

Surry County Board of Commissioners
Meeting of March 6, 2017

The Surry County Board of Commissioners met on March 6, 2017. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Van Tucker, Commissioner R.F. "Buck" Golding, Commissioner Larry Johnson and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:
Chris Knopf, County Manager
Conchita Atkins, Clerk to the Board
Edwin Woltz, County Attorney
Sandy Snow, Assistant County Manager for Human Resources and Operations
Sarah Bowen, Finance Officer
Don Mitchell, Facilities Director
News Media

Chairman Harris called the meeting to order and reminded everyone the March 20, 2017 meeting will be at the Elkin High School Media Center.

Commissioner Tucker delivered the invocation and led the Pledge of Allegiance.

Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Johnson, seconded by Commissioner Golding, the Board voted unanimously to approve the agenda.

Chairman Harris requested the Board consider the minutes of the February 20, 2017 and February 24, 2017 meetings.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to approve the minutes.

Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

Request by the County Manager:

- Approve the following resolution to hold the March 20, 2017 Board meeting at the Elkin High School Media Center:

RESOLUTION

WHEREAS, the Surry County Board of Commissioners received an invitation from the Elkin City Schools to host its regular Board meeting at the Elkin High School; and

WHEREAS, the Surry County Board of Commissioners feels it is desirable from time to time to conduct Board meetings at various locations throughout the County.

NOW THEREFORE BE IT RESOLVED, that the Surry County Board of Commissioners will conduct its March 20, 2017 regular meeting at the Elkin High School beginning at 6:00 p.m.

Requests from the Finance Officer:

- Approve the Health and Nutrition Center to lease a new copier for Child Health.
- Approve budget amendment no. 18 as follows:

The Board of County Commissioners approved an amendment to the FY 2016-2017 Budget Ordinance at their meeting on March 6, 2017.

| <u>ACCOUNT</u> | | <u>DESCRIPTION</u> | <u>PREVIOUS</u> | | <u>REVISED</u> |
|---|-------|---------------------------|-----------------|---------------|----------------|
| <u>CODE</u> | | | <u>AMOUNT</u> | <u>CHANGE</u> | <u>AMOUNT</u> |
| <u>GENERAL FUND</u> | | | | | |
| <u>EXPENDITURES</u> | | | | | |
| <u>TAX SUPERVISOR</u> | | | | | |
| 1054140 | 51720 | Contracted Services | 100,000 | 4,000 | 104,000 |
| | | Increase departmental | | | |
| | | total. | 1,581,626 | 4,000 | 1,585,626 |
| <u>SPECIAL APPROPRIATIONS</u> | | | | | |
| 1054198 | 57131 | Airport Expansion Project | 609,279 | (65,000) | 544,279 |
| | | Increase departmental | | | |
| | | total. | 1,213,523 | (65,000) | 1,148,523 |
| <u>HMEP GRANT</u> | | | | | |
| 1054331 | 51720 | Contracted Services | - | 8,000 | 8,000 |
| 1054331 | 54010 | Travel & Training | - | 500 | 500 |
| | | Increase departmental | | | |
| | | total. | - | 8,500 | 8,500 |
| <u>EMS</u> | | | | | |
| 1054370 | 51500 | Professional Sevices | 81,000 | (4,000) | 77,000 |
| | | Increase departmental | | | |
| | | total. | 5,985,980 | (4,000) | 5,981,980 |
| <u>SOIL & WATER CONSERVATION DISTRICT</u> | | | | | |
| 1054960 | 55680 | Airport Expansion Project | 3,000 | 500 | 3,500 |
| | | Increase departmental | | | |
| | | total. | 112,720 | 500 | 113,220 |
| <u>CUNDIFF CREEK</u> | | | | | |
| 1054971 | 51720 | Contracted Services | 25,000 | 11,024 | 36,024 |
| | | Increase departmental | | | |
| | | total. | 25,000 | 11,024 | 36,024 |
| <u>MATERNAL HEALTH</u> | | | | | |
| 1055162 | 51500 | Professional Services | 5,000 | (3,297) | 1,703 |
| 1055162 | 52020 | Medical Supplies | 500 | (250) | 250 |
| 1055162 | 53010 | Buildings & Grounds | 150 | (100) | 50 |
| 1055162 | 54200 | Telephone | 1,250 | (300) | 950 |

| | | | | | |
|---------|-------|------------------------------|---------|---------|---------|
| 1055162 | 54250 | Postage | 100 | (50) | 50 |
| 1055162 | 54350 | Printing | 100 | (50) | 50 |
| 1055162 | 55500 | Dues & Subscriptions | 9,000 | (250) | 8,750 |
| | | Decrease departmental total. | 118,761 | (4,297) | 114,464 |

SUPPLEMENTAL FOOD PROGRAM

| | | | | | |
|---------|-------|------------------------------|---------|---------|---------|
| 1055167 | 55500 | Dues & Subscriptions | 13,500 | (1,300) | 12,200 |
| | | Decrease departmental total. | 638,850 | (1,300) | 637,550 |

IMMUNIZATIONS

| | | | | | |
|---------|-------|------------------------------|---------|-------|---------|
| 1055170 | 51030 | Part-Time Salaries & Wages | - | 4,325 | 4,325 |
| | | Increase departmental total. | 335,598 | 4,325 | 339,923 |

REVENUES

| | | | | | |
|---------|-------|--------------------------------|------------|----------|------------|
| 1044000 | 42317 | HMEP Planning Grant | 0 | 8,500 | 8,500 |
| 1044000 | 49900 | Unencumbered Balance | 4,338,374 | (65,000) | 4,273,374 |
| 1044960 | 48900 | Miscellaneous | 0 | 500 | 500 |
| 1044971 | 43356 | Clean Water Grant | 25,000 | 11,024 | 36,024 |
| 1045162 | 42353 | Maternal Health Care | 43,268 | (4,297) | 38,971 |
| 1045167 | 42372 | WIC-CFDA | 379,727 | (1,300) | 378,427 |
| 1045170 | 43327 | State Immunization Action Plan | 9,444 | 4,325 | 13,769 |
| | | Decrease Fund Totals | 70,410,220 | (46,248) | 70,363,972 |

▪ **Approve budget amendment no. 19 as follows:**

The Board of County Commissioners approved an amendment to the FY 2016-2017 Budget Ordinance at their meeting on March 6, 2017.

| <u>ACCOUNT CODE</u> | <u>DESCRIPTION</u> | <u>PREVIOUS AMOUNT</u> | <u>CHANGE</u> | <u>REVISED AMOUNT</u> |
|-------------------------|--------------------|-----------------------------|---------------|-----------------------|
| GENERAL FUND | | | | |
| EXPENDITURES | | | | |
| GOVERNING BODY | | | | |
| 1054110 | 51010 | Salaries & Wages | 24,588 | 3,500 |
| | | Increase departmental total | 537,290 | 3,500 |
| ADMINISTRATION | | | | |
| 1054120 | 51010 | Salaries & Wages | 139,309 | 5,500 |
| 1054120 | 51350 | Group Insurance | 10,009 | 115 |
| | | Increase departmental total | 187,796 | 5,615 |
| INTERNAL AUDITOR | | | | |
| 1054124 | 51010 | Salaries & Wages | 51,013 | 950 |
| | | Increase departmental total | 71,822 | 950 |
| FINANCE | | | | |
| 1054130 | 51010 | Salaries & Wages | 307,508 | 6,500 |
| 1054130 | 51350 | Group Insurance | 34,794 | 1,850 |
| | | Increase departmental total | 594,634 | 8,350 |
| COUNTY ATTORNEY | | | | |
| 1054150 | 51350 | Group Insurance | 13,800 | 600 |
| | | Increase departmental total | 183,340 | 600 |

BOARD OF ELECTIONS

| | | | | | |
|---------|-------|-----------------------------|---------|-------|---------|
| 1054170 | 51010 | Salaries & Wages | 161,286 | 1,300 | 162,586 |
| 1054170 | 51350 | Group Insurance | 19,079 | 2,500 | 21,579 |
| | | Increase departmental total | 439,753 | 3,800 | 443,553 |

REGISTER OF DEEDS

| | | | | | |
|---------|-------|-----------------------------|---------|-------|---------|
| 1054180 | 51010 | Salaries & Wages | 297,051 | 5,500 | 302,551 |
| | | Increase departmental total | 493,573 | 5,500 | 499,073 |

JUDICIAL CENTER

| | | | | | |
|---------|-------|-----------------------------|---------|-----|---------|
| 1054185 | 51010 | Salaries & Wages | 24,776 | 500 | 25,276 |
| | | Increase departmental total | 313,749 | 500 | 314,249 |

NON-DEPARTMENTAL

| | | | | | |
|---------|-------|-----------------------------|---------|----------|---------|
| 1054199 | 51350 | Group Insurance | 90,000 | (8,715) | 81,285 |
| 1054199 | 59520 | Salary Reserve | 439,145 | (41,900) | 397,245 |
| | | Decrease departmental total | 711,622 | (50,615) | 661,007 |

PLANNING

| | | | | | |
|---------|-------|-----------------------------|---------|-------|---------|
| 1054910 | 51010 | Salaries & Wages | 177,073 | 4,300 | 181,373 |
| | | Increase departmental total | 262,057 | 4,300 | 266,357 |

COOPERATIVE EXTENSION

| | | | | | |
|---------|-------|-----------------------------|---------|-------|---------|
| 1054950 | 51350 | Group Insurance | 21,103 | 3,000 | 24,103 |
| | | Increase departmental total | 303,459 | 3,000 | 306,459 |

SOIL & WATER CONSERVATION

| | | | | | |
|---------|-------|-----------------------------|---------|-------|---------|
| 1054960 | 51010 | Salaries & Wages | 67,450 | 1,750 | 69,200 |
| | | Increase departmental total | 112,720 | 1,750 | 114,470 |

AGRIC COST SHARE PROGRAM

| | | | | | |
|---------|-------|-----------------------------|--------|-------|--------|
| 1054962 | 51010 | Salaries & Wages | 46,325 | 2,500 | 48,825 |
| 1054962 | 51350 | Group Insurance | 5,510 | 650 | 6,160 |
| | | Increase departmental total | 63,265 | 3,150 | 66,415 |

VETERANS SERVICE OFFICE

| | | | | | |
|---------|-------|-----------------------------|---------|-------|---------|
| 1055820 | 51010 | Salaries & Wages | 108,152 | 6,500 | 114,652 |
| | | Increase departmental total | 177,426 | 6,500 | 183,926 |

RECREATION

| | | | | | |
|---------|-------|-----------------------------|---------|-------|---------|
| 1056120 | 51010 | Salaries & Wages | 131,820 | 3,100 | 134,920 |
| | | Increase departmental total | 422,477 | 3,100 | 425,577 |

No Change in fund totals.

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Gary York asked the Board to remember the Dr. Jim Harrell, Sr. family in their prayers. Dr. Harrell passed away at the age of 94. Dr. Harrell had been in dental practice for 70 years.

Gary York also thanked Kevin Conner of the Inspections Department for finding and returning his day planner which he lost a few weeks ago. Mr. York stated that Mr. Conner's character was over the top.

Pat Gwynn, Mount Airy Public Library, updated the Board on projects at the library. Ms. Gwynn discussed the Cardinal Program and the positive effects it has on libraries. The program was free for the first two years, but will become an expenditure. Ms. Gwynn stated the program is a valuable resource for the library.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Jeffery Eads, Partners Behavioral Health Management Regional Director, presented a report for Partners. Mr. Eads discussed the number of persons served by disability due to intellectual development disabilities, mental health and substance use. Mr. Eads addressed the age group of individuals served, cost retrieved from Medicaid and non-Medicaid payments. Mr. Eads also reviewed the Partners Behavioral Health Management Business Plan and its initiatives.

There was discussion regarding how Partners can reassure the public, since their services are not in brick and mortar facilities in the County, that the citizens have access to mental health services.

Mr. Eads stated that when individuals seek help within the County, they are sent to an in-County provider immediately.

There was also discussion of substance abuse in the County.

It was the consensus of the Board for Mr. Eads to attend a future meeting to discuss citizens' needs in the County and their connection to providers.

Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Savannah Atkins and Ellie Kidd, Surry Central High School Women's Golf Team for earning the Western Piedmont Athletic Conference Tournament Championship.

Daniel Broughton, Surry Central High School Women's Golf Coach, for his leadership resulting in the Surry Central Women's Golf Team earning the Western Piedmont Athletic Conference Tournament Championship.

Attorney Edwin Woltz left the meeting at 6:24 p.m.

Commissioner Johnson congratulated the North Surry High School boys' and girls' basketball teams that have advanced to championship games. Mount Airy High School girls' basketball team advanced to the championship game also.

Chris Knopf, County Manager, addressed the Board regarding a request from the North Carolina Cooperative Extension Office for Bryan Cave to serve as interim County Extension Director in Wilkes County, for the period of April 1, 2017 to no longer than July 1, 2017. There will be no cost to Surry County.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve Mr. Cave to serve the term as interim County Extension Director in Wilkes County.

Chris Knopf, County Manager, addressed the Board regarding a formal resolution from the City of Mount Airy for the County to transfer Graham Field to the City. The City has been leasing the property for the past ten years from the County which will expire in June, 2017. The City would continue to use the field for recreational purposes if ownership is transferred to the City. Mr. Knopf discussed a timeline involving the property from the time the property was developed by the Friends of Baseball until present day. Mr. Knopf also discussed a promissory note payment from the City.

The Board discussed the value of the property.

Commissioner Tucker stated he was a new Commissioner and needed to ask a question. Commissioner Tucker asked that in a typical municipal versus County request, what the norm is when a municipality requests a gift of parcel of land or something of value in that municipality that is owned by the County, what usually happens. Do you sell it or lease it, or do you give it to them every time? Is there any consistency?

Mr. Knopf stated that the only similar matter that has occurred since he became County Manager was the sale of the County-owned parking lot on the courthouse square to the Town of Dobson for the Dobson Community Park. The County sold the lot to the Town of Dobson for \$125,000. Mr. Knopf stated there was also a greenway connector project with the City of Mount Airy which involved a small parcel near Riverside Park. It was for a flood control project on Lovills Creek. The City needed the property to work out an easement issue.

Commissioner Golding stated the non-profit organization, JJ Jones Alumni Association, that operates the Old Jones School auditorium, may be interested in the property.

Commissioner Phillips stated as a member of the City-County Liaison Committee, he would like to review the request further before making a decision.

Commissioner Johnson stated the property is owned by the County, and the County receives no income. The property is now used as a ballfield and will continue to be used as a ballfield per the City. Commissioner Johnson stated he does not understand why the County cannot let the City of Mount Airy have the property.

Chairman Harris stated that everything Surry County does sets a precedence. Surry County has four municipalities in the County, and they all need to be treated equitably. Chairman Harris recommended the Liaison Committee meet with the City of Mount Airy and bring a recommendation to the Board.

It was the consensus of the Board for the County Manager to set up a meeting with the City of Mount Airy and also retrieve for the Liaison Committee information on the Dobson Community Park transaction.

Chris Knopf, County Manager, addressed the Board regarding a request from Veterans Services for additional funding to transition from paper charts to an electronic system. The costs for the project would be \$14,912.28.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to approve the request and budget amendment no. 20 as follows:

The Board of County Commissioners approved an amendment to the FY 2016-2017 Budget Ordinance at their meeting on March 6, 2017.

| <u>ACCOUNT CODE</u> | <u>DESCRIPTION</u> | <u>PREVIOUS AMOUNT</u> | <u>CHANGE</u> | <u>REVISED AMOUNT</u> |
|--------------------------------|------------------------------|------------------------|---------------|-----------------------|
| <u>GENERAL FUND</u> | | | | |
| <u>EXPENDITURES</u> | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | |
| | General Fund | | | |
| 1054199 59510 | Contingency | 79,977 | (14,912) | 65,065 |
| | Decrease departmental total. | 704,122 | (14,912) | 689,210 |
| <u>VETERANS SERVICE OFFICE</u> | | | | |
| 1055820 52010 | Supplies and Materials | 6,500 | 4,712 | 11,212 |
| 1055820 53025 | Software License | - | 10,200 | 10,200 |
| | Increase departmental total. | 177,426 | 14,912 | 192,338 |

Chris Knopf, County Manager, stated that the March 20, 2017 meeting will take place at the Elkin High School Media Center.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted to approve and not release the February 20, 2017 and February 24, 2017 closed session minutes.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to go into closed session to discuss legal pursuant to 143-318.11(a)(3) and property pursuant to 143-318.11n(a)(5).

The Board came out of closed session and resumed regular business.

There was no further business to come before the Board.

Upon motion of Commissioner Golding, seconded by
Commissioner Johnson, the Board voted unanimously to adjourn.
The meeting ended at 8:30 p.m.

Conchita Atkins
Clerk to the Board