

MARK WILLIS
Opioid Response Director



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COUNTY OF SURRY

July 1, 2019

To Whom it May Concern:

Subject: Request for Qualifications (RFQ), Surry County Opioid Response
Substance Use Disorder "Intervention Team"

Surry County, on behalf of the Surry County Opioid Response Director, invites interested agencies who provide treatment services of Substance Use Disorder to submit a Statement of Qualification for the formation and supervision of an "Intervention Team" to engage individuals with Substance Use Disorder (SUD) in Surry County at critical crisis junctures. Services will include hiring, supervising and coordinating the activities of a two-person Post Overdose Response Team - comprised of one certified Peer Support Specialist and one medical specialist; one emergency department dedicated Peer Support Specialist; and one Qualified Professional Substance Abuse to screen detainees inside the Surry County Detention Facility. Coordination will also be required with the Surry County Opioid Response Director to meld opioid response efforts with other treatment providers, law enforcement, the health care network and emergency medical services. As this program is an innovation in Surry County, the selected treatment provider will be required to work closely with Surry County Opioid Response to meet agreed upon objectives designed to reduce the population of individuals suffering from SUD in Surry County. Proposals are due no later than 5:00 pm on Monday, August 5th, 2019. For a copy of the detailed RFQ please contact: Mark J. Willis, Surry County Opioid Response Director, Surry County Historic Courthouse, 114 West Atkins Street, P.O. Box 1467, Dobson, North Carolina, 27017; Phone: 336-401-8218; E-mail: willism@co.surry.nc.us.

Sincerely,



Mark J. Willis

Opioid Response Director

Attachment: Request for Qualifications Statement

(Attachment)

REQUEST FOR QUALIFICATIONS STATEMENT
PROFESSIONAL SUBSTANCE USE DISORDER “INTERVENTION TEAM”
SURRY COUNTY, NORTH CAROLINA

Surry County Government requests Statements of Qualifications (SOQ’s) from interested and qualified Substance Use Disorder (SUD) treatment providers for contracted services for the formation of a professional SUD intervention program. The services would include, but are not limited to, hiring, supervising, maintaining the professional standards qualifications of, and coordinating the activities of a Post Overdose Response Team (PORT) – comprised of one Peer Support Specialist (PSS) and one medical professional; one hospital emergency department dedicated PSS; and one Qualified Professional Substance Abuse (QPSA) dedicated to work with detainees in the Surry County Detention Facility.

I. PURPOSE

The purpose of this Request for Qualifications (RFQ) is to obtain information about SUD treatment providers interested in partnering with the Surry County Opioid Response effort to address the County’s SUD population. A significant part of the Opioid Response effort will be the formation of an “Intervention Team”. The “Intervention Team” will be comprised of four individuals: two members of a PORT – one certified PSS and one medical specialist; one hospital dedicated PSS; and one QPSA dedicated to the Surry County Detention Facility. The “Intervention Team” will be utilized in Surry County to engage individuals suffering from SUD at critical crisis junctures. The individual efforts of the “Intervention Team” should be coordinated and complimentary as well as integrated into the existing and developing healthcare and emergency medical services opioid response efforts within Surry County.

Services provided by the “Intervention Team” will be for a period not to exceed five (5) years. The information obtained from the SOQ will be utilized by a panel appointed by the Surry County Board of County Commissioners (BOCC) to evaluate each interested treatment provider by utilizing the criteria outlined in this RFQ.

II. REQUIREMENT / SCOPE

To be considered for selection, the treatment provider shall be qualified and capable to provide, at a minimum, the following services:

1. Advertise for, interview and hire two PSS’s certified in North Carolina. (To be certified in North Carolina the applicant must be at least 18 years of age, have lived experiences in recovery from a significant mental health or substance use disorder, been in recovery for at least one year, have at least a high school diploma or equivalent, have completed the 40-hour North Carolina approved PSS training and completed 20 hours of additional training.)

2. Advertise for, interview and hire one medical specialist certified in North Carolina. This medical specialist can be either a Limited Practical Nurse (LPN), a Registered Nurse (RN) or a Paramedic. (To be certified to practice in North Carolina the LPN must have earned an LPN Degree, have one year of courses and hands-on practice, be licensed by the North Carolina Board of Nursing, obtained a CPR card and passed the NCLEX-PN exam; the RN may be qualified either through an Associate Degree, a Diploma or a Bachelor of Science in Nursing, passed the NCLEX-RN exam and licensed to practice in North Carolina; the paramedic must be at least 18 years of age, have at least a high school diploma or equivalent, completed the EMT-Basic Course, obtained a CPR card, successfully completed the North Carolina State or National Registry Exam and completed an accredited paramedic training program.)
3. Advertise for, interview and hire one QPSA certified in North Carolina. The qualifications for the QPSA will be within the staff definitions of 10A North Carolina Administrative Code 27G.0104 (19).
4. As per the required need and in keeping with the standards established by the agency, supervise the four member “Intervention Team” to ensure the Team is properly executing their intervention mission within their job descriptions and within the guidelines and protocols as agreed upon with the Surry County Opioid Response Director.
5. Ensure that the members of the “Intervention Team” maintain their Continuing Medical Education (CME) requirements in accordance with the North Carolina Department of Health and Human Services to maintain, develop, or increase their knowledge, skills, and professional performance as well as maintain their North Carolina certifications.
6. Provide technical assistance and advice to the Surry County Opioid Response Director to ensure that the SUD intervention efforts carried out by the “Intervention Team” are in accordance with evidence based best practices. Provide, at a minimum, quarterly reports to the Surry County Opioid Response Director that track the activities of the “Intervention Team”.
7. Coordinate with the Surry County Opioid Response Director to ensure that guidelines and protocols developed for the employment of the “Intervention Team” affect a coordinated and complimentary effort within the Team, as well as an integrated effort with the existing and developing healthcare and emergency medical services opioid response efforts within Surry County.
8. Maintain records to adequately document the activities of the “Intervention Team”. These records will be utilized to justify the intervention efforts of the Team and to measure the stated outcomes of the County’s integrated intervention program.

Manage data collection to demonstrate the ability to develop expected outcomes and monitor, analyze and report both clinical and program outcomes.

III. PROPOSAL FORMAT

To facilitate review of each SOQ by the Surry County appointed panel, it is requested that the submission conform to the following format:

1. **Cover Sheet:** List the program title (Professional Substance Use Disorder “Intervention Team”), the name of your agency, and the name, address and telephone number of a point of contact for questions concerning the SOQ.
2. **Experience of the Agency:** Provide a narrative of your agency’s prior experience and qualifications in SUD treatment and recovery. Provide a list of similar SUD treatment and recovery programs in which your business is/was involved within the last seven (7) years. Please include any experience your employees possess in working in private/public partnerships to address SUD issues in a community.
3. **Program Team:** Provide a list of program team members, including the office location where they currently work, that you propose to utilize to affect the hiring and deployment of the “Intervention Team”. Provide a brief job description for each person to include a listing of specific similar program experience. Provide a brief resume for each program team member designated as a supervisor.
4. **References:** Provide the name, address and telephone number of at least three (3) references familiar with the quality of work done by your agency on similar programs. At least one reference should be from a source that can cite the agency’s previous experience with collaborative and integrated SUD efforts.
5. **Timeline:** Provide a timeline that estimates timeframes required to hire, train and implement the program requirements.
6. **Other Supporting Data:** Include any other information you feel to be relevant to the selection of your agency. The entire SOQ should not exceed fifteen (15) pages, excluding the cover sheet and the letter of introduction.

IV. CRITERIA FOR REVIEW OF THE STATEMENT OF QUALIFICATIONS

Surry County will review all the SOQ’s submitted and select an agency based on the criteria requirement contained in this RFQ. Criteria to be used in screening and ranking of SOQ’s and the selection of the successful agency are as follows:

1. **Qualification of the Agency, Including Agency Personnel:** Preference will be given to those agencies and personnel with experience, training and certifications in evidence-based SUD treatment programs that are integrated with the needs of the community in which the agency operates.
2. **Overall Qualifications of the Program Manager and Program Team:** Identify the Program Manager and provide at least a job description of personnel required to execute the program, including the office location.

3. **Response Capability/Program Understanding:** Preference shall be afforded to those agencies which, in the opinion of the selection panel appointed by the BOCC, will be able to adequately respond to requests for consultation meetings and program administration requirements, and to agencies that demonstrate a detailed understanding of the program requirements.

V. CONTRACT

After all the SOQ's have been screened and ranked by the Surry County appointed panel, the selected agency will be invited to negotiate a Final Contract with Surry County for a period not to exceed five (5) years. The Final Contract may be cancelled by either party for any reason at any time, following a thirty (30) day notice.

VI. SUBMISSIONS OF STATEMENT OF QUALIFICATIONS

SOQ's must be submitted no later than 5:00 on Monday, August 5, 2019 to:

Name: Mark J. Willis, Surry County Opioid Response Director

Address: Surry County Historic Courthouse

P.O. Box 1467

Dobson, North Carolina 27017

Phone: 336-401-8218

E-mail: willism@co.surry.nc.us

VII. CONTACT PERSON

All questions should be directed to:

Name: Mark J. Willis, Surry County Opioid Response Director

Address: Surry County Historic Courthouse

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