

Surry County Board of Commissioners
Meeting of July 17, 2017

The Surry County Board of Commissioners met on July 17, 2017. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Van Tucker, Commissioner R.F. "Buck" Golding and Commissioner Larry Phillips.

Commissioner Larry Johnson was unable to attend.

Others present for the meeting, at various times, were:
Chris Knopf, County Manager
Conchita Atkins, Clerk to the Board
Edwin Woltz, County Attorney
Sandy Snow, Assistant County Manager for Human Resources and Operations
Don Mitchell, Facilities Director
Kristy Preston, Social Services Director
Sheriff Jimmy Combs
Clerk of Court Teresa Odell
News Media

Chairman Harris called the meeting to order.

Former Commissioner Gary York delivered the invocation.

Chairman Harris led the Pledge of Allegiance.

Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to approve the agenda.

Chairman Harris requested the Board consider the minutes of the June 13, 2017 and June 19, 2017 meetings.

Upon motion of Commissioner Tucker, seconded by Commissioner Phillips, the Board voted unanimously to approve the minutes.

Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the following consent agenda items:

Requests by the County Manager:

- Approve awarding Ed Lewis his service weapon and badge upon his retirement.
- Approve the following resolution regarding the addition of George Street to the Secondary Road System:

N. C. DEPARTMENT OF TRANSPORTATION
REQUEST FOR ADDITION TO STATE MAINTAINED
SECONDARY ROAD SYSTEM

NORTH CAROLINA
COUNTY OF SURRY

Road Name: George Street

WHEREAS, the attached petition has been filed with the Surry County Board of Commissioners, requesting that the above named road be added to the Secondary Road System; and

WHEREAS, the Board is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Highway Division of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, BE IT RESOLVED by the Surry County Board of Commissioners that the Highway Division is hereby requested to review the above-described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Surry County Board of Commissioners at a meeting on July 17, 2017 as referenced in the minutes of said meeting.

- Approve the following from the Tax Office:
 - Total releases for the month ending 6/30/2017 in the amount of \$3,743.07.
 - Total refunds for the month ending 6/30/2017 in the amount of \$11,849.73.
 - Total NCVTS Tag and Tax refunds for the month ending 6/30/17 in the amount of \$1,609.77.
 - Total real and personal property discoveries for the month ending 6/30/2017 in the amount of \$9,064.76.
 - Total Motor Vehicle Discoveries for the month ending 6/30/17 in the amount of \$15.49.
 - Total EMS and EMD additions as of 6/30/2017 in the amount of \$265,319.44.
 - Total EMS and EMD refunds as of 6/30/2017 in the amount of \$83.42.
 - Total EMS and EMD releases as of 6/30/2017 in the amount of \$14,200.28.
 - Total EMS and EMD collections as of 6/30/2017 in the amount of \$8,829.19.

Requests from the Assistant County Manager for Human Resources and Operations:

- Approve Workers' Compensation claims and settlement activity in the amount of \$33,516.19 for the quarter ending June 30, 2017.
- Amend the Sports Hall of Fame By-laws as requested by the Parks and Recreation Director.

- Reclassify position #414030 from a GIS Analyst to a GIS Specialist. Add GIS Specialist to the classification plan at pay grade 67.

Requests from the Finance Officer:

- Approve budget amendment no. 1 as follows:

The Board of County Commissioners approved an amendment to the FY2017-2018 Budget Ordinance at their meeting on July 17, 2017.

ACCOUNT CODE		DESCRIPTION	PREVIOUS AMOUNT	CHANGE	REVISED AMOUNT
<u>HISTORIC COURTHOUSE CAPITAL PROJECT FUND</u>					
<u>EXPENDITURES</u>					
<u>HISTORIC COURTHOUSE PROJECT</u>					
6054192	51500	Professional Services	0	200,000	200,000
6054192	51665	Repairs & Renovations	0	1,700,000	1,700,000
6054192	59500	Contingency	0	100,000	100,000
		Increase departmental total.	0	2,000,000	2,000,000
<u>REVENUES</u>					
6044192	49110	Proceeds from Financing	0	2,000,000	2,000,000
		Increase fund totals	0	2,000,000	2,000,000
<u>COUNTY CAPITAL PROJECTS FUND</u>					
<u>EXPENDITURES</u>					
<u>DOBSON PLAZA CAPITAL PROJECT</u>					
99154188	51560	Prof. Services-Engineering	0	300,000	300,000
99154188	51640	Project Construction	0	2,100,000	2,100,000
99154188	59500	Contingency	0	90,226	90,226
		Increase departmental total.	0	2,490,226	2,490,226
<u>REVENUES</u>					
99144188	49110	Proceeds from Financing	0	2,490,226	2,490,226
		Increase fund totals	0	2,490,226	2,490,226
<u>AIRPORT CAPITAL PROJECT FUND</u>					
<u>EXPENDITURES</u>					
<u>RUNWAY EXPANSION</u>					
99754987	51560	Prof. Services - Engineering	310,000	100,000	410,000
99754987	51640	Project Construction	825,250	200,000	1,025,250
		Increase departmental total.	1,159,847	300,000	1,459,847
<u>REVENUES</u>					
99744987	43388	NC DOT Grant	0	300,000	300,000
		Increase fund totals	1,159,847	300,000	1,459,847

- Approve the following Airport Runway Capital Project Ordinance:

MOUNT AIRY SURRY COUNTY AIRPORT AUTHORITY
CAPITAL PROJECT ORDINANCE

RUNWAY EXTENSION PROJECT
AMENDMENT #2

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted.

Section 1: The project authorized by this ordinance is the extension, strengthening, and repaving of the runway at the Mount Airy Surry County Airport.

Section 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project and are hereby appropriated or referenced by prior appropriation.

NC DOT Aviation Grant	\$ 300,000
Transfer from General Fund	<u>\$1,159,847</u>
Total Revenues	\$1,459,847

Section 4: The following amounts are available for expenditures for the project:

Professional Services -	
Engineering	\$ 410,000
Project Construction	\$1,025,250
Contingency	<u>\$ 24,597</u>
Total Appropriation	\$1,459,847

Section 5: The Finance Officer is directed to report quarterly to the Mount Airy Surry County Airport Authority on the financial status of this project.

Section 6: The Budget Officer is directed to include an analysis of past and future costs and revenues for this capital project in each annual budget submitted to the Mount Airy Surry County Airport Authority for as long as this ordinance shall remain in effect.

Section 7: Any unexpended funds appropriated shall be reserved by the Grantor and the Board of Commissioners for use as provided by applicable law or regulation.

Section 8: Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

- Approve the Historic Courthouse Capital Project Ordinance:

CAPITAL PROJECT ORDINANCE
HISTORIC COURTHOUSE PROJECT
INDOOR RENOVATION

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes repairs and renovations to the existing historic courthouse.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Professional Services	200,000
B. Construction	1,700,000
C. Contingency	<u>100,000</u>

TOTAL PROJECT COSTS	<u>\$ 2,000,000</u>
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SECTION 4: The following financing sources are anticipated to be available to complete this project:

Other Financing Source	<u>\$ 2,000,000</u>
TOTAL	<u>\$ 2,000,000</u>

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

- Approve the following Dobson Plaza Capital Project Ordinance:

CAPITAL PROJECT ORDINANCE

DOBSON PLAZA PROJECT

AMENDMENT #1

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes purchase, repairs and renovations to the existing property.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Property Purchase	1,500,000
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B. Property Assessment	7,500
C. Other Costs	2,274
D. Professional Services - Engineering	300,000
E. Construction	2,100,000
F. Contingency	<u>90,226</u>

TOTAL PROJECT COSTS \$ 4,000,000

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Other Financing Source	<u>4,000,000</u>
TOTAL	\$ 4,000,000

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

- Approve the following Historic Courthouse reimbursement resolution:

REIMBURSEMENT RESOLUTION

WHEREAS, the County of Surry, North Carolina (the "County") intends to issue in the future certain tax-exempt obligations in an aggregate principal amount not to exceed \$10,000,000 (the "Obligations") to finance (i) the construction and renovation of an existing property at the Historic Courthouse, 218 North Main Street, Dobson, NC, 27017 (Facility);

WHEREAS, the County has made and needs to make certain additional expenditures relating to the Project, including without limitation the purchase of the property, the site work, engineering and design services, survey and title work, and other related work and services, prior to the date of issuance of the Obligations, but desires to preserve the ability of the County to reimburse itself for all such expenditures from the proceeds of the Obligations when they are issued by the County; and

WHEREAS, the County desires in this Resolution to declare its official intent in accordance with Income Tax Regulation Section 1.150-2 to reimburse itself for all such expenditures from the proceeds of the Obligations;

NOW, THEREFORE, BE IT RESOLVED, that the County hereby declares its official intent to reimburse itself from the

proceeds of the Obligations, when issued, for all expenditures made by the County with respect to the Facility and which were made on or subsequent to the occurring date 60 days prior to the date of adoption of this Resolution.

- Approve Emergency Services to begin billing for medical supplies.
- Approve the Finance Office to sign a Property Damage Release Form relating to a HazMat response.
- Approve Emergency Services to purchase three Chest Compressor CPR Devices.

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Whitney Collins, Extension Agent, 4-H Development, North Carolina Cooperative Extension, introduced Rebecca Cahall.

Rebecca Cahall, Surry County 4-H Youth Voice Delegate, discussed the Surry County 4-H Program and stated she would be attending the NCAAC Meeting on August 11-12 as a Surry County delegate at 4-H Voice and will meet with Congresswoman Virginia Foxx. Ms. Cahall stated she was excited to be a part of the 4-H Program and thanked the Board for allowing her to attend the meeting.

Eddie Wilmoth invited Board Members to attend the upcoming Special Olympics Golf Tournament.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Chairman Harris then declared the meeting to be a public hearing for the naming of private roads.

Penny Harrison, Assistant Tax Administrator, stated the public hearing has been properly advertised. Ms. Harrison discussed a list of approved road names from July 1, 2016 through May 31, 2017. The list consists of all new private roads, private road name changes and corrections of private road names.

Chairman Harris asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to approve the following list of road names:

ROAD NAME	TYPE	NEAREST CROSSROAD	COMM	ZIP
LONELY PINE	TRL	CAVES MILL RD	DOBSON	27017
LAKEDALE	DR	CHANDLER RD	DOBSON	27017
QUIET	LN	NC 268	DOBSON	27017
LAUREL HEIGHTS	TRL	MILLER RD.	MOUNT AIRY	27030
TILLEY FARM	LN	TOM JONES RD.	ARARAT	27007

MAVERICK	WAY	ELDORA RD.	ARARAT	27007
OAKLEY FARMS	LN	JUDSVILLE SCHOOL RD.	DOBSON	27017
MARY KAY	WAY	CREED RD.	ARARAT	27007
QUAIL VALLEY	LN	POSSUM TROT RD.	THURMOND	28683
CHRISTIE CREEK	WAY	HIATT RD.	MOUNT AIRY	27030
BOULDER CREEK	TRL	HALLIE LN.	LOWGAP	27024
VALLEY CREEK	TRL	SEXTON RD.	MOUNT AIRY	27030
GRANNY ALICES	WAY	MOUNTAIN PARK RD	STATE ROAD	28676
CAROLINA SKIES	LN	ARARAT LONGHILL	PILOT MOUNTAIN	27041
MCMILLAN ACRES	LN	WEST PINE ST.	MOUNT AIRY	27030
OPPORTUNITY	LN	RIDGE RD.	DOBSON	27017
WILLOW RIDGE	LN	PINE RIDGE RD.	MOUNT AIRY	27030
JASPER POINTE	CIR	N FRANKLIN	MOUNT AIRY	27030
MASTERPIECE	WAY	SIMPSON MILL RD.	MOUNT AIRY	27030
TEARDROP ACRES	WAY	NC 268	ELKIN	28621
MAGNUM	LN	COLLINS RD.	ELKIN	28621
AME VINEYARDS	LN	ROCKFORD RD.	DOBSON	27017

Don Mitchell, Facilities Director, addressed the Board regarding a three-year lease agreement with the State of North Carolina (Department of Public Safety-Adult Probation and Parole) for space at 1218 State Street, Mount Airy and 210 East Kapp Street, Dobson.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the lease agreement for three years.

Kristy Preston, Social Services Director, addressed the Board regarding the Low-Income Energy Assistance Program and Crisis Intervention Program Outreach Plan. The plan will detail how Social Services will promote the plan in the community. Ms. Preston asked for Board approval to implement the plan.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to approve the plan as presented.

Ms. Preston also gave a brief update on the Reaching for Excellence in Accountability and Practice Report and the Fiscal Monitoring for May 2017.

Chris Knopf, County Manager, addressed the Board regarding the reappointments and appointments for the Juvenile Crime Prevention Council.

It was the consensus of the Board to address at the August 21, 2017 meeting.

Chris Knopf, County Manager, presented information regarding the North Carolina Association of County Commissioners' County Leadership Forum on Opioid Abuse.

Chris Knopf, County Manager, addressed the Board regarding a voting delegate for the North Carolina Association of County Commissioners Annual Conference in Durham County, August 10-13, 2017.

Upon motion of Commissioner Phillips, seconded by Commissioner Tucker, the Board voted unanimously to appoint Commissioner Golding to be the voting delegate at the North Carolina Association of County Commissioners Conference.

Chris Knopf, County Manager, addressed with the Board the following resolution of support and application for utility account financing for Project Press.

**RESOLUTION OF SUPPORT FOR AN INDUSTRIAL DEVELOPMENT FUND
GRANT FOR PROJECT PRESS**

WHEREAS, a grant from the Department of Commerce through the County of Surry can be made to assist Project Press; and

WHEREAS, Surry County will administer this grant in accordance with the rules and regulations of the Department of Commerce; and

WHEREAS, that Surry County will administer this grant through the County Finance Office; and

WHEREAS, that the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations; and

WHEREAS, that the amount of the grant application will be \$493,480.

NOW THEREFORE BE IT RESOLVED that the Surry County Board of Commissioners support an Industrial Development Fund Grant for Project Press.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the resolution.

Chris Knopf, County Manager, addressed the Board regarding an appointment to the Health Board. The Health Director recommends Wade White to serve as the engineer representative.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to approve Wade White to serve on the Health Board.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the June 13, 2017 and June 19, 2017 closed session minutes.

Chris Knopf, County Manager, reminded the Board of the August 10, 2017 Local Officials Conference at Surry Community College.

Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

The Board recognized the following employees with 10 year of service:

Deborah J. Shortt	Wayne F. Banks
Amy L. Sullivan	John W. Hawks, Jr.
Sandi L. Nowlin	Amber C. Bryant
Robin W. Payne	Ruth O. Towe
Deena B. Senter	

The Board recognized the following employees with 15 years of service:

Dallas E. Draughn, Jr.	Marty L. Doss
Rebecca A. Prim	Brenda A. Chapman
Sarah H. Whitaker	Abraham Doby
Joshua B. Jarrell	Andrea "Nikki" Hull
Jonathan T. Freeman	Seydel R. Cropps

The Board recognized the following employees with 20 years of service:

Amy W. Simpson	Susan S. Jarrell
Roger L. Bedsaul	Robert A. Sardler

The Board recognized the following employees with 25 years of service:

Darlene Stanley	Marilyn W. Snow
Karen T. Smith	

The Board took a twenty-minutes break for a reception for the employees with service awards.

The Board resumed regular business.

Chairman Harris stated that Linda Davis had resigned from the Recreation Advisory Board. Chairman Harris made a motion to appoint Scott Reynolds to the Recreation Advisory Board. Commissioner Golding seconded the motion. The vote was unanimous.

Chairman Harris discussed Bruce Simmons picking up trash, appliances, furniture, mattresses and tires that have been thrown out along Haystack Road and in the Devotion Area. Mr. Simmons would like for the Board to waive the landfill tipping fees if he removes the trash along the roadway.

Upon motion of Chairman Harris, seconded by Commissioner Golding, the Board voted unanimously to waive the landfill tipping fee for one-year for Bruce Simmons.

There was no further business to come before the Board.

Upon motion of Commissioner Tucker, seconded by
Commissioner Phillips, the Board voted unanimously to adjourn.
The meeting ended at 7:25 p.m.

Conchita Atkins
Clerk to the Board