medical Supplies	16,000	1,370	17,370
1055163	55020	Rent-buildings & equipment	150	100	250
		Increase departmental total.	1,063,760	1,550	1,065,310
<u>FAMILY PLANNING</u>					
1055164	51330	Retirement	25,175	1,055	26,230
1055164	55020	Rent-buildings & equipment	100	1,000	1,100
		Increase departmental total.	356,060	2,055	358,115

WIC/NUTRITION

1055167	54250	Postage	500	150	650
		Increase departmental total.	637,550	150	637,700

IMMUNIZATIONS

1055170	51030	PT Salaries & Wages	21,325	17,510	38,835
1055163	54350	Printing	200	75	275
1055163	55020	Rent-buildings & equipment	100	25	125
		Increase departmental total.	339,923	17,610	357,533

BEHAVIORALHEALTH

1055175	51500	Professional Services	400	125	525
1055175	51720	Contracted Services	60,000	70,430	130,430
		Increase departmental total.	81,937	70,555	152,492

ENVIRONMENTAL HEALTH

1055181	54200	Telephone	6,250	2,450	8,700
		Increase departmental total.	702,387	2,450	704,837

HEALTHPROMOTIONS

1055191	51300	Social Security	4,100	1,000	5,100
1055191	51310	Medicare	1,000	100	1,100
1055191	51330	Retirement	4,700	1,000	5,700
1055191	51720	Contracted Services	-	125	125
1055191	54250	Postage	250	50	300
1055191	55020	Rent-buildings & equipment	100	2,878	2,978
		Increase departmental total.	102,050	5,153	107,203

DENTAL

1055192	51030	PT Salaries & Wages	57,000	10,150	67,150
1055192	51720	Contracted Services	46,750	65,350	112,100
1055192	55020	Rent-buildings & equipment	200	2,000	2,200
		Increase departmental total.	1,178,181	77,500	1,255,681

MIGRANT FARMWORKER

1055195	52020	Medical Supplies	600	40	640
1055195	55020	Rent-buildings & equipment	-	50	50
1055195	55500	Dues & Subscriptions	-	25	25
		Increase departmental total.	136,286	115	136,401

VETERANS SERVICE OFFICE

1055820	52010	Supplies and Materials	11,212	2,000	13,212
		Increase departmental total.	198,838	2,000	200,838

TRANSFERS

1059810	59270	Transfer to Building Reserve	365,000	(24,750)	340,250
		Decrease departmental total.	8,231,566	(24,750)	8,206,816

REVENUES

1044330	42300	Emergency Management Grant	28,000	16,900	44,900
1044330	48900	Miscellaneous	0	4,114	4,114
1044380	44115	Animal Control Citations	0	1,050	1,050
1044380	44116	Animal Control Rescues	0	150	150
1044380	44595	Donations	0	410	410
1044380	48900	Miscellaenous	100	1,888	1,988
1045110	48900	Miscellaenous	250	780	1,030
1045121	44156	Medicare	150	90	240
1045121	44160	Patient Fees	4,000	600	4,600
1045148	44156	Medicare	3,000	2,300	5,300
1045148	44171	Health Foundation	0	327	327
1045148	48900	Miscellaenous	0	965	965
1045155	44170	Chore/Respite Donations	0	110	110

1045155	44171	Health Foundation	0	898	898
1045162	44200	Private Insurance	0	235	235
1045163	44160	Patient Fees	10,000	1,000	11,000
1045163	48900	Miscellaenous	500	550	1,050
1045164	44156	Medicare	0	700	700
1045164	44160	Patient Fees	10,000	1,000	11,000
1045164	44171	Health Foundation	0	355	355
1045167	44156	Medicare	5,000	25	5,025
1045167	44160	Patient Fees	3,000	125	3,125
1045170	44156	Medicare	25,000	3,200	28,200
1045170	44157	Medicaid	155,000	8,700	163,700
1045170	44171	Health Foundation	0	4,310	4,310
1045170	48900	Miscellaenous	0	1,400	1,400
1045175	42368	Partners Grant	0	67,800	67,800
1045175	44171	Health Foundation	5,000	1,655	6,655
1045175	44200	Private Insurance	1,000	1,100	2,100
1045181	48900	Miscellaenous	0	2,450	2,450
1045191	42386	Northwest Comm Care	0	2,085	2,085
1045191	44595	Donations	0	1,900	1,900
1045191	48900	Miscellaenous	0	1,168	1,168
1045192	44160	Patient Fees	50,000	10,150	60,150
1045192	48900	Miscellaenous	0	67,350	67,350
1045195	44160	Patient Fees	0	115	115
		State Immunization Action			
1045170	43327	Plan	13,769	(4,325)	9,444
1045170	44171	Health Foundation	0	4,325	4,325
1045820	43359	State Veterans	0	2,000	2,000
		Increase fund totals.	72,314,100	209,955	72,524,055

GENERAL FUND-CAPITAL IMPROVEMENTEXPENDITURES

2554245	59557	County Reserve	3,411,279	100,000	3,511,279
		Increase departmental total.	3,411,279	100,000	3,511,279

REVENUE

2544245	49880	Transfer from CP-Schools (NEW)	583,995	100,000	683,995
		Increase fund totals.	3,411,279	100,000	3,511,279

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Tina and Tony Kannan addressed the Board regarding a potential Conditional Use Permit for a race track and improvements to the Surry County Noise Ordinance. Ms. Kannan stated that an individual has built a race track beside their home. The entrance to the race track is 250 feet from their property. The track will race 40-50 bikes until 11 p.m. on the weekends. The noise is bad. Mr. Kannan stated the noise is a nuisance and will decrease his property value. Mr. Kannan asked the Board to consider a noise regulation. Mr. Kannan had asked the Planning Board to postpone the Conditional Use Permit until he had time to perform more research.

Kim Bates, Planning Director, stated the Planning Board is reviewing the site and buffering plan. The applicants will come back to the Planning Board on May 8, 2017.

The Board discussed the case and will discuss further with the Planning Director.

John Lock of Shay Street, asked the Board to support an agreement between the City of Mount Airy and Surry County for cost reimbursement on Shay Street for installation of a public water line.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Sarah Bowen, Finance Officer, and DEC Associates, addressed the Board regarding proposed projects for the FY 2018 and FY 2019 debt issuance. The issuances consist of top school priority projects and County projects. The FY 2018 issuance is \$9,776,087 and is a County issuance which will absorb some school design fees into the issuance. The FY 2019 issuance is a school issuance at a total of \$27,509,875. Ms. Bowen presented a preliminary finance schedule for the 2018 Obligation Bonds that show timelines for the projects and who will participate in each project.

Andrew Carter stated if Surry County maintains with the debt issuance plan, the revenue is in place for these projects. Mr. Carter discussed the issuance calendar and different projects that could be bid and constructed around the same time.

Doug Carter stated the County will issue once a year because of costs and timing. Spring is the best time to issue for the lowest interest rates. Construction usually starts at the end of the spring period so you can get the entire construction cycle in the year. The key to the calendar is timing.

The Board discussed the design fees and costs for the Elkin Middle School Gym. Ms. Bowen stated that Elkin combined phase 1 and phase 5, the Elkin High and Middle School gym, to get a cost structure on the gym construction. Ms. Bowen stated that the Board can remove anything from the issuance list. Ms. Bowen also discussed design fees for the County Schools.

The Board discussed the design fees for the Elkin Middle Gym. The Board also discussed if the design fees are issued, it is a commitment to the project. The Board discussed ADM numbers for each school system. The Board omitted the Elkin Middle School Gym from the FY 2018 issuance.

Don Mitchell, Facilities Director, addressed the Board regarding proposals for architectural work at Dobson Plaza. Mr. Mitchell stated that he has received the following two proposals for architectural services that will be needed to renovate the Dobson Plaza Shopping Center.

Brite Engineering	\$123,716.00
Moseley Architects	\$232,500.00

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the Facilities Director to contract with Brite Engineering to perform the work needed to renovate the Dobson Plaza Shopping Center to provide office space for various County departments.

Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Alston Elliott, Austin York, Bailey Gwyn, Caleb Isaacs, Chris Smith, Drew Jones, Luke Holder, and Nick Bryant, North Surry High School Greyhounds Men's Swim Team, for earning the Western Piedmont Athletic Conference Title.

Susan Bryant, Kara Martin, and Lauren Dillon for their leadership, service and dedication resulting in the North Surry High School Greyhounds Men's Swim Team earning the Western Piedmont Athletic Conference Title.

The Board took a ten-minute recess.

The Board resumed regular business.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to reappoint Chairman Harris to the YVEDDI Board.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to reappoint Gene Everett to the Dobson Planning Board.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to reappoint Carmen Long, Tom Bachman, Jo Ann Ahrens and Daniel White to the Aging Planning Committee.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to reappoint Brent Simpson and David Bledsoe to the Agriculture District Committee.

Chris Knopf, County Manager, addressed the Board regarding an amendment to the Rules of Procedures for the Surry County Board of Commissioners. Mr. Knopf stated the following was added to Rule 10. Informal Public Comments:

Open Forum is a time for citizens to make public comments. The Board of Commissioners shall not take any action on any funding request presented during Open Forum. Any request for funding will be forwarded to the Finance Committee for review or at the discretion of the Chairman, the item can be forwarded to the full Board at the next meeting. The rule may be waived during the time of an emergency or as deemed necessary by a 5-0 vote by the Board of Commissioners.

Upon motion of Commissioner Tucker, seconded by Commissioner Phillips, the Board voted unanimously to approve the change to the Rules of Procedures.

County Attorney Edwin Woltz presented a Cost Reimbursement Agreement between Surry County and City of Mount Airy for installation of Shay Street Water Line Extension Project. The City has made available municipal water service to eligible properties on Shay Street. The City of Mount Airy will assume ownership, control, operations and maintenance of the project upon completion. The County will reimburse the City of Mount Airy for one-half of the project cost subject to the agreement. The agreement does not have mandatory connections included.

Upon motion of Commissioner Tucker, seconded by Commissioner Johnson, the Board voted to approve the Cost Reimbursement Agreement.

Chairman Harris stated he sympathizes with the individuals on Shay Street, but he himself has had water that is worse than Shay Street at his home for over thirty years and has spent a lot of money on water systems to treat the iron in the water. Surry County cannot afford to run water to all individuals in the County who have high levels of iron in their wells. It is a terrible problem in Surry County.

Ayes: Commissioner Tucker, Commissioner Golding, Commissioner Phillips, Commissioner Johnson.

Nay: Chairman Harris

Chris Knopf, County Manager, addressed the Board regarding a proposed letter of support for required local matches and other contributions for P4.0 non-highway draft programmed projects. The Northwest Piedmont Rural Planning Organization submitted projects within Surry County for scoring and ranking in North Carolina Department of Transportation's strategic prioritization process, developed in accordance with Strategic Transportation Investments law. The projects would be an apron expansion, general aviation area expansion phase 1 and 2 and new hangars for the Mount Airy/Surry County Airport. The project will require a 10% match of \$597,000 in FY 2023. If the Board wants to support the project, it would need to get the letter submitted to the North Carolina Department of Transportation in late May.

The County Manager will bring additional information to a future Board meeting.

Chris Knopf, County Manager, addressed the Board regarding site certification for the Elkin Corporate Park and Piedmont Triad West. The cost to certify each site is \$6,500. In the past, the County has split that cost with each municipality.

The Board discussed the requests and economic development in Surry County.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted to fund \$6,500 for the certifications.

Ayes: Chairman Harris, Commissioner Phillips, Commissioner Johnson

Nays: Commissioner Golding, Commissioner Tucker

Chris Knopf, County Manager, requested that the Board amend the agenda to include two additional items.

Upon motion of Commissioner Phillips, seconded by Commissioner Tucker, the Board unanimously to amend the agenda.

Chris Knopf, County Manager, presented a resolution requesting safety improvements near the Shoals Elementary School on Shoals Road.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to approve the resolution and send the resolution to local legislators.

RESOLUTION REQUESTING SAFETY IMPROVEMENTS NEAR THE SHOALS ELEMENTARY SCHOOL ON SHOALS ROAD (SR 2048)

WHEREAS, the Surry County Board of Commissioners have concerns regarding safety near the Shoals Elementary School on Shoals Road (SR 2048); and

WHEREAS, Shoals Road (SR 2048) is heavily traveled, especially during school hours; and

WHEREAS, there is a curve 400-feet and south of the school that needs a bank and trees to be removed by the North Carolina Department of Transportation; and

WHEREAS, the North Carolina Department of Transportation is the administrative unit responsible for road improvements; and

WHEREAS, the Board of County Commissioners requests that the North Carolina Department of Transportation consider removing a bank and trees at the curve on Shoals Road near and south of the Shoals Elementary School for a safer site distance; and

WHEREAS, the North Carolina Department of Transportation has estimated the cost of the project to be approximately \$60,000; and

WHEREAS, the North Carolina Department of Transportation does not have the appropriate funds to assist with the project; and

WHEREAS, the Surry County Board of Commissioners is requesting Local Legislators to seek \$60,000 of Discretionary Funds to pay for the project.

NOW, THEREFORE, BE IT RESOLVED that the Surry County Board of County Commissioners encourages Local Legislators to seek \$60,000 in Discretionary Funds for the removal of a bank on

Shoals Road (SR 2048) near and south of Shoals Elementary School for the safety of Shoals Elementary School students, parents, staff and Surry County citizens.

Sandy Snow, Assistant County Manager for Human Resources and Operations, and Charlie Eaton, Risk Management Deputy Director, addressed the Board regarding Surry County's Workers' Compensation renewal 2017-2018. Ms. Snow stated she had worked with the North Carolina Association of County Commissioners' Risk Management pool. Ms. Snow stated that by joining the pool, the County would continue to be self-insured, but would do so as a part of the pool. Ms. Snow stated there are benefits to joining the pool.

Mr. Eaton discussed the program options, a program comparison and Surry County current data.

Upon motion of Commissioner Phillips, seconded by Commissioner Tucker, the Board voted unanimously to approve the following resolution to adopt the interlocal agreement with the Association of County Commissioners and join the Workers' Compensation pool, effective July 1, 2017, at a retention level of \$500,000.

**RESOLUTION TO ADOPT THE INTERLOCAL AGREEMENT AND
TO JOIN THE NCACC RISK MANAGEMENT POOL**

WHEREAS, Surry County desires to pool the retention of their risks, liabilities and/or payments, or for the group purchase of coverage, and has completed a Pre-Audit Certification in compliance with N.C.G.S. § 159-28; and

WHEREAS, the North Carolina Counties Risk Management Agency d.b.a. NCACC Risk Management Pools (hereafter called the "Risk Pool"), has been established pursuant to G.S. §153A-445 (a) (1) and G.S. §160-A-460 through §160A-464; and

WHEREAS, it is desirable for Surry County to join the Risk Pool to obtain the opportunity for risk sharing and/or group purchase of coverage;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners or Governing Board of Surry County hereby adopts the foregoing Interlocal Agreement and hereby joins and agrees to participate in the Risk Pool as indicated:

North Carolina Workers' Compensation Joint Risk Management Agency d.b.a. NCACC Workers' Compensation Pool.

BE IT FURTHER RESOLVED that the Surry County Manager is duly authorized to execute the application to join the Risk Pool and hereby executes the Agreement on behalf of Surry County.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the April 17, 2017 closed session minutes.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143.318.11 (a) (6) and legal pursuant to G.S. 143-318.11(a) (3).

The Board came out of closed session and resumed regular business.

There was no further business to come before the Board.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to adjourn. The meeting ended at 8:25 p.m.

Conchita Atkins
Clerk to the Board