

Surry County Board of Commissioners
Meeting of January 17, 2017

The Surry County Board of Commissioners met on January 17, 2017. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Van Tucker, Commissioner R.F. "Buck" Golding, Commissioner Larry Johnson and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:
Chris Knopf, County Manager
Conchita Atkins, Clerk to the Board
Edwin Woltz, County Attorney
Sandy Snow, Assistant County Manager for Human Resources and Operations
Sarah Bowen, Finance Officer
Kim Bates, Planning Director
Don Mitchell, Facilities Director
Kristy Preston, Social Services Director
Martha Brintle, Management Information Services Director
News Media

Vice-Chairman Tucker called the meeting to order and stated that Chairman Harris is in route to the meeting and should arrive soon.

Commissioner Golding delivered the invocation and led the Pledge of Allegiance.

Vice-Chairman Tucker requested the Board review and approve the agenda.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the agenda.

Vice-Chairman Tucker requested the Board consider the minutes of the January 3, 2017 meeting.

Commissioner Golding asked that the January 3, 2017 minutes be amended to state there was a 3-2 vote on the following motion: The Board voted to approve a three step salary increase for employee #0273 and maintain position #437004 as Assistant Emergency Services Director at pay grade 73 on the Position Classification Plan. Remove Assistant EMS Director of Training and Administration from Grade 72, effective January 1, 2017, contingent upon the Assistant County Manager of Human Resources and Operations contacting the retirement system.

Commissioner Golding and Commissioner Johnson voted against the motion.

Upon motion of Commissioner Golding, seconded by Commissioner Phillips, the Board voted unanimously to approve the minutes with the amendment.

Vice-Chairman Tucker requested that the Board consider the consent agenda. Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the following consent agenda items:

Request by the County Manager:

- Approve the following from the Tax Department:
- Total releases for the month ending 11/30/2016 in the amount of \$29,363.38.
- Total refunds for the month ending 11/30/2016 in the amount of \$31,819.06.
- Total NCVTS Tag and Tax refunds for the month ending 11/30/16 in the amount of \$1,201.69.
- Total real and personal property discoveries for the month ending 11/30/2016 in the amount of \$410,004.86.
- Total Motor Vehicle Discoveries for the month ending 11/30/16 in the amount of \$665.22.
- Total EMS and EMD additions as of 11/30/2016 in the amount of \$1,080,000.62.
- Total EMS and EMD refunds as of 11/30/2016 in the amount of \$50.08.
- Total EMS and EMD releases as of 11/30/2016 in the amount of \$6,081.75.
- Total EMS and EMD collections as of 11/30/2016 in the amount of \$8,872.00.
- Total releases for the month ending 12/31/2016 in the amount of \$4,478.29.
- Total refunds for the month ending 12/31/2016 in the amount of \$3,993.43.
- Total NCVTS Tag and Tax refunds for the month ending 12/31/16 in the amount of \$1,201.69.
- Total real and personal property discoveries for the month ending 12/31/2016 in the amount of \$10,298.84.
- Total EMS and EMD additions as of 12/31/2016 in the amount of \$476,491.40.
- Total EMS and EMD refunds as of 12/31/2016 in the amount of \$300.00.
- Total EMS and EMD releases as of 12/31/2016 in the amount of \$62,840.05.
- Total EMS and EMD collections as of 12/31/2016 in the amount of \$5,842.05.

Request from the Assistant County Manager for Human Resources and Operations:

- Approve the Health and Nutrition Center fee schedule, debt set-off, and debt write-off as presented by the Health Director, reflecting no significant changes to the fee schedule, debt set-off amount of \$32,321.41, and debt write-off in the amount of \$20,278.01.

Requests from the Finance Officer:

- Approve the Health and Nutrition Center to lease a new copier.
- Approve the Public Works Department to lease an articulated truck.

▪ Approve budget amendment no. 15 as follows:

The Board of County Commissioners approved an amendment to the FY 2016-2017 Budget Ordinance at their meeting on January 17, 2017.

<u>ACCOUNT</u>			<u>PREVIOUS</u>		<u>REVISED</u>
<u>CODE</u>		<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>BUILDINGS AND GROUNDS - COUNTY</u>					
1054190	53060	Community Centers	3,075	59,833	62,908
		Increase departmental total.	521,499	59,833	581,332
<u>NON-DEPARTMENTAL</u>					
1054199	59510	General Fund Contingency	147,310	(59,833)	87,477
		Decrease departmental total.	771,455	(59,833)	711,622
<u>COMMUNICABLE DISEASE</u>					
1055121	54200	Telephone	4,000	2,951	6,951
		Increase departmental total.	288,474	2,951	291,425
<u>SENIOR SERVICES GRANTS</u>					
1055155	51720	Contracted Services	220,225	2,200	222,425
		Increase departmental total.	347,500	2,200	349,700
<u>CANCER CONTROL PROGRAM</u>					
1055158	51720	Contracted Services	45,000	10,200	55,200
		Increase departmental total.	264,411	10,200	274,611
<u>IMMUNIZATIONS</u>					
1055170	52020	Medical Supplies	127,000	2,338	129,338
		Increase departmental total.	333,260	2,338	335,598
<u>BIOTERRORISM PREPAREDNESS</u>					
1055185	52020	Supplies & Materials	4,228	1,000	5,228
1055185	52020	Medical Supplies	0	100	100
		Increase departmental total.	35,478	1,100	36,578
<u>REVENUES</u>					
1045121	43307	State - HIV/STD	2,184	2,951	5,135
1045155	43395	Family Caregiver Support	19,500	2,200	21,700
1045158	42360	Cancer Control Program	56,100	10,200	66,300
1045170	43327	State Immunization Action Plan	7,106	2,338	9,444
1045185	43383	Ebola Preparedness	35,478	1,100	36,578
		Increase Fund Totals	70,337,015	18,789	70,355,804
<u>ECONOMIC DEVELOPMENT</u>					
<u>EXPENDITURES</u>					
<u>ECONOMIC DEVELOPMENT</u>					
1154922	57202	PGW Golden LEAF Repayment	0	98,100	98,100
		Increase departmental total.	174,050	98,100	272,150
<u>REVENUES</u>					
1144922	48949	PGW Golden LEAF Repayment	0	98,100	98,100
		Increase Fund Totals	174,050	98,100	272,150

LANDFILL/RECYCLING FUNDEXPENDITURESWASTE COLLECTION/RECYCLING

6757415	56015	Equipment - Used	40,000	(27,200)	12,800
		Decrease departmental total.	1,134,628	(27,200)	1,107,428

LANDFILL
OPERATIONS

6757420	56010	Equipment	315,000	87,200	402,200
6757420	56015	Equipment - Used	60,000	(60,000)	-
		Increase departmental total.	2,037,964	27,200	2,065,164

No Change in Fund Totals.

Vice-Chairman Tucker then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

Don Miner presented Commissioner Tucker with a past political sign.

Samoan Creasy addressed the Board regarding gun shots being fired in her neighborhood on New Year's Eve.

The County Attorney and County Manager will investigate any actions that can occur during these type situations. The County Manager will contact Ms. Creasy.

Raleigh King requested a report on the amount of funds that have been estimated for lawsuits against the Mount Airy/Surry County Airport. Sarah Bowen, Finance Officer, stated that currently the amount is \$175,192.

Shane Brickell, Cedar Ridge Youth Foundation, expressed concerns regarding Emergency Services staging an ambulance at the Old Beulah School site, once the school building is removed. Mr. Brickell stated traffic is heavy and children going to and from vehicles, during ballgames, is concerning if an ambulance is coming and going.

The Facilities Director will work with the Emergency Services Director and the Cedar Ridge Youth Foundation on the issue.

There being no additional comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Erica Brown, Martin Starnes and Associates, presented the 2016 audited financial statements. Ms. Brown gave a summary of the general fund and stated the collection rate is 98%. Ms. Brown discussed the total fund balance and property valuations. Ms. Brown also discussed the general fund revenues as related to ad valorem taxes, local option sales tax, and restricted intergovernmental funds. Ms. Brown addressed the general fund expenditure related to human services, education, and public safety. Ms. Brown addressed the landfill fund, Dobson area Water and Sewer District, Interstates Water and Sewer District, and the Flat Rock/Bannertown Water and Sewer District.

Commissioner Phillips discussed the bond rating and the draft financial, procurement card, and purchasing policies.

The Board thanked Ms. Brown for the presentation.

Vice-Chairman Tucker informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Noah Wilmoth, Jake Whitaker, Jackson Gates, Kaleb Dunn, Gabe Simmons, David Pena, Martin Palacios, Chase Mosley, Jed Kidd, Chandler Johnson, Eric Ramirez, Hobie Arnder, Chase Boone, Blake Bowman, Michael Branch, Andrew Cave, Ethan Danley, Austin Edwards, Blake Flinchum, Carter Graham, Hunter Hayes, Noah Hutchens, Anthony Johnson, Rico Lara, Gabe Matthews, Austin Mills, Dakota Mills, Dylan Mitchell, Preston Mooney, Noah Nix, Jovani Reynoso, Nick Rice, Alex Rodriguez, Nashon Smith, Eli Williams, and Matthew White for their outstanding teamwork resulting in the Surry Central Golden Eagles Varsity Football Team earning the Western Piedmont Athletic Conference Title.

Monty Southern, Wes Evans, Stephen Priddy, Seth Reece, Mark Snow, Myles Wilmoth, and Jason Hutchins for their leadership role in the development of Surry County Athletes.

Brennan Day, Natalee Jones, Brenda Ordonez, Haily Robertson, Mamie Smith, Mattie Grace Snow, Olivia Whitaker, Hope Hinson, Sarah Marion, Hannah Pardue, Anna Senter and Sarah Wyble for their outstanding teamwork resulting in the Surry Central Golden Eagles Women's Tennis Team being 4-Time undefeated Conference Champions.

Holly Porter for her leadership role in the development of Surry County Athletes.

Chairman Harris entered the meeting at 6:45 p.m.

The Board took a ten-minute recess.

The Board resumed regular business.

Chairman Harris thanked Commissioner Tucker for conducting the meeting until he arrived.

Chairman Harris then declared the meeting to be a public hearing on zoning application ZCR1162. The site is 4.37 acres of tax parcels 4080-00-81-4354 and 4080-00-81-7281. The property owner is Henson-Hiatt Properties LLC. The property is currently RA. The petition is to rezone the property to HB.

Kim Bates, Planning Director, presented facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to approve the following Statement of Consistency:

January 17, 2017: Surry County Board of Commissioners' Statement of Consistency:

Subject: Case # ZCR1162, a Petition for General-Use Rezoning.

Applicant / Owner: Henson-Hiatt Properties LLC.

Property Description: Tax Parcels #4080-00-81-4354 and 4080-00-81-7281, located at 4432 West Pine Street, Stewarts Creek Township.

Requested Reclassification: From Rural Agricultural (RA) to Highway Business (HB).

Planning and Development Staff recommends adoption of the proposal. The rezoning appears reasonable based on clear compatibility of the proposed classification with surrounding HB zoning and with the highway business development pattern of the area; based on consistency between the proposed reclassification with all elements of the Interstates Small Area Plan, which encourages highway business development on Pine Street between the I-74 and I-77 interchanges; and based on the stated intent of the HB District.

Following public notification as required by state statute and local ordinance, no citizen had voiced opposition to the rezoning petition from the application date of November 1, 2016 to the Planning Board's meeting date of January 12, 2017. The Surry County Planning Board reviewed the petition on January 12, 2017, and returned a unanimous (7-0) recommendation of approval, based on the above elements of compatibility and on consistency of the proposal with current adopted plans as presented below. This Statement as drafted by Planning and Development Department staff serves also as a transmittal of the reasoning of the Surry County Planning Board, and as that Board's formal recommendation of adoption of the rezoning proposal.

From the Interstates Small Area Plan:

"This area includes two (2) separate interchanges, I-77 / NC 89 and I-74 / NC 89. The makeup of this area creates the greatest potential for development of any interchange in the County's jurisdiction. In addition, this area is included within an existing water and sewer district. As of 2012 water service has been provided; sewer service to this area is a high priority for the County, with feasibility and funding under intense study. With the existence of good access to two (2) interstates and future infrastructure improvements, this area will accommodate a large mass of commercial development, some of which is currently developed, as well an area devoted to the development of industrial land uses. Specifically, an area along Oak Grove Church Road and Laurel Springs Church Road provide the best characteristics for industrial development. Many properties in this area are large, physically suitable tracts of land. These characteristics cannot

be found in as close a proximity to the interchange areas as the area designated on the map."

Consistency Elements from Land Use Plan 2020:

5.4.5.4 New commercial development should be encouraged to locate within existing areas of commercial activity.

5.4.5.5 Commercial sites should be served with necessary utilities.

5.4.5.7 Highway-oriented commercial uses shall be clustered along segments of principal and minor arterials, as described in the Thoroughfare Plan, in existing areas of similar development or around intersections; they should contain land uses that are mutually compatible and reinforcing in use and design; interchanges along major thoroughfares serve as excellent locations for this type of development.

5.4.5.12 Businesses should be served by roads and streets of a capacity sufficient for safe traffic flow; large businesses should locate at major intersections

The Surry County Board of Commissioners, having held a duly noticed public hearing on January 17, 2017, and having heard no substantive objection to the proposal, hereby concurs with the above recommendations and consistency principles, and will vote on the question to adopt the proposed zoning map amendment.

Upon motion of Commissioner Phillips, seconded by Commissioner Tucker, the Board voted unanimously to approve the rezoning as presented.

Chairman Harris then declared the meeting to be a public hearing on zoning application ZCR1163. The site is 0.62 acres of tax parcel 4966-00-47-1943. The property owner is Tony Martin and Phyllis Martin. The property is currently RB. The petition is to rezone the property to RA.

Kim Bates, Planning Director, presented facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to approve the following Statement of Consistency:

January 17, 2017: Surry County Board of Commissioners' Statement of Consistency:

Subject: Case # ZCR1163, a Petition for General-Use Rezoning.

Applicant / Owner: Tony Martin.

Property Description: Tax Parcel #4966-00-47-1943, located at 383 Kapps Mill Road, Bryan Township.

Requested Reclassification: From Rural Business (RB) to Rural Agricultural (RA).

Planning and Development Staff recommends adoption of the proposal. The rezoning appears reasonable based on clear compatibility of the proposed classification with surrounding RA zoning and with predominant residential and agricultural land use in the area.

Following public notification as required by state statute and local ordinance, no citizen had voiced opposition to the rezoning petition from the application date of November 10, 2016 to the Planning Board's meeting date of January 12, 2017. The Surry County Planning Board reviewed the petition on January 12, 2017, and returned a unanimous (7-0) recommendation of approval, based on the above elements of compatibility and on consistency of the proposal with current adopted plans as presented below. This Statement as drafted by Planning and Development Department staff serves also as a transmittal of the reasoning of the Surry County Planning Board, and as that Board's formal recommendation of adoption of the rezoning proposal.

Land Use Plan 2020 Consistency Elements:

5.4.6 Rural and Agricultural Development.

5.4.6.1 Medium-density residential development may be permitted in locations designated as Rural Areas on the Future Land Use Map. The demand for this type development in rural areas exists, but measures to create harmony with agricultural areas and natural resources should be addressed during development review processes; measures such as open-space subdivision design concepts should be utilized as shown in Figure 5.9.

5.4.6.2 Appropriate non-residential uses should be permitted in rural and agricultural areas on a case-by-case basis, which blend well with the rural/agricultural framework.

The Surry County Board of Commissioners, having held a duly noticed public hearing on January 17, 2017, and having heard no substantive objection to the proposal, hereby concurs with the above recommendations and consistency principles, and will vote on the question to adopt the proposed zoning map amendment.

Upon motion of Commissioner Golding, seconded by Commissioner Tucker, the Board voted unanimously to approve the rezoning as presented.

Chairman Harris then declared the meeting to be a public hearing on zoning application ZCR1164. The site is 1.78 acres of tax parcel 4935-00-37-4550. The property owner is David Norman. The property is currently CB. The petition is to rezone the property to RA.

Kim Bates, Planning Director, presented facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the following Statement of Consistency:

January 17, 2017: Surry County Board of Commissioners' Statement of Consistency:

Subject: Case # ZCR1164, a Petition for General-Use Rezoning.

Applicant / Owner: David L. Norman.

Property Description: Tax Parcel #4935-00-37-4550; located at 2240, 2242, and 2272 Thurmond Road, Bryan Township.

Requested Reclassification: From Community Business (CB) to Rural Agricultural (RA).

Planning and Development Staff recommends adoption of the proposal. The rezoning appears reasonable based on clear compatibility of the proposed classification with surrounding RA zoning and with predominant residential and agricultural land use in the area.

Following public notification as required by state statute and local ordinance, one citizen had voiced opposition to the rezoning petition from the application date of December 9, 2016 to the Planning Board's scheduled meeting date of January 9, 2017. Staff explained to the citizen that the request was simply to reclassify existing business zoning to the same classification as all other surrounding properties in the general area.

The Surry County Planning Board reviewed the petition on January 12, 2017, and returned a unanimous (7-0) recommendation of approval, based on the above elements of compatibility and on consistency of the proposal with current adopted plans as presented below. This Statement as drafted by Planning and Development Department staff serves also as a transmittal of the reasoning of the Surry County Planning Board, and as that Board's formal recommendation of adoption of the rezoning proposal.

Land Use Plan 2020 Consistency Elements:

5.4.6 Rural and Agricultural Development.

5.4.6.1 Medium-density residential development may be permitted in locations designated as Rural Areas on the Future Land Use Map. The demand for this type development in rural areas exists, but measures to create harmony with agricultural areas and natural resources should be addressed during development review processes; measures such as open-space subdivision design concepts should be utilized as shown in Figure 5.9.

5.4.6.2 Appropriate non-residential uses should be permitted in rural and agricultural areas on a case-by-case basis, which blend well with the rural/agricultural framework. The Surry County Board of Commissioners, having held a duly noticed public hearing on January 17, 2017, and having heard no substantive objection to the proposal, hereby concurs with the

above recommendations and consistency principles, and will vote on the question to adopt the proposed zoning map amendment.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the rezoning as presented.

Chairman Harris then declared the meeting to be a public hearing on zoning application ZCR1165. The site is 4.933 acres of tax parcel 4972-00-65-1740. The property owner is Sela Building Corporation. The property is currently RA. The petition is to rezone the property to MI-C.

Kim Bates, Planning Director, presented facts pertaining to the rezoning and stated the Planning Board recommends approval of the rezoning.

Chairman Harris asked for comments from the public.

No one spoke.

Chairman Harris closed the public hearing and asked the Board for a recommendation.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to approve the following Statement of Consistency:

January 17, 2017: Surry County Board of Commissioners' Statement of Consistency:

Subject: Case # ZCR1165, a Petition for Conditional Rezoning.

Applicant / Owner: Sela Building Corporation.

Property Description: Tax Parcel #4972-00-65-1740; a vacant parcel adjoining Elkin Airport to the east; Elkin Township.

Requested Reclassification: From Rural Agricultural (RA) to Manufacturing Industrial - Conditional (MI-C.)

Planning and Development Staff recommends adoption of the proposal. The rezoning appears reasonable as appropriate non-residential development adjoining the airport property. Airports are typically classified as industrial uses, and industrial uses commonly surround airports. The additional specificity of conditional zoning with a site plan limiting the permitted use to a Contractor's Office ensures that the land will not be developed for other less compatible industrial uses. Following public notification as required by state statute and local ordinance, no citizen had voiced opposition to the rezoning petition from the application date of December 20, 2016 to the Planning Board's scheduled meeting date of January 9, 2017.

The Surry County Planning Board reviewed the petition on January 12, 2017, and returned a unanimous (7-0) recommendation of approval, based on the above elements of compatibility and on consistency of the proposal with current adopted plans as presented below. This Statement as drafted by Planning and Development Department staff serves also as a transmittal of the reasoning of the Surry County Planning Board, and as that

Board's formal recommendation of adoption of the rezoning proposal.

Land Use Plan 2020 Consistency Elements:

5.3.3 Encourage economic and commercial development that does not detract from the rural environment.

5.4.5.4 New commercial development should be encouraged to locate within existing areas of commercial activity.

5.4.5.9 Businesses in predominantly rural areas may be encouraged on a case-by-case basis if the amenities provided are not available in the immediate vicinity/community.

5.4.5.10 Isolated businesses should have the ability to expand and grow if the proposed expansion does not drastically change the business' impact on the surrounding community.

5.4.5.12 Businesses should be served by roads and streets of a capacity sufficient for safe traffic flow; large businesses should locate at major intersections.

5.4.5.14 Standard site development requirements for commercial and non-residential land uses should be incorporated into the Zoning Ordinance that will facilitate the desire to better address landscaping, access, and site design.

The Surry County Board of Commissioners, having held a duly noticed public hearing on January 17, 2017, and having heard no substantive objection to the proposal, hereby concurs with the above recommendations and consistency principles and will vote on the question to adopt the proposed zoning map amendment.

Upon motion of Commissioner Tucker, seconded by Chairman Harris, the Board voted unanimously to approve the rezoning as presented.

Kristy Preston, Social Services Director, briefed the Board on the following Social Services matters:

- Key Performance Indicators for Food and Nutrition Services, Medicaid, Special Assistance, Work First, Public Assistance Applications, Child Support Enforcement, Program Integrity, Adult Services, Child Protection Services, Foster Care and Adoptions and Subsidized Child Care Services.
- North Carolina Child Welfare-Reaching for Excellence in Accountability and Practice Report.
- Foster Care Services for Young Adults.

Ms. Preston introduced Niki Hull, Foster Care Program Manager. Ms. Hull stated that five children had aged out of foster care and Social Services will reach out to them for additional support. Ms. Hull stated that fourteen children are projected to age out of care, and Social Services is working with them to make them become more successful. Ms. Hull stated there are twenty-two foster homes in Surry County.

The Board discussed foster care numbers, foster care services, and public interest to become foster parents.

Ms. Preston discussed the revised Medicaid Transportation Policy.

Upon motion of Commissioner Tucker, seconded by Commissioner Golding, the Board voted unanimously to approve the revised Medicaid Transportation Policy.

Ms. Preston presented articles of interest regarding Social Services Matters: Foster families needed in Surry County and Bridging Local Systems: Strategies for Behavioral Health and Social Services Collaboration.

Commissioner Phillips discussed the Workfirst Program. Ms. Preston stated the program is excelling.

Sarah Bowen, Finance Officer, addressed the Board regarding the Financial, Purchasing and Procurement Card Policies. Ms. Bowen discussed a change to the Financial Policy in the Reserve Policy section reflecting the need to establish a General Fund operating reserve between twelve percent (12%) to twenty-five (25%) of yearly expenditures. Ms. Bowen discussed each policy and presented a resolution to adopt the policies.

The Board discussed the policies bringing additional accountability to each department.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve the following resolution:

RESOLUTION

WHEREAS, the County of Surry, North Carolina, desires to adopt a Financial Policy, a Purchasing Policy, and a Procurement Card policy in order to be better stewards for the public dollars of the citizens of Surry County; and

WHEREAS, the County of Surry, North Carolina, desires to be in compliance with all applicable North Carolina General Statutes; and

WHEREAS, the County of Surry, North Carolina, desires there be more consistency in the operations of the departments; and

BE IT THEREFORE RESOLVED that the Board of Commissioners of Surry County in open session adopt this resolution on the 3rd day of January, 2017, that:

1. The proposed policies are necessary to provide the employees of Surry County with adequate direction by the County.
2. The proposed policies are in compliance with all applicable Local Government requirements or recommendations.
3. The Financial Policy will be effective immediately, with the exception of the Purchasing and Procurement portions

which references the following 2 policies, which will be implemented following the timeline below.

4. The Procurement Card Policy will be fully effective on July 1, 2017, and the Finance Department will work with all departments to ensure they are in compliance by July 1.
5. The Purchasing Policy will be effective July 1, 2017.
6. Any amendments to the policies will take approval by the Board of Commissioners of Surry County.

Sarah Bowen, Finance Officer, gave the Board an update on the Mount Airy/Surry County Airport Authority. Ms. Bowen presented documents relating to their legal fees from recent lawsuits and current pay applications for the runway extension project in the amount of \$225,681.08.

Chris Knopf, County Manager, presented a lease agreement between YVEDDI and Surry County for space at the L.H. Jones Family Resources Center.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to approve the lease agreement as presented.

Chris Knopf, County Manager, addressed the Board regarding a meeting with Mike Fenley from Senator Burr's Office. Mr. Fenley is interested in soliciting any Federal regulatory issues that the Board of Commissioners would like for Senator Burr's Office to be aware of in the next Congress. Mr. Knopf asked that any issues be sent to him by February 6, 2017.

Chris Knopf, County Manager, presented a request from the Surry County School System to use \$65,195 of surplus funds, from previous approved roofing projects, for additional roofing needs at Mountain Park Elementary and Copeland Elementary.

Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to approve the school system to utilize surplus funds for roofing needs at Mountain Park and Copeland Elementary.

Ayes: Chairman Harris, Commissioner Tucker, Commissioner Johnson, Commissioner Phillips

Nay: Commissioner Golding

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to approve and not release the January 3, 2017 closed session minutes.

Upon motion of Commissioner Phillips, seconded by Commissioner Golding, the Board voted unanimously to go into closed session for legal matters pursuant to G.S. 143-318.11(a)(3).

The Board came out of closed session and resumed regular business.

There was no further business to come before the Board.

Upon motion of Commissioner Golding, seconded by Commissioner Johnson, the Board voted unanimously to adjourn. The meeting ended at 9:45 p.m.

Conchita Atkins
Clerk to the Board