

**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

**SURRY COUNTY BOARD OF HEALTH
MEETING NOTES**

DATE: **JANUARY 13, 2014**
TIME: **6:30PM**
LOCATION: **SURRY CO HEALTH & NUTRITION CENTER CLASSROOM**

MEETING OBJECTIVES

- To approve meeting notes from October 2013
- To review all information on the agenda

PARTICIPANTS

Mr. Dennis Barnette, Chair	Mr. Mitch Williams	Ms. Brenda Miller
Mrs. Debbie Cave, Vice Chair	Dr. Michael Tumbarello	Dr. Randall Keith
Mrs. Samantha Ange	Dr. Donna McLamb	Mrs. Jeanna Read
Mrs. Sarah Bowen	Ms. Emma Jean Tucker	
Commissioner Paul Johnson	Mr. Scott Baird	

WELCOME – DENNIS BARNETTE, BOH CHAIR

Dennis Barnette, BOH Chair, called the meeting to order at 6:35pm, and welcomed Wayne Raynor with NWAHEC, who joined us in order to provide our annual BOH Training. He also took a moment to introduce our newest member, replacing Dr. Terry Warren’s position, Dr. Stephanie Cartwright from Elkin, NC.

ANNUAL TRAINING – WAYNE RAYNOR, NWAHEC

- Training was well received, as the speaker, Wayne Raynor (Northwest AHEC), covered topics such as BOH member requirements, why the BOH was established, responsibilities of the Board, consolidation options, the six expectations for effective Board-Health Director relations, and resources. ***Please refer to attached BOH Training Agenda, handouts, and PowerPoint for training content in its entirety.***
- Patty Hilton will send the list of those in attendance electronically.

OLD BUSINESS – DENNIS BARNETTE, BOH CHAIR

- **July Minutes** reviewed by the Board. *Motion made by Commissioner Paul Johnson to approve the minutes as written. Debbie Cave seconded the motion. Motion approved.*
- **Review of 2013 Board Goals** completed, *please see attachment.* Eight new programs implemented for 2014 discussed. Grant monies decreasing, reallocation to Tier 2 status a concern. Counties will be re-evaluated in January 2014.
- **BOH 2014 goals** to be created at the January 2014 meeting.

GRANTS UPDATES – SARAH BOWEN, OPERATIONS DIRECTOR

SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017

- **Winston-Salem Foundation** – grant opportunity for Primary Care Clinic reviewed and applied for, but did not receive funding.
- **Sisters of Mercy** – grant opportunity applied for, and after site visits and interviews, was not funded.
- **Health Foundation** – Grant RFA’s sent and all applications have been received. There were 7 in all. Details of each discussed. Amounts are up to \$15,000. Request to approve any of the grants the Health Foundation decides to support. Motion made by Brenda Miller, and seconded by Debbie Cave.

NEW BUSINESS – DENNIS BARNETTE

- **Debt Set Off** – Sarah Bowen discussed Debt Set Off numbers the SCHNC wants to try and collect. Numbers from 2012 and 2013 reviewed. \$17,000 remains, through September. Requirements for sending an account to Debt Set Off (such as a balance over \$250) provided to the Board. *Motion made by Dr. Donna McLamb to continue Debt Set Off efforts, in order to try and collect outstanding balances. Ms. Emma Jean Tucker seconded the motion. Motion approved.*
- **Master Fee Schedule** – Updated master fee schedule from January 2013 discussed and provided by Sarah Bowen. A review of the Medicaid cost analysis was conducted, as well as discussions about individual fees, and how they compared to other area providers. Master Fee Schedule will be updated again in January 2014, and will be shared with BOH members as soon as possible following the update.
 - **Flu Prices** - SCHNC fee set at \$35, with our actual cost being \$33.50. Formula used to set price is set in policy that we must use. Competitive rates for flu vaccine discussed amongst Board members. Samantha Ange reminded the Board that our goal is to “fill in the gaps” for the community, not to compete with the private sector. Our goal is to “break even,” not make a profit.
 - *Motion made by Ms. Brenda Miller to approve the fee schedule as presented. Commissioner Paul Johnson seconded the motion. Motioned approved.*
- **Election of Chair** – Mr. Dennis Barnette was nominated to serve as the 2014 BOH Chair by Mrs. Debbie Cave. Mr. Barnette accepted the nomination. No other nominations were made. Further discussion was closed. *Ms. Brenda Miller made a motion to elect Dennis Barnette as Chairman of the BOH for 2014. Commissioner Paul Johnson seconded the motion. Motion approved.*
- **Election of Vice Chair** – Mrs. Debbie Cave was nominated by Commissioner Paul Johnson to continue to serve as Vice Chair for 2014. No other nominations were made. Mrs. Cave accepted the nomination. Further discussion was closed. *Motion was made by Ms. Brenda Miller to elect Mrs. Cave as Vice Chair for 2014. Dr. Donna McLamb seconded the motion. Motion approved.*
- **Health Director’s Annual Performance Appraisal and Evaluation** – Dennis Barnette discussed Samantha Ange’s upcoming evaluation, which has already begun. Dennis Barnette requested any input be emailed to him as soon as possible by other Board members. He stated that he felt Mrs. Ange did a good job amidst adversity and change, and has encouraged the Health Department to grow. She excels in her job, and is constantly improving, as we all are. This is a review year, not a merit year, so no raise in salary needs to be discussed. No further discussion. The Board formally requested Mrs. Ange to continue as spokesperson and advocate for Surry County Public Health with the Northwest Partnership Collaborative.

SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017

HEALTH DIRECTOR UPDATE – SAMANTHA B. ANGE

- **Current Budget Update:** Mrs. Ange described the process of cleaning up the system that was being done, and that has needed to be done for a long time. Currently there is \$39,000 that needs to be written off, but this amount includes 2010 – present. This amount will not be this large again. This is all clinics total. No further discussion.
 - **Moving Forward** – Mrs. Sarah Bowen has implemented activities to keep the budget cleaned up once the first clean-up is complete. These include creating policies that tie all budgets and clinics together; monthly statements; Debt Set Off; Ongoing working of all denials; A.R. reviewed monthly and “reworked”; and a Certified Medical Coder on billing staff. Overall budget: we are at 13.7% and we should be at 17%, so overall, doing well.
 - An outstanding dental fee of \$220 discussed; a Mentally Retarded patient just over the age of 21 with many dental needs. Medicaid refuses to pay due to his age, but we could not turn him away. Requesting the ability to write off the amount due, and not charge the family, who is struggling financially.
 - We are seeking approval of these items, in order to take them to the Board of County Commissioners. *Motion made by Ms. Emma Jean Tucker to approve a request of the aforementioned to the BOCC. Ms. Brenda Miller seconded the motion. Motion approved.*
- **SCHNC Annual Christmas Luncheon** – SCHNC requests an extra hour for lunch in December for our Christmas luncheon. *Motion made by Mrs. Debbie Cave to allow an extra hour for a SCHNC Christmas Luncheon for all SCHNC staff. Ms. Brenda Miller seconded the motion. Motion approved.*
- **2014 Board of Health Meeting Schedule** – Scheduled meetings, dates, times and places. *Please see attached.*
- **New Member** – Dr. Stephanie Cartwright, Optometrist from Elkin, NC, approved by the Board of County Commissioners to serve on the Board of Health. She will be at our January 2014 meeting, and we look forward to her joining our Board.
- **Strategic Planning for 2014** – The Leadership Team of the SCHNC will be holding their day-long Strategic Planning Event on Friday, December 13, 2013. All BOH members are invited to attend, as we plan our strategy to ensure the SCHNC is addressing all community need. The event will be held off site in Yadkinville, in order to avoid any interruptions.
- **Program Updates** – first positive flu case in our **Pediatrics Clinic** confirmed. State influenza report reviewed. 50+ positives in NC thus far. Statistics shared with members. **Animal Control** had an audit recently by the Dept of Agriculture, with very positive results. Only issues were a change in verbiage on a form, a change in state law, and a cat cage changed needed. **Immunizations** are having no issues, keeping the flu vaccine ready for the public. **BT/Preparedness** – New Coordinator, need to repair program and state report (LTAR) immediately, due to issues with a former staff member. **RIF Update** – staff adjusting to the changes, working hard, and picking up the extra duties. **Environmental Health** – fee change. Senate passed an increase in fees statewide; however the \$75 which is now \$120 won’t change the amount the counties receive. **WIC Update** – Health Foundation donated \$5000 and the BOCC donated \$10,000 as needed. The ban has lifted, and it is business as usual. **Next Year** – Program Highlights for 2014 passed around and reviewed.
- **Media distributed to Board in packets.**

**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

PUBLIC COMMENT:

No public comment.

NEXT MEETING DATE

Meeting the 1st Wednesday of each month

Date: 01/13/2014

Time: 6:30PM

Location: SCHNC Classroom

MEETING NOTES:

**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

**SURRY COUNTY BOARD OF HEALTH
MEETING NOTES**

DATE: MARCH 10, 2014
TIME: 6:30PM
LOCATION: SURRY CO HEALTH & NUTRITION CENTER CLASSROOM

MEETING OBJECTIVES

- To approve meeting notes from January 13, 2014
- To review all information on the agenda
- Board requests anything given to them over two pages be given in hard copy.

BOH MEMBERS PRESENT

Mr. Dennis Barnette, Chair	Mr. Mitch Williams	Ms. Brenda Miller
Mrs. Debbie Cave, Vice Chair	Dr. Michael Tumbarello	Dr. Randall Keith
Mrs. Samantha Ange	Dr. Donna McLamb	Mrs. Jeanna Read
Mrs. Sarah Bowen	Ms. Emma Jean Tucker	Mr. Scott Baird
Commissioner Paul Johnson	Mr. Gary Brown (guest)	
Mrs. Brandi Poplin (guest)	Mrs. Breanne Watson (guest)	

WELCOME – DENNIS BARNETTE, BOH CHAIR

Dennis Barnette, BOH Chair, called the meeting to order at 6:30pm, and began with an update on Sarah Bowen’s infant son, Jake Robert Bowen, still in the NICU at Forsyth Hospital, but continues to grow and improve. Sarah was able to join us briefly tonight.

PROGRAM HIGHLIGHTS: COMMUNICABLE DISEASE UPDATE/CLINICAL SERVICES

- Mrs. Brandi Poplin, Clinical Services Director, and Mrs. Breanne Watson, Lead Communicable Disease Nurse, addressed the Board regarding most recent Communicable Disease information brought to us by the State regarding Surry County.
- Mrs. Brandi Poplin gave a brief overview of CD services and requirement, including 80 reportable diseases that physicians are bound by law to report, outbreaks and investigation responsibilities, NCEDDS state data entry requirements, CDC guidelines and State Consultant roles.
- Public Health Laws regarding CD shared with the Board
- Current CD issues in Surry County shared in detail with Board (see attachments shared with Board), including Pertussis, Chlamydia, Foodborne Illnesses, and most common tick-borne illnesses.
- Hepatitis C numbers discussed – Nine acute cases in 2013, highest in the state. Six so far in 2014. Acute versus chronic discussed.
- Questions and discussions surrounding education to local PCPs and public, clean needle exchange programs in the state, issues with certain types of drugs and I.V. drug use (explained in detail by Mr. Scott Baird), concerns regarding resources for medications, expense of medications to treat Hep C, programs at Wake Forest Baptist Medical Center

SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017

in Winston-Salem and barriers, as well as SCHNC Epi Team meetings and possible approaches (blast faxes, newspaper articles, memos, etc).

- Questions for Mrs. Brandi Poplin regarding immunization trends in the school systems and school vaccination rates, immunization records checks and verification requirements were raised, and discussion had by Board.

OLD BUSINESS – DENNIS BARNETTE, BOH CHAIR

- **January 13, 2014 Minutes** reviewed by the Board. *Motion made by Mr. Scott Baird to approve the minutes as written. Mrs. Brenda Miller seconded the motion. Motion approved.*
- **BOH Optometrist Update:** Concerns regarding a replacement for Dr. Terry Warren to fill this vacancy discussed. There was much discussion amongst the Board members regarding the situation, and the possibilities, after the first optometrist consulted was found to live outside of the county. The discussion included that Dr. Spencer declined. Dr. Wells declined. Dr. Hennings declined for now, but would like to be considered next vacancy, and is very interested, but just joined another Board that will be very time consuming. Mr. Dennis Barnette suggested the doctor at the Wal-Mart pharmacy, referred to him by a Winston-Salem eye doctor. Mrs. Debbie Cave agrees to approach Dr. Street, and Mr. Scott Baird states he will approach Dr. Hennis with the opportunity to serve. Will report back at May 10, 2014 BOH meeting.

GRANTS UPDATES –MRS. JEANNA READ, ASSISTANT HEALTH DIRECTOR

- **KBR Behavioral Health Integration Expansion Grant** – Grant application request to KBR Foundation that would allow us to expand our Integrated Behavioral Health Program to all other clinics, as it is primarily a Pediatric Clinic Program currently, with the primary focus being funding for non-insured adults. We would like to request \$65,000 to cover all clinic and staff costs. This would expand our successful Pediatric BH Integration into Communicable Disease, Sexually Transmitted Disease Clinic, Animal Control, Environmental Health, Family Planning, Immunizations, Nutrition, WIC, Diabetes, and Primary Care Clinic. This is becoming a more obvious need due to dual diagnoses and co-morbidities being on the rise. *Motion made by Mrs. Debbie Cave to approve grant request and to send to the BOCC for approval to apply for this funding. Mrs. Brenda Miller seconded the motion. Motion approved.*

NEW BUSINESS – SAMANTHA B. ANGE, HEALTH DIRECTOR

- **LTAR** – Year 4 of Bio-Terrorism State Funding – Local Technical Assistance Plan due every March to the state. Assures our county has all aspects of Emergency Response in place to address any disaster that may arise, natural or manmade, small or large-scale. We have failed the past 3 years. Must score a 79 to have a passing score. This year, we have a new Preparedness Coordinator, and we passed for the first time with a 97.1! This assures we have retained our funding.
- **Community Outreach Survey – 2013** – Disseminated to Board, and reviewed in detail. See in attachments. Completed annually. Plan in place with new Health Education Director to increase the number surveyed, and improve the quality of the survey utilized. 2013 revealed excellent overall results, and the Board was pleased with the results.

SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017

- **BOH Operating Procedures** – Disseminated and reviewed. Per discussion, no additions or revisions necessary. *Motion made by Mrs. Emma Jean Tucker to approve the BOH Operating Procedures for 2014. Mr. Scott Baird seconded the motion. Motion approved.*
- **New Adoption Center Highlights – Mr. Gary Brown, Animal Control Director** – Floor Plans and Schematics for new adoption center after feasibility study concluded, shared with BOH. These are preliminary, with three changes allowed with no change in price. BOCC has some suggestions for minor changes. Discussed importance of Adoption area verses Holding Area, and public perception and safety. Center is approximately 11,290 square feet before any changes. Mr. Scott Baird inquired as to location; Mt Airy is the goal due to volume of calls (more than 70%) coming from Mt Airy area. Mrs. Debbie Cave asked in regards to any other programs to be held or housed at the new shelter – all animal control business and programs would be held there, including hearings, classes, trainings, etc. Possibility of expansion built into plans. Cost is approximated at \$2.5 – \$3.0 million. Possible grants in the works (grants for “green” shelter, donations, fundraising to begin, possible BOCC support eventually, depending on money raised. Health Foundation waiting on BOH approval to start their fundraising efforts. *BOH unanimously agreed for Surry County Health Foundation to start fundraising events and efforts for the new Adoption Center.*
- **2013 SCHNC ANNUAL REPORT** – Disseminated to all BOH members. Reviewed in detail. See attached report.
- **2014-2015 SCHNC Budget Approval** – (See attached Budget – Reviewed in detail) – New budget presented. + 1.3 % change in request for county funding from last year. Decrease of 4.8% overall budget. Required 1% additional funds, per person, for new unemployment insurance. WIC State funding decrease of \$55,000 the majority of the additional \$60,000 requested in county funding. A total of 77% of the overall budget is personnel (merits, longevity, insurance changes, etc). Lab most significant changes - budget changes being reabsorbed throughout all other budgets that use the Lab. *Motion made by Mrs. Debbie Cave to approve the budget for 2014-2015. Commissioner Paul Johnson seconded the motion. Motion approved.*

HEALTH DIRECTOR UPDATE – SAMANTHA B. ANGE

- **Current Budget Update:** Reviewed in detail. Target is 58% and actual is 48.5% overall. No discussion. See attached reports.
 - **Debt Set-Off** – Collected by SCHNC since 2012. Two departments do not collect – Environmental Health and Animal Control (because no Social Security numbers are collected in these departments). We have collected \$16,000 thus far, and expect an additional \$4,058.61. See attached report. *Motion made by Commissioner Paul Johnson to approve collection of the Debt Set-Off. Mrs. Emma Jean Tucker seconded the motion. Motion approved.*
 - **Media Distributed in BOH packet** – All received, no discussion. Two recent articles to be forwarded electronically by Mrs. Patty Hilton to members tonight. Shoals chicken house debate is at the center of these articles, including one in the Winston-Salem Journal. Discussed. See Public Comment Section.
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**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

PUBLIC COMMENT:

- Discussion about issues with chicken houses in Shoals (in compliance per all inspections, and within all laws and regulations). Citizen accusations regarding conditions of these chicken houses being built. As county office
- Commissioner Paul Johnson gave a report from the Board of County Commissioners regarding this issue, including the request by the advocates to be on the agenda of the next BOCC meeting, and to give an hour long presentation; request denied. To speak at public forum.
- BOH names and numbers requested by advocates; may contact members, want BOH rule created regarding chicken house regulations – discussion by BOH members as to whether or not any BOH rule is necessary.
- Possible news release discussed.

Motion made by Mr. Scott Baird to adjourn. Mrs. Debbie Cave seconded the motion. Meeting adjourned at 8:08pm.

NEXT MEETING DATE:

Date: 05/12/2014

Time: 6:30PM

Location: SCHNC Classroom

MEETING NOTES:

**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

**SURRY COUNTY BOARD OF HEALTH
MEETING NOTES**

DATE: MAY 12, 2014
TIME: 6:30PM
LOCATION: SURRY CO HEALTH & NUTRITION CENTER CLASSROOM

MEETING OBJECTIVES

- To approve meeting notes from March 10, 2014
- To review all information on the agenda.

BOH MEMBERS PRESENT

Mr. Dennis Barnette, Chair	Mr. Mitch Williams	Ms. Brenda Miller
Mrs. Debbie Cave, Vice Chair	Dr. Michael Tumbarello	Dr. Randall Keith
Mrs. Samantha Ange	Dr. Donna McLamb	Mrs. Jeanna Read
Mrs. Sarah Bowen	Ms. Emma Jean Tucker	Mr. Scott Baird
Commissioner Paul Johnson	Mr. Johnny Easter (guest)	

WELCOME – MRS. DEBBIE CAVE, BOH VICE CHAIR

Mrs. Debbie Cave, BOH Vice Chair, called the meeting to order at 6:38pm, and led the meeting when Mr. Dennis Barnette, Chair, was unavoidably detained at the last minute.

PROGRAM HIGHLIGHTS: CARBON MONOXIDE/EH LEGISLATIVE UPDATE

- Mr. Johnny Easter, Environmental Health Director, presented on Session Law 2013-413, Section 19, Carbon Monoxide State Legislation (HB 74).
- Video shown regarding April 15, 2013 and June 7, 2013 CO2 deaths in Asheville, NC Best Western, Room 225. Concerns regarding Public Health's role discussed originally; EH had inspected and noted issues, but had to authority to pursue.
- Local Health Department - permits all lodging establishments
- Any lodging establishment with gas fireplace or fumes would require battery operated CO2 detectors in all rooms *above, below and also all adjacent rooms*.
- 2014 – CO2 detectors must be hard wired into the system – permits would be pulled if not in compliance.
- Building Inspections and Fire Marshal may eventually have more authority in CO2 enforcement that EH.
- Will keep BOH up to date as these changes move forward, are implemented, and adjusted.

OLD BUSINESS

- **March 10, 2014 Minutes** reviewed by the Board. *Motion made by Commissioner Paul Johnson to approve the minutes as written. Dr. Michael Tumbarello seconded the motion. Motion approved.*
 - **BOH Optometrist Update:** Discussion tabled until October 2014 BOH meeting.
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**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

GRANT UPDATES –MRS. JEANNA READ, ASSISTANT HEALTH DIRECTOR

- **KBR Behavioral Health Integration Expansion Grant** – Grant application request to KBR Foundation that would allow us to expand our Integrated Behavioral Health Program to all other clinics, as it is primarily a Pediatric Clinic Program currently, with the primary focus being funding for non-insured adults. Funding request in the amount of \$65,000 denied. Other avenues suggested by Abena Asante’ with KBR Foundation. Unwilling to fund expansion. Prefers to fund start up programs this cycle.
- **Medical Assistance Program (MAP) Grant** - \$40,000 continuation grant, that allows us to see low-income, uninsured adult patients with low co-pays. We are then reimbursed by the Office of Rural Health and Community Care. Funded for 2014/2015.
- **Office of Rural Health & Community Care (ORHCC) Community Health Grant** – \$150,000 grant request not funded. 3 months of PCC budget remains.
 - grant sources continue to dry up
 - SCHNC staff continue to research alternate grant possibilities
 - plans to contact both local hospitals and request assistance for PCC
 - cost settlement discussion regarding need for BOCC approval to hold funds over in a fund balance until grant monies are found for PCC
 - per Commissioner Johnson, the SCHNC had an Escrow Account in the past, and he sees no reason the possibility of an Escrow Account could not be entertained again.

Motion made by Mr. Mitch Williams to move forward with BOCC consideration for a fund balance to be created. Dr. Michael Tumbarello seconded the motion. Motion approved.

NEW BUSINESS – SAMANTHA B. ANGE, HEALTH DIRECTOR

- **Healthy NC 2020 Update** – Mrs. Jeanna Read, Assistant Health Director - March 2014 Annual Update Report disseminated, reviewed and discussed. See attached Annual Data Report. Highlighted areas of importance addressed due to marked improvements included: homicide rates, infant mortality rates, high school substance abuse rates, traffic accidents related to substance abuse rates, work related injury rates, high school graduation rates, cardiovascular disease reduction rates, colorectal cancer mortality rates, life expectancy, and rate of uninsured under the age of 65. Highlighted areas of importance discussed at length due to concern: Mental Health (suicide rate, poor mental health days amongst adults, mental health related visits to emergency departments), and Oral Health (percentage of children aged 1-5 years enrolled in Medicaid who received any dental service during the previous 12 months).
- **New State Health Director** – Penelope “Penny” Slade-Sawyer
- **Health Foundation** – Jane Lewis and Curtis Workman, up for Reappointment. *Motion made by Mrs. Brenda Miller to approve those named for Health Foundation Member Reappointments. Dr. Donna McLamb seconded the motion. Motion approved.*

HEALTH DIRECTOR UPDATE – SAMANTHA B. ANGE

- **Current Budget Update:** Reviewed in detail. Target is 75% and actual is 62.2% overall. Cost Settlement needs discussed. November date in which we were supposed to receive settlement has passed. See attached reports.
- **Write Off** – Discussed need to write off debt that is not collectible. Dentrix total amount left from change to EMR \$7,955.00. *Motion made by Dr. Donna McLamb to approve write off of dental debt. Commissioner Paul Johnson seconded the motion. Motion approved.*

**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

- **Annual Health Director Legal Conference** – April 23-24, 2014
 - Nursing Roles and Scope of Practice
 - CO2 monitoring and legislation – reviewed in Program Highlight, questions and answers regarding Public Health’s role and the role of the Fire Marshal.
 - e-cigarettes and pending legislation reviewed and how it may effect Surry County locally
 - OD/Narcan – Push for Public Health involvement, concerns regarding clinic procedures, no standing orders, open to public (not our patients only). Much dialogue regarding concerns. Discussed in regards to Project Lazarus statewide as well as locally. Karen Eberdt is the new Coordinator for Surry County.
 - Medicaid Presumptive Eligibility – discussion regarding changes
 - FMLA/Workman’s Comp updates
 - TORC Claims – EH – out of state funds. Discussed options
 - Confidential Information in regards to Communicable Disease Outbreaks – must have numbers and permission from state
 - NCHRA – changes in State Personnel Act discussed
 - Business Meeting Highlights reviewed with the Board of Health

- **Media Distributed in BOH packet** – All received, no discussion. Little Animal Control publicity of late. Commissioner Paul Johnson states some emails from Shoals group regarding Chicken houses, but the issue has quieted down somewhat. Discussed chicken houses not meeting the definition of a CAFO.

PUBLIC COMMENT:

No public comment.

Motion made by Commissioner Paul Johnson to adjourn. Dr. Michael Tumbarello seconded the motion. Meeting adjourned at 7:49pm.

NEXT MEETING DATE:

Date: 10/13/2014

Time: 6:30PM

Location: SCHNC Classroom

MEETING NOTES:

**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

**SURRY COUNTY BOARD OF HEALTH
MEETING NOTES**

DATE: **OCTOBER 13, 2014**
TIME: **6:30PM**
LOCATION: **SURRY CO HEALTH & NUTRITION CENTER CLASSROOM**

MEETING OBJECTIVES

- To approve meeting notes from May 12, 2014
- To review all information on the agenda.
- To complete required Annual BOH Training

BOH MEMBERS PRESENT

Mr. Dennis Barnette, Chair	Mr. Mitch Williams	Ms. Brenda Miller
Mrs. Debbie Cave, Vice Chair	Dr. Michael Tumbarello	Dr. Randall Keith
Mrs. Samantha Ange	Dr. Donna McLamb	Mrs. Jeanna Read
Mrs. Sarah Bowen	Ms. Emma Jean Tucker	Mr. Scott Baird
Commissioner Larry Phillips	Mr. Johnny Easter (guest)	Dr. Barry Bass
Brandi Poplin (guest)	Mr. Abraham Doby (guest)	
Mary Jane Jenkins (guest)		

WELCOME – MR. DENNIS BARNETTE, BOH CHAIR

Mr. Dennis Barnette, BOH Chair, called the meeting to order at 6:31pm and introduced Commissioner Larry Phillips, who was then sworn in by Mrs. Sarah Bowen, Notary Public.

PROGRAM HIGHLIGHTS: SENIOR HEALTH INSURANCE INFORMATION PROGRAM (SHIIP)

- Mrs. Mary Jane Jenkins, CRC and Grant Coordinator, provided an update to the BOH regarding updates Senior Health Insurance.
- At this point, no changes to Medicare due to the Affordable Care Act
- Tier 3 changes to the formulary (medications removed) – Currently appealing changes and working with pharmaceutical companies
- Most recent concern: AARP letter send out to Surry County Seniors, informing them that most providers would no longer be “In-Network.” SHIIP Counselors currently scrambling to help seniors find providers in larger areas. Helping them file complaints and appeals as well.
- Medicare/Medicaid Special Needs through United Healthcare dropping coverage due to an NCTRACKS glitch. Pre-approvals not going through. DSS is providing assistance as much as possible to assist with these issues as well.
- BCBS HMO cancellation – 37 new Medicare patients immediately canceled. 3830 residents in Surry County affected by the sudden cancellation. Now have 2 BlueCross BlueShield, 1 United, and 2 Humana plans to pull from. 11 counties affected, counties chosen by those with higher Medicaid and Food Stamp recipient counts. Every county that touches Surry also affected.
- Due to December 31st deadline, everyone must have enrollment changed by December 7th. Those receiving Low Income Subsidy (LIS) qualify, can change programs at any time.

**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

- For assistance with this issue, go to local insurance company, or a SHIIP Counselor. Three upcoming sessions for “Unlocking the Medicare Mystery”: October 17 in Mt Airy, October 24 in Pilot Mountain, and November 14th in Elkin.
- Senior Health Fair October 31st will offer Medicare Counseling.
- Silver Sneakers Program Canceled.
- 8 SHIIP Counselors in Surry County served 1100 clients last year. This year that number will jump to 4000+.
- Open Enrollment for Affordable Care Act – Population age 55-65 year olds not eligible for Medicare, begins November 15th.
- Affordable Care Act Concerns – Local hospitals only accept one policy of the Affordable Care Act (there are 37 total policies). 90% of these have very high deductibles. Anyone needing prescription drug assistance is referred to Tammy Haynes with the Medication Assistance Program (MAP).
- Will keep BOH up to date as these changes move forward, are implemented, and adjusted. Mrs. Jenkins will be on the March BOH agenda for updates per BOH request.

ANNUAL BOH TRAINING – DR. BARRY BASS

“UNC Local Boards of Health Training” – See Attachments

- **Discussion amongst members regarding Consolidated Human services Agency vs. Stand Alone Health Department; pros and cons of both types of agencies; changes in other counties; BOCC as DSS Board discussed.**
- **Option of staying just as we are now brought up, and encouraged by Commissioner Larry Phillips**

OLD BUSINESS

- **May 2014 Minutes** reviewed by the Board. *Motion made by Mrs. Emma Jean Tucker to approve the minutes as written. Commissioner Larry Phillips seconded the motion. Motion approved.*
- **Animal Control/Foster Program Update by Abraham Doby, Interim Animal Control Director** – Animal Intake: 2013 & 2014 saw same number of calls for service, as well as similar intake numbers. Rescues are up and Euthanasia Rates are down this year. See attached Power Point Presentation for exact numbers. Rescues continue to increase; still only have 2-3 regular volunteers. Spay and neuter continues to be the biggest issue. POLICY CHANGE due to G.S. 19A-32.1, which puts our current policy regarding Pit Bulls, Rottweilers, and Chow breeds not being available for adoption in violation of the law. After discussing with Aimee Wall at the State Level, and Kim Alboum with the Humane Society, we have amended our policy to state that all breeds are available for adoption or rescue after a Behavioral Assessment is passed. Many Behavioral Assessments were researched; chosen assessment shared with BOH Members.

Motion made by Dr. Donna McLamb to support the new Animal Control policy. Mrs. Debbie Cave seconded the motion. Motion approved.

**SURRY COUNTY HEALTH AND NUTRITION CENTER
118 HAMBY STREET • DOBSON, NC 27017**

- **BOH Members missing meetings** – discussion regarding how to amend the situation of too many meetings being missed. Gentle reminder letter with next year’s schedule to be mailed to members. In this letter, mention missing 2 out of 5 meetings could be cause for replacement on the Board.
- **Review of 2014 Board Goals** – Board Goals from 2008-2014 disseminated the Board Members. Last year’s Board Goals were to support the Goals and Objectives on the Agency’s Strategic Plan. To discuss further, and confirm 2015 Board Goals, at the January 12, 2015 meeting.
- **Medical Director** – Dr. Ballard has decided he no longer desires the position of the SCHNC Medical director. He has agreed to remain with us until we find a replacement. Dr. Jason Stopyra has been approached as a possible candidate. Dr. Kerley has also been suggested due to his pending retirement. Will keep Board updated.

GRANT UPDATES –MRS. JEANNA READ, ASSISTANT HEALTH DIRECTOR

- **Northwest Community Care Network Behavioral Health Expansion Grant** - \$25,000 to expand Behavioral Health Services to other departments, besides Pediatrics. Will do in coordination with Partners.

Motion Made by Commissioner Larry Phillips to approve grant funding. Mrs. Emma Jean Tucker seconded the motion. Motion approved.

- **Health Foundation Request for Funding** - \$15,000 available – 7 Applicants – No decisions made yet, so this is just informational. Request by BOH Members to have Health Foundation Chair, Barbara Anderson, update the BOH at the January 2015 BOH meeting.

Motion made by Mrs. Brenda Miller to accept funding for chosen Applications. Mrs. Debbie cave seconded the Motion. Motion Approved.

NEW BUSINESS

- **Environmental Health Fee Increase – Johnny Easter, Environmental Health Director.** Handout given to all BOH Members regarding current fees for all services in which the State Lab must be used; handout outlines current fees and new fees. See attached. Per Mr. Johnny Easter, everything the State Lab tests has increased. First three tests listed can be done in-house. Also, we use 2 private local labs when possible (Galax and Clemmons). Some of the tests listed we offer, but we don’t get asked to do, or get asked to perform them very rarely. John Watts, EH Specialist, runs local labs here. We do not charge for Fluoride Testing. Some of the costs attached to the fees include travel associated with testing. There will be no increase in new well sample kit – assessed in application fee for new well. There was discussion amongst the BOH Members regarding comparable counties’ fees. Discussion regarding “not for profit” to recoup some of the loss. Our fees are still cheaper with the new rates than private labs. The majority of the tests performed are Coliform Tests. State Lab rate hikes done at the direction of the State Health Director.

Motion made by Mrs. Brenda Miller to approve increased fee schedule. Dr. Donna McLamb seconded the motion. Motion approved.

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- **Carbon Monoxide Legislative Update** – GA has given the responsibility of enforcing new laws to the Fire Marshal.
- **Health Director’s Evaluation – Mr. Dennis Barnette, Chair** - “Approved for a merit raise” – Opened up comments to BOH Members. No concerns voiced. BOH states they are very proud of Mrs. Samantha Ange’s handling of issues that have arisen over the past year. Feels she handles as a leader – leads her department successfully through adversity. She implements change graciously, and keeps the BOH informed of all situations. An excellent communicator.
- **Election of Chair & Vice Chair** – Brenda Miller nominated the current Vice Chair (Mrs. Debbie Cave) for re-election, and the current Chair (Mr. Dennis Barnette) for re-election. Both accepted their nomination. Mrs. Emma Jean Taylor seconded the nomination, and the vote was unanimous.
- **Communicable Disease Update** – Mrs. Brandi Poplin, Clinical Services Director –
Tuberculosis Contact Investigation – Wayne Farms, Dobson, NC – 700+ skin tests placed November 12, 2014. Wayne Farms needs a plan in place going forward, hopefully to require TB tests on all new employees. Discussions in the works.
Ebola – LEPC Meetings a month ago with all necessary agencies, initiated by Mrs. Samantha Ange. Next LEPC Meeting Thursday, October 23, 2014 for updates and ICS implementation. Not highly contagious, but highly infectious.
Enterovirus 68 – Biggest threat to Surry County right now. Highly contagious. Blast fax has been sent to schools, doctors’ offices, child care centers, hospital, and urgent care centers. No vaccine available. Symptoms – none to life threatening. Plan in place for emergency drill May 2015. Summer/Fall Cycle – hopefully this cycle is winding down. No confirmed cases in Surry County as of yet. Churches a concern – to target nurseries.

HEALTH DIRECTOR UPDATE – SAMANTHA B. ANGE

- **Current Budget Update:** Reviewed in detail. See attached. Mrs. Sarah Bowen, Operations Director, is meeting with all Leadership Team members regularly. Cost Settlement into Fund Balance discussed – 99.1% of overall county budget used last year. This fiscal year, we will actually receive two cost settlements in one year. We need a more secure door system; badge system instead of door codes. Signage for Health Center to adhere to Accreditation requirements (Commissioner Larry Phillips requests information on signage desired be sent to him as soon as possible). Also looking at using cost settlement dollars to keep our Primary Care Clinic going, mainstream, and stable.
- **SCHNC Christmas Party** – Requested an extra hour for lunch that day. *Motion made by Mrs. Emma Jean Taylor to approve an additional hour for SCHNC staff for the Christmas Luncheon. Dr. Donna McLamb seconded the motion. Motion approved.* All BOH Members invited. The Luncheon is December 10, 2014 from 12noon – 2:00pm at Salem Baptist Church, Dobson, NC. Mr. Dennis Barnette, BOH Chair, requests that a statement be put in the Weekly Updates to staff how proud the BOH is of all staff members, and the good job they do every day. All BOH members agreed.
- **Strategic Planning** – December 12, 2014. 9am – 4pm. Location TBD. All BOH Members welcome.
- **Media Distributed in BOH packet** – All received, no discussion.
- **2015 BOH Meeting Schedule** – distributed and discussed.
- **2015 Program Highlights Schedule** – distributed, and any other desired program highlights open to consideration.
- **Audits: WIC** – caseload numbers down

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BT – No deficits

BCCCP – No deficits

Child Health – Hard Work Noted

TB – MD needed educational session that he missed

Lab – passed 100%, no deficits

- **Surveys:** majority of surveys excellent – see attached.

PUBLIC COMMENT:

No public comment.

Motion made by Dr. Donna McLamb to adjourn. Commissioner Larry Phillips seconded the motion. Meeting adjourned.

NEXT MEETING DATE:

Date: 1/12/2015

Time: 6:30PM

Location: SCHNC Classroom

MEETING NOTES: