

RECRUITMENT ANNOUNCEMENT

The County of Surry is accepting applications for a **Senior Network Administrator** to work in the Management Information Services Department. The position is responsible for the technical leadership and helps the Network Engineer with the servers, networking system, and other technical equipment for the County. The department maintains approximately 650 PC's and 500 plus users. Duties include troubleshooting problems with hardware and software; providing technical assistance in the operating of equipment; serving as backup to the MIS Director; work with MIS Director to create and maintain MIS policies; setup and configuration of equipment; and maintaining security policies, risk assessments and compliance with strict confidentiality. Work is performed under the supervision of the MIS Director.

JOB REQUIREMENTS: The position desires a two year Associates Degree in information processing, data processing, computer operations, or related field and at least three years as a computer operator, data processing specialist, or computer coordinator; or an equivalent combination of education and experience. Applicants should have extensive knowledge of computers and information systems and their applications and limitations; good troubleshooting abilities; knowledge of the inner workings of computers; the ability to quickly learn technical concepts in a fast-paced environment; and the ability to multi-task. The ability to work with a wide range of skill levels and personalities and good written and oral communication skills are also required.

Salary Range: Grade 71 \$41,580 - \$69,900

Applications will be taken at the Employment Security Commission, 541 West Pine Street, Mount Airy, NC (phone 336-786-4169) or at Surry County Human Resources, 118 Hamby Rd., Ste. 318, Dobson, NC (336-401-8221) until filled. A complete list of duties and physical requirements will be available for review.

SURRY COUNTY IS A DRUG FREE WORKPLACE
SURRY COUNTY IS AN EEO EMPLOYER

Date Posted: October 19, 2018

Closing Date: Open Until Filled