

RECRUITMENT ANNOUNCEMENT

The County of Surry is accepting applications for a **Budget Analyst** to work in the Surry County Budget and Performance Department. This position will assist in the preparation of the County's annual budget, which includes operating funds, enterprise funds, special revenue funds, capital project funds, and other miscellaneous funds. Monitor budgets throughout the fiscal year to ensure funds are used in alignment with established guidelines, review and execute budget adjustments in accordance with County policy. Work involves transactions involving journal entries, financial forecasting, financial analysis and reporting. Grant administration on behalf of various County Departments and agencies and other duties as required. Judgment and initiative must be exercised in identifying and resolving daily problems and activities of the fiscal control system. Work is performed in accordance with established County policies and procedures, local ordinances, and the North Carolina General Statutes governing local government fiscal operations. Work is performed under the general supervision of the Budget and Performance Director.

DESIRED TRAINING AND EXPERIENCE: Graduation from a four-year college with a degree in accounting or business-related field and two years accounting (preferably governmental) experience; or graduation from an accredited two-year college or university with major course work in accounting or business and 3 to 4 years experience in accounting; or an equivalent combination of education and experience that provides the required knowledge, skills, and abilities.

SALARY RANGE: Grade 70 \$39,768 - \$66,744

Applications will be taken at the NC Works Career Center, 541 West Pine Street, Mount Airy, NC (336-786-4169). A complete list of duties and physical demands will be available upon request. In-house applicants should contact Human Resources at 336-401-8221.

**SURRY COUNTY IS A DRUG FREE WORKPLACE
SURRY COUNTY IS AN EEO EMPLOYER**

**Posting Date: May 15, 2019
Closing Date: Open until filled**