

RECRUITMENT ANNOUNCEMENT

Surry County E911 Communications is taking applications for a full-time position of **Telecommunicator I**. Employee will work either the peak period of 12 pm to 8 pm Monday – Friday or 12 hour shifts. The center has five (5) consoles with three (3) of those manned 24/7. One console is dedicated to the fire service, one to EMS and Rescue, and one to Law Enforcement. All Telecommunicators are trained on all consoles.

Job Requirements: The position requires a high school diploma or GED. Within the first year of employment, the selected candidate must complete the following courses:

DCI (Division of Criminal Information)

EMD (Emergency Medical Dispatch)

Basic Telecommunicator Class

CIT Certification

CPR Certification

Desired: Previous experience at a 911 Communications Center. Working geographical knowledge of the County. Knowledge and skills in operation of computer systems. Ability to use communication skills in a calm and direct manner.

Salary Range: Grade 63 \$29,592 - \$48,480 (based on education, experience and training). Overtime computed on the fluctuating work week method.

Applications will be taken at the Employment Security Commission, 541 West Pine Street, Mount Airy, NC (phone 336-786-4169) or at Surry County Human Resources Office, 114 W. Atkins Street, Dobson, NC (phone 336-401-8221) until 5:00 pm on closing date. A complete list of duties and analysis of physical demands will be available for review upon request.

SURRY COUNTY IS AN EEO EMPLOYER/ DRUG FREE WORKPLACE

Date Posted: January 10, 2019

Closing Date: January 24, 2019