

Surry County Board of Commissioners  
Meeting of March 5, 2018

The Surry County Board of Commissioners met on March 5, 2018. The meeting was held in the County Commissioners' Meeting Room, Surry County Government Center, Dobson, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Van Tucker, Commissioner Larry Johnson and Commissioner Larry Phillips.

Others present for the meeting, at various times, were:

Chris Knopf, County Manager  
Conchita Atkins, Clerk to the Board  
Edwin Woltz, County Attorney  
Sandy Snow, Assistant County Manager  
Sarah Bowen, Finance Officer  
Don Mitchell, Facilities Director  
Penny Harrison, Interim Tax Administrator  
Dennis Bledsoe, Public Works Director  
News Media

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Chairman Harris called the meeting to order.

Commissioner Johnson delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board consider the minutes of the February 19, 2018 meeting.

Upon motion of Commissioner Tucker, seconded by Commissioner Johnson, the Board voted unanimously to approve the minutes.

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Chairman Harris requested that the Board consider the consent agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to approve the following consent agenda items:

Request by the County Manager:

- Approve the following resolution:

RESOLUTION

WHEREAS, the Surry County Board of Commissioners received an invitation from the Surry County Schools to host its regular Board meeting at the Mountain Park Elementary School Media Center; and

WHEREAS, the Surry County Board of Commissioners feels it is desirable from time to time to conduct Board meetings at various locations throughout the County.

NOW THEREFORE BE IT RESOLVED, that the Surry County Board of Commissioners will conduct its March 19, 2018 regular meeting at the Mountain Park Elementary School beginning at 6:00 p.m.

Requests from the Finance Officer:

- Approve budget amendment no. 7 as follows:

The Board of County Commissioners approved an amendment to the FY 2017-2018 Budget Ordinance at their meeting on March 5, 2018.

<u>ACCOUNT</u>			<u>PREVIOUS</u>		<u>REVISED</u>
<u>CODE</u>		<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
<u>AIRPORT FUND</u>					
<u>EXPENDITURES</u>					
<u>AIRPORT</u>					
8154985	51500	Professional Services	21,000	5,000	26,000
8154985	51720	Contracted Services	136,800	20,000	156,800
8154985	53010	Buildings & Grounds Maint.	15,695	5,000	20,695
		Increase departmental totals.	237,671	30,000	267,671
 <u>REVENUES</u>					
8144985	49950	Retained Earnings	237,671	30,000	267,671
		Increase departmental total.	237,671	30,000	267,671

- Approve the Sheriff's Office to surplus the following vehicle: 2011 Dodge Caravan VIN: 2D4RN5DG3BR679125, asset number 95096.
- Approve MIS to purchase a Meraki MS210 48 switch and license at a cost of \$3,293.
- Approve the following Capital Project Ordinances:

CAPITAL PROJECT ORDINANCE

MOUNT AIRY CITY SCHOOLS ADMINISTRATIVE OFFICE

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes repairs and renovations to the existing property.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Professional Services - Engineering	97,978
B. Construction	1,632,962
C. Contingency	<u>86,547</u>

TOTAL PROJECT COSTS \$ 1,817,487

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Other Financing Source - 2018 LOB's	<u>1,817,487</u>
TOTAL	\$ 1,817,487

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

CAPITAL PROJECT ORDINANCE  
 HISTORIC COURTHOUSE PROJECT  
 INDOOR RENOVATION  
 AMENDMENT #1

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes repairs and renovations to the existing historic courthouse.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Professional Services	106,891
B. Construction	1,707,012
C. Contingency	<u>100,000</u>

TOTAL PROJECT COSTS \$ 1,913,903

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Other Financing Source - 2018 LOB's	<u>\$ 1,913,903</u>
TOTAL	<u>\$ 1,913,903</u>

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be

reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

CAPITAL PROJECT ORDINANCE

DOBSON PLAZA PROJECT  
AMENDMENT #2

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes purchase, repairs and renovations to the existing property.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Property Purchase	1,494,359
B. Other Costs	8,341
C. Professional Services - Engineering	141,191
D. Construction	1,799,950
E. Contingency	<u>75,000</u>

TOTAL PROJECT COSTS \$ 3,518,841

SECTION 4: The following financing sources are anticipated to be available to complete this project:

General Fund Contribution	360,567
Other Financing Source	<u>3,158,274</u>
TOTAL	\$ 3,518,841

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

CAPITAL PROJECT ORDINANCE  
SURRY COUNTY SCHOOLS  
MOUNTAIN PARK ELEMENTARY SCHOOL

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes repairs, renovations, demolition and additions to the existing property.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Professional Services - Engineering	<u>248,794</u>
TOTAL PROJECT COSTS	\$ 248,794

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Other Financing Source - 2018 LOB's	<u>248,794</u>
TOTAL	\$ 248,794

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

CAPITAL PROJECT ORDINANCE  
SURRY COUNTY SCHOOLS  
FRANKLIN ELEMENTARY SCHOOL

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes repairs, renovations, demolition and additions to the existing property.

SECTION 2: The officers of this governmental unit are hereby

directed to proceed with this capital project within the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Professional Services - Engineering	<u>189,823</u>
TOTAL PROJECT COSTS	\$ 189,823

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Other Financing Source - 2018 LOB's	<u>189,823</u>
TOTAL	\$ 189,823

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

CAPITAL PROJECT ORDINANCE

SURRY COUNTY SCHOOLS  
DOBSON ELEMENTARY SCHOOL

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes repairs, renovations, demolition and additions to the existing property.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Professional Services - Engineering	<u>194,025</u>
TOTAL PROJECT COSTS	\$ 194,025

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Other Financing Source - 2018 LOB's	<u>194,025</u>
TOTAL	\$ 194,025

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

CAPITAL PROJECT ORDINANCE

ELKIN CITY SCHOOLS HIGH SCHOOL GYMNASIUM

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance includes repairs, renovations, and additions to the existing Elkin High School Gymnasium property.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project with the guidelines set by the budget herein.

SECTION 3: The costs of the project are:

A. Professional Services - Engineering	<u>393,750</u>
TOTAL PROJECT COSTS	\$ 393,750

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Other Financing Source - 2018 LOB's	<u>393,750</u>
TOTAL	\$ 393,750

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

- Approve to forgive hangar rent of \$750 at the Mount Airy/Surry County Airport for MKS Hangar #2.
- Approve to remit \$7,927 from Social Services to the Department of Health and Human Services.

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

There being no comments, Chairman Harris closed the open forum, and the Board resumed regular business.

Penny Harrison, Interim Tax Administrator, addressed the Board regarding threshold values and costs for GAP motor vehicle billing. Ms. Harrison recommended raising the minimum GAP motor vehicle bill to \$5.00 due to the minimal billing that is required by Counties and the limited revenue that can be gained by the process. Ms. Harrison stated that Forsyth County charges \$3.50 and Wilkes and Yadkin counties charge \$5.00. There was discussion of costs per year and timeframe for the GAP billing. Ms. Harrison presented a resolution for the Board to review and recommended the \$5.00 write-off.

Upon motion of Commissioner Tucker, seconded by Commissioner Phillips, the Board voted unanimously to approve the following resolution:

COUNTY OF SURRY RESOLUTION  
 DIRECTING TAX COLLECTOR NOT TO COLLECT GAP MOTOR VEHICLE  
 AD VALOREM TAXES WHEN ORIGINAL PRINCIPAL AMOUNT DUE IS UNDER  
 \$5.00

WHEREAS, N.C.G.S. § 105 -321(f) is authorizing the governing body of a taxing unit that collects its own taxes to direct, by Resolution, its Tax Collector not to collect minimal taxes charged on tax records and receipts;

AND, WHEREAS, minimal taxes are the combined taxes and fees of the taxing unit and any other units for which it collects taxes, due on a receipt or on a tax notice in a total original principal amount set by the governing body which is the estimated cost to the taxing unit of billing the taxpayer, such amount not to exceed \$5.00;

AND, WHEREAS, the Surry County Board of Commissioners has determined that the estimated cost to the County of Surry of billing the taxpayer for the amounts due on a tax receipt or notice is \$5.00; now, therefore, be it

RESOLVED, by the Surry County Board of Commissioners, that the Surry County Tax Collector is directed not to collect the combined taxes and fees of the any other unit of government for which it collects taxes due on a receipt pursuant to N.C.G.S. § 105-320 or on a tax notice prepared pursuant to N.C.G.S. § 105-330.5, when the total original principal amount is \$5.00 or less; and be it



FURTHER RESOLVED, that the Tax Collector shall not bill the taxpayer for, or otherwise collect, such minimal taxes but shall keep a record of such minimal taxes by receipt number and amount and shall make a report of the amount of these taxes to the Surry County Board of Commissioners at the time of settlement; and be it

FURTHER RESOLVED, that this Resolution shall be in effect with respect to the fiscal year beginning July 1, 2018 and shall remain in effect until amended or is appealed by Resolution of the Surry County Board of Commissioners, in which event this Resolution will be deemed terminated until and unless such taxing unit adopts a similar Resolution.

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Don Mitchell, Facilities Director, addressed the Board regarding bids for removal of the underground fuel tank at the Historic Courthouse. Mr. Mitchell stated he received the following three bids to remove the tank:

A & D Environmental	\$7,500
CSM Environmental, PLLC	\$8,747.50
Hardin Tank and Compressor	\$13,840

Mr. Mitchell recommended the quote from CSM Environmental due to A & D Environmental not doing a site visit but bid from the phone.

Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to accept the bid from CSM Environmental, PLLC in the amount of \$8,747.50.

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Don Mitchell, Facilities Director and Tony Chilton, Brite Engineering, presented the following change orders for the Historic Courthouse by Hayco:

1. Replace a 2.5" water line at a cost of \$26,688.00.  
Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve change order no. 1 at a cost of \$26,688.00.
2. Abatement of asbestos \$17,033.23.  
Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to approve change no. 2 and approve the costs for the abatement of asbestos removal at \$17,033.23.

Don Mitchell, Facilities Director, and Tony Chilton, Brite Engineering, presented the following change orders for the Dobson Plaza Project:

1. Fill refrigeration pits that were not listed on the drawing with stone and pour concrete to cover. Removal of concrete ramp (13'X 24') found under the old manager's office at front of store. Removal of a freezer slab next to the concrete ramp at a cost \$5,413.65.

Upon motion of Commissioner Tucker, seconded by Commissioner Phillips, the Board voted unanimously to approve the work at a cost of \$5,412.65.

2. Conduct the following test Earthwork/Foundations, cast-in-place concrete, structural steel, cold formed metal framing, masonry, sprayed-on fireproofing and exterior insulation finish system at a cost of \$10,000.

Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to approve the testing at the cost of \$10,000.

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Chairman Harris informed the audience that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Cole Shelton, Clay Taylor, Blake Wolfe, Bryce Watson, Manley Stovall, Chance Sizemore, Cole Sexton, Jeremiah Rosser, Corbin Robertson, Holden Poindexter, Eric Olvera, Quentavious McLeod, Noetic Mattox, Andy Majure, Ben Lor, Tyler Keck, Alex Jessup, Tanner Jackson, Scout Hughes, Jaedon Hill, Ralph Cassese, Grayson Corbin, Armando Estrada, Quentin Frost, Rayquan Brown, Zach Smith, Ryan Edwards, Donavon Greene, Ian Holder, Justin Moore, Ben Reales, Johnathon Smith, Grey Tucker, Tucker Corbin, and Robert Brown, Mount Airy High School Granite Bears Varsity Football Team, for earning the 1AA Western Regional Championship Title, 1AA State Runner-Up Title, and the Northwest 1A Conference Championship.

Kelly Holder, Mount Airy High School Granite Bears Varsity Football Team Head Coach, for his leadership, service and dedication in the development of Surry County Athletes resulting in the Mount Airy Granite Bears earning the 1AA Western Regional Championship Title, 1AA State Runner-Up Title, and the Northwest 1A Conference Championship Title.

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The Board took a ten-minute recess.

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The Board resumed regular business.

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Sarah Bowen, Finance Officer, addressed the Board regarding amending the 2018-2019 budget calendar. Ms. Bowen stated a conflict has been noted for the work session scheduled for April 19, 2018. Ms. Bowen presented potential dates. Ms. Bowen also asked to start the April 24, 2018 meeting at 5:00 p.m.

It was the consensus of the Board to adjust the calendar to meet on Tuesday, May 1, 2018 at 5:00 p.m.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to amend the agenda to include an addition item for the Finance Officer.

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Sarah Bowen, Finance Officer, addressed the Board regarding an emergency purchase for Public Works. Ms. Bowen stated the leachate station is down to one operational pump. The station has experienced three pump failures, resulting in the one remaining pump. The pumps are stainless steel and specially designed for this particular system operating on 30 horsepower, 6,000 gallons per hour and will pump with a 500-foot head

pressure. The public works director has been in contact with the manufacturer and the cost for two pumps, one for current operations and one spare, is a cost of \$23,396.

Upon motion of Commissioner Tucker, seconded by Commissioner Phillips, the Board voted unanimously to approve the request.

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Chris Knopf, County Manager, discussed bids for the Shay Street Water extension project. Mr. Knopf stated that seven bids had been received on the project. Mr. Knopf stated that the low bid exceeded the engineer's estimate, making a necessary budget increase of \$45,150 or \$22,575 each for the City and County. Ms. Bowen stated the estimated cost has increased to \$28,000 for the City and County.

Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted to approve the \$2,800 match for the project.

Ayes: Commissioner Tucker, Commissioner Johnson, Commissioner Phillips

Nays: Chairman Harris

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Chris Knopf, County Manager, discussed the Surry County Farm Bureau offer of financial contribution towards the Dobson Plaza project in exchange for the conference and training center's naming rights.

Upon motion of Commissioner Tucker, seconded by Commissioner Johnson, the Board voted unanimously to approve the following resolution:

SURRY COUNTY  
NORTH CAROLINA  
RESOLUTION

WHEREAS, Surry County Farm Bureau is a fixture in the Surry County agricultural community; and

WHEREAS, Surry County is making a significant commitment to the County's agriculture-based economy by investing in a new, modern Agriculture Center at 911 East Atkins Street, Dobson; and

WHEREAS, the new Agriculture Center will be located adjacent to a conference and training facility that will greatly benefit the programs provided by the Surry County Center of the North Carolina Cooperative Extension Service; and

WHEREAS, Surry County Farm Bureau desires to make an indelible mark in honor of Surry County's agricultural heritage by donating \$55,000 towards completion of the conference and training facility.

NOW, THEREFORE, BE IT RESOLVED that Surry County gratefully accepts the investment of Surry County Farm Bureau and proclaims that hereafter, the conference and training facility at 911 East Atkins Street, shall be called the Surry County Farm Bureau Conference and Training Center.

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Upon motion of Chairman Harris, seconded by Commissioner Johnson, the Board voted unanimously to reappointment Jimmy Chappell to the Elkin Planning Board.

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Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to reappoint Virginia Rogers to the Nursing Adult Care Home Community Advisory Committee.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to reappoint Gina Starbuck to the Aging Planning Committee.

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Upon motion of Commissioner Johnson, seconded by Chairman Harris, the Board voted unanimously to reappoint Jay Yopp and Mark Tucker to the Recreation Advisory Council.

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Upon motion of Commissioner Tucker, seconded by Commissioner Johnson, the Board voted unanimously to reappoint Brian Gates to the Town of Dobson Planning Board.

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Upon motion of Chairman Harris, seconded by Commissioner Phillips, the Board voted to reappoint Jon Tucker and Freddie Hiatt to the Surry County Planning Board.

The vote was as follows: Ayes: Chairman Harris, Commissioner Phillips and Commissioner Tucker.

Commissioner Tucker recused from voting.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to reappoint David Taylor, Bobbie Collins, Terry Jason White, Gary Lee Brown, Janice King and Terry Kennedy to the Board of Equalization and Review.

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Upon motion of Chairman Harris, seconded by Commissioner Tucker, the Board voted unanimously to reappoint Molly Johnson and Steve Mason to the Natural Resources Committee.

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Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to reappoint Daphane Tucker and Tony Davis, as alternates, on the Board of Adjustments.

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Chairman Harris stated he has mailed a letter to the Republican Party regarding the filling of former Commissioner R.F. "Buck" Golding's seat. Chairman Harris stated there should be a recommendation at the next Board meeting. The next meeting will take place at the Mountain Park Elementary School.

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Upon motion of Commissioner Johnson, seconded by Commissioner Phillips, the Board voted unanimously to go into closed session to discuss personnel pursuant to G.S. 143.318.11(a)(6) and economic development pursuant to G.S. 143.318.11(a)(4).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Harris, seconded by Commissioner Johnson, the Board voted unanimously to approve the recommendations of the County Manager for Administration restructure, effective March 6, 2018, implementing changes in permanent and interim positions and the Classification plan accordingly.

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Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to appoint employee #449 as Tax Administrator for a two-year term, at Grade/Step 76-11, effective March 6, 2018.

There was no further business to come before the Board.

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Upon motion of Commissioner Tucker, seconded by Commissioner Harris, the Board voted unanimously to adjourn. The meeting ended at 8:50 p.m.

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Sandy Snow  
Deputy Clerk to the Board