

Surry County Board of Commissioners  
Meeting of April 16, 2018

The Surry County Board of Commissioners met on April 16, 2018 at 6:00 p.m. The meeting was held in the Media Center of Elkin High School, 334 Elk Spur Street, Elkin, North Carolina.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Van Tucker, Commissioner Larry Johnson, Commissioner Larry Phillips, and Commissioner Gary Carson Tilley.

Others present for the meeting, at various times, were:

Chris Knopf, County Manager  
Sandy Snow, Assistant County Manager  
Ben Pratt, Assistant Finance Officer  
Don Mitchell, Facilities Director  
Martha Brintle, MIS Director  
Elkin City School Board Members  
Dr. Myra Cox, Elkin City Schools Superintendent  
News Media

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Chairman Harris called the meeting to order and expressed appreciation to the Elkin City School Board, the Elkin City Schools Superintendent, faculty and students for hosting the Board of Commissioners and staff.

Chairman Harris delivered the invocation and led the Pledge of Allegiance.

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Chairman Harris requested the Board review and approve the agenda.

Upon motion of Commissioner Tucker, seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

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Chairman Harris requested the Board consider the minutes of the April 2, 2018 meeting.

Upon motion of Commissioner Tilley, seconded by Commissioner Phillips, the Board voted unanimously to approve the minutes.

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Chairman Harris requested the Board consider the consent agenda.

Upon motion of Commissioner Phillips, seconded by Commissioner Tucker, the Board voted unanimously to approve the consent agenda as presented with the removal of a request from the Sheriff's Office regarding the disposal of seized weapons. The request will be considered at a later meeting. The following consent agenda items were approved:

Requests from the County Manager:

- Approve the following from the Tax Office:

Total releases for the month ending 3/31/2018 in the amount of \$41,737.37.

Total refunds for the month ending 3/31/18 in the amount of \$1,519.38.

Total NCVTS Tag and Tax refunds for the month ending 3/31/2018 in the amount of \$1,371.21.

Total real and personal property discoveries for the month ending 3/31/18 in the amount of \$16,918.84.

Total motor vehicle discoveries for the month ending 3/31/18 in the amount of \$126.26.

Total EMS-MC additions as of 3/31/18 in the amount of \$118,770.36.

Total EMS and EMD refunds as of 3/31/18 in the amount of \$1,519.38.

Total EMS MC releases as of 3/31/18 in the amount of \$3,815.34.

Total EMS, EMD, and EMS MC collections as of 3/31/18 in the amount of \$41,884.29.

Requests from the Assistant County Manager:

- Approve a contract with LT Consulting for time period of April 6, 2018 through December 31, 2019 with a maximum amount to be paid of \$10,000.
- Approve four staff members of the DSS Foster Care unit to attend the National Adoption Conference in Washington, D.C.
- Approve for the Facilities Director to utilize the services of Daniel Dollyhite to repair the floor at Sue's Restaurant.
- Approve the Workers' Compensation claims and settlement activity for the quarter ended March 31, 2018.
- Approve a change order to City View in the amount of \$19,405 to add Environmental Health to the City View project.

Requests from the Finance Officer:

- Approve budget amendment no. 22 as follows:

ACCOUNT			PREVIOUS		REVISED
<u>CODE</u>		<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
		<u>GENERAL FUND</u>			
		<u>EXPENDITURES</u>			
		<u>SPECIAL APPROPRIATIONS</u>			
		MA Airport Expansion			
1054198	57131	Project	302,323	(302,323)	0
		Decrease departmental			
		total	836,991	(302,323)	534,668
		<u>CENTRAL SERVICES</u>			
1054200	56010	EQUIPMENT	0	93,582	93,582
		Increase departmental			
		total	140,527	93,582	234,109

<u>MIS</u>					
1054210	56010	EQUIPMENT	0	6,998	6,998
		Increase departmental			
		total	691,656	6,998	698,654

<u>SHERIFF'S OFFICE</u>					
1054310	56010	EQUIPMENT	370,841	(126,700)	244,141
		Increase departmental			
		total	5,273,149	(126,700)	5,146,449

<u>SOIL &amp; WATER</u>					
1054960	56010	EQUIPMENT	2,194	20,000	22,194
		Increase departmental			
		total	113,752	20,000	133,752

		<u>ENVIRONMENTAL HEALTH</u>			
1055181	56010	EQUIPMENT	0	26,120	26,120
		Increase departmental			
		total		26,120	26,120

<u>TRANSFERS</u>					
1059810	59227	Trans. To Airport	79,735	100,000	179,735
1059810	59228	Trans. To CP Airport	0	202,323	202,323
		Increase departmental			
		total	6,413,376	302,323	6,715,699

<u>REVENUES</u>					
1044960	44700	NC S/W Foundation Grant	0	20,000	20,000
		Increase fund totals	72,377,812	20,000	72,397,812

<u>AIRPORT OPERATING</u>					
<u>EXPENDITURES</u>					
<u>AIRPORT</u>					
8154985	51500	Professional Services	36,000	85,000	121,000
8154985	53010	Buildings & Grounds Maint.	20,695	15,000	35,695
		Increase departmental			
		total	277,671	100,000	377,671

<u>REVENUES</u>					
8144985	49800	Trans. From General Fund	79,735	100,000	179,735
		Increase fund totals	277,671	100,000	377,671

		<u>AIRPORT CAPITAL PROJECT FUND</u>			
<u>EXPENDITURES</u>					
<u>RUNWAY EXPANSION</u>					
99754987	51640	Project Construction	175,561	202,323	377,884
		Increase departmental			
		total.	316,541	202,323	518,864

<u>REVENUES</u>					
99744987	49800	Trans. From General Fund	0	202,323	202,323
		Increase fund totals	4,396,517	202,323	4,598,840

- Approve a Patient Falls Policy as submitted by the Emergency Services Director.
- Approve an EMS write-off in the amount of \$150.00 for run #17-1543297.
- Approve an EMS write-off of \$459.58 for run # 17-997433.

- Approve to donate a surplus ambulance chassis VIN# 1GB65CL6E1140343 to Stone's Throw Christian Ministries.
- Approve Mount Airy/Surry County Airport Authority Capital Project Ordinance Amendment # 3 as follows:

MOUNT AIRY SURRY COUNTY AIRPORT AUTHORITY  
CAPITAL PROJECT ORDINANCE  
  
RUNWAY EXTENSION PROJECT  
AMENDMENT #3

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted.

Section 1: The project authorized by this ordinance is the extension, strengthening, and repaving of the runway at the Mount Airy Surry County Airport.

Section 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project and are hereby appropriated or referenced by prior appropriation.

NC DOT Aviation Grant	300,000
Transfer from General Fund	<u>1,362,170</u>
Total Revenues	\$1,662,170

Section 4: The following amounts are available for expenditures for the project:

Professional Services Engineering	410,000
Project Construction	1,227,573
Contingency	<u>24,597</u>
Total Appropriation	\$1,662,170

Section 5: The Finance Officer is directed to report quarterly to the Mount Airy Surry County Airport Authority on the financial status of this project.

Section 6: The Budget Officer is directed to include an analysis of past and future costs and revenues for this capital project in each annual budget submitted to the Mount Airy Surry County Airport Authority for as long as this ordinance shall remain in effect.

Section 7: Any unexpended funds appropriated shall be reserved by the Grantor and the Board of Commissioners for use as provided by applicable law or regulation.

Section 8: Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

ADOPTED BY THE SURRY COUNTY BOARD OF COMMISSIONERS this the 5<sup>th</sup> day of June 2017.

AMENDED ON this the 19<sup>th</sup> day of June 2017.

AMENDED ON this the 17<sup>th</sup> day of July 2017.

AMENDED ON this the 16<sup>th</sup> day of April 2018.

Chairman Harris then declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern. No one addressed the Board.

Chairman Harris closed the open forum, and the Board resumed regular business.

Elkin City Schools Superintendent Dr. Myra Cox introduced School Board members, staff in attendance, and students who assisted in food preparation and serving.

Chairman Harris welcomed representatives and staff from Elkin City Schools and again thanked them for their attendance and again for hosting the Board of Commissioners' meeting.

Kim Bates, Planning Director, presented a general use rezoning request for case #ZCR1176, Smith Rowe LLC. The request is to rezone 3.63 acres from Rural Agricultural (RA) to Manufacturing Industrial (MI). The Planning Board recommended approval.

Chairman Harris opened the public hearing for the rezoning.

Jody Phillips, Smith-Rowe, spoke in favor of the rezoning.

No one else came forward.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to adopt the Statement of Consistency as recommended by the Planning Board.

April 16, 2018: Surry County Board of Commissioners' Statement of Zoning Consistency and Reasonableness:

Subject: Case #ZCR1176, a Petition for General-Use Rezoning

Applicant / Owner: IDR LLC, a.k.a. Smith-Rowe, LLC

Property Description: Tax Parcels 5948-00-17-3367, 5948-00-17-5245 and 5948-00-17-6338, contiguous, located at 547 Old 52S, at intersection with Haymore Road, Mount Airy Township

Requested Reclassification: From Rural Agricultural (RA) to Manufacturing Industrial (MI)

On April 9, 2018, the Surry County Planning Board by vote of 4-2 recommended adoption of a zoning reclassification of the subject property to MI. Planning and Development Staff also recommends

approval. The rezoning would make the subject property's classification consistent with property to the South and east also owned by the applicant and would allow expansion of the existing industrial use on the adjoining property. The area surrounding has primarily residential/agricultural zoning and uses west of the 52 corridor, but is included in a Small Area Plan adopted for the Mount Airy/Surry County Airport and surrounding land, which encourages commercial development:

Consistency Elements from adopted County Plans:

From the United States 52/Holly Springs Church Road Interchange Small Area Plan:

"This interchange area has excellent potential for industrial type development based on the existence of multiple industrial sites, including the Mount Airy-Surry County Airport and the existence of public water and sewer. The large area designated for industrial development in this area is partially based on highest and best use of parcels in the area as well as the future need of the airport. Specifically, planned future land uses in the vicinity of any airport must be of a non-residential nature to ensure future support of the airport on the state and federal levels.

Listed below are recommendations on various improvements regarding future development and transportation strategies.

Infrastructure

Water: Available along Holly Springs, a portion of Old 52, and Airport Road.

Sewer: Available to SE quadrant and Airport Road

Future Development and Transportation Strategies:

Upgrade Holly Springs Church Road to a three-lane road from US 52 to Reeves Mill Road.

Upgrade Old US 52 from I-74 to Holly Springs Church Road to a three-lane road.

Encourage additional buffering/screening on property lines adjacent to parcels used or zoned for residential purposes.

Install traffic safety measures at US 52 northbound-southbound ramps/Holly Springs Church Road intersection (deceleration lanes, stoplights).

Area to accommodate Heavy Commercial and Industrial development."

Development Goals from Land Use Plan 2020:

- 5.3.3 Encourage economic and commercial development that does not detract from the rural environment.
- 5.4.5.4 New commercial development should be encouraged to locate within existing areas of commercial activity.
- 5.4.5.12 Businesses should be served by roads and streets of a capacity sufficient for safe traffic flow; large businesses should locate at major intersections.

Citing consistency with the Planning Board's recommendation of April 9, 2018, and with adopted plans of the County referenced above; and citing the reasonableness of expansion of the existing industrial zoning district adjoining the subject property, all commonly owned by the applicant, the Board of Commissioners will vote on the question of reclassifying this property for industrial use, following a duly noticed Public Hearing held on April 16, 2018.

The Board discussed screening which would be required and serve as a buffer along Hwy 52. Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to approve the rezoning request.

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Don Mitchell, Facilities Director, and Tony Chilton, Brite Engineering, presented an update on the Dobson Plaza Project. Mr. Mitchell requested the approval of four change orders due to situations requiring work not in the original plans. The total cost for the four change orders was \$15,778.58 and would be paid from the project's Contingency.

Upon motion of Commissioner Johnson, seconded by Commissioner Tilley, the Board voted unanimously to approve the change orders, as presented.

Mr. Mitchell will arrange a tour for the Board of the Dobson Plaza project prior to the next meeting.

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Chairman Harris informed the audience that it was time for the Special Recognition portion of the agenda.

The Board recognized the following individuals: Adam Beshears, Elkin Elementary and Middle School Art teacher; Emily Rycroft, Elkin Elementary School Assistant Principal; Jill Bellia, Elkin Elementary School Art Teacher; and, Jude Lloyd, Elkin High School Wrestling Team.

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Ben Pratt, Assistant Finance Officer, presented a request from Mount Airy City Schools. Mr. Pratt stated Mount Airy City Schools was awarded \$255,600 in the current fiscal year for a partial HVAC replacement at Tharrington Primary School. The first phase of the project came in at \$164,000. The projected amount had been \$255,600. Mount Airy City Schools is requesting to complete the project at a remaining cost of \$156,478. Utilizing \$91,600 left over from the original allocation, the increase needed to complete the project would be \$64,878. Lottery funds would be used to fund the request.

Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve the funding for the completion of the Tharrington Primary School HVAC replacement.

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Ben Pratt, Assistant Finance Officer, presented a request from Dr. Myra Cox, Elkin City Schools Superintendent, asking the Board of Commissioners to consider increasing their debt issuance for Fiscal Year 2019 from \$7,763,713 to \$8,673,935. The \$910,222 increase would allow for renovation of the current Elkin High School gymnasium and the construction of an auxiliary gymnasium for the middle school that would have shared usage.

Pinnacle Architecture president Frank Williams and Dr. Jim Watson, consultant, addressed the Board regarding the proposed gymnasium projects. Mr. Williams discussed the challenges presented by the school being located on a steep slope. Dr. Watson discussed needs for the gymnasium, ADA and Title IX issues to be addressed, and plans for the project, including a proposed elevator, walkway and tower.

The Board discussed upcoming debt issuances, meeting ADA requirements, and future school needs. The additional funding requirements and the most economical timing for project completion were also discussed.

Upon motion of Commissioner Harris, seconded by Commissioner Johnson, the Board voted unanimously to increase the 2019 debt issuance by \$910,222 for the Elkin City Schools gymnasium projects.

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Ben Pratt, Assistant Finance Officer, discussed a request from Elkin City Schools to allow \$9,000, that was previously awarded for bus cameras in the current fiscal year's capital outlay allotments, to be reallocated with \$700 to the transportation wrecker fund and \$8,300 to the activity bus appropriation. The State funded the cameras so no additional funding would be required.

Upon motion of Commissioner Tucker, seconded by Commissioner Johnson, the Board voted unanimously to reallocate the \$9,000 that had been previously awarded to Elkin City Schools to the transportation wrecker and activity bus fund.

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Ben Pratt, Assistant Finance Officer, discussed year-end financials for the Volunteer Fire Departments and Rescue Squads. Mr. Pratt discussed options for consistency within the departments, including the possibility of utilizing QuickBooks in each department at a cost of approximately \$9,500 annually or seeking an accounting firm to perform the services County-wide. The Board discussed the importance of a uniform bookkeeping system within all the fire departments and rescue squads. Additional information will be presented to the Board for future discussion.

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Chris Knopf, County Manager, discussed an imaging project request from Penny Harrison, Tax Administrator. Scanning old records is necessary for record preservation and storage availability.

The Tax Director has taken bids for the project. Bids have been received from Southdata, Archive Information Management, and DocuLynx. The County Manager recommended the contract be awarded to the low bidder, Southdata.

Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to approve the imaging contract to be awarded to South Data to scan approximately 200 boxes of records for the Tax Department.

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The County Manager reminded the Board of the April 24<sup>th</sup> ribbon cutting ceremony of the Hwy 268/Ararat River access and the Budget work session with the volunteer fire departments.

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Commissioner Harris discussed appointments for Boards and Commissions.

Upon motion of Commissioner Harris, seconded by Commissioner Tilley, the Board voted unanimously to appoint Commissioner Gary Tilley to the Northern Hospital Board of Trustees.

Upon motion of Commissioner Harris, seconded by Commissioner Tucker, the Board voted unanimously to appoint Commissioner Tilley to the Surry County Board of Health. Commissioner Harris retracted his motion.



Upon motion of Commissioner Harris, seconded by Commissioner Tucker, the Board voted unanimously to appoint Commissioner Larry Johnson to the Surry County Board of Health.

Upon motion of Commissioner Harris, seconded by Commissioner Johnson, the Board voted unanimously to reappoint Eddie Jordan to the Surry County Board of Health.

Upon motion of Commissioner Tucker, seconded by Commissioner Tilley, the Board voted unanimously to appoint Dale Badgett, Mark Johnson, and Chad Chilton to the Surry County Planning Board.

Upon motion of Commissioner Harris, seconded by Commissioner Tucker, the Board voted unanimously to reappoint Lisa Darisse and Jonathan Bledsoe to the Northwestern Regional Library Board.

Upon motion of Commissioner Harris, seconded by Commissioner Tucker, the Board voted unanimously to reappoint Travis Love to serve on the Agriculture District Committee.

Upon motion of Commissioner Harris, seconded by Commissioner Phillips the Board voted to appoint Brian Johnson to the Northern Hospital Board of Trustees with the vote as follows. Ayes: Commissioner Harris, Commissioner Phillips, Commissioner Tucker, Commissioner Tilley. Abstaining: Commissioner Johnson.

Upon motion of Commissioner Tucker, seconded by Commissioner Tilley, the Board voted unanimously to reappoint Dr. Druery Devore to the Northern Hospital of Surry County Board of Trustees.

Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to appoint Don Fore to the Mount Airy Planning Board.

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Upon motion of Commissioner Phillips, seconded by Commissioner Tucker, the Board voted unanimously to go into closed session pursuant to G.S. 143-318.11(a)(6).

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to approve but not release the closed session minutes for March 19, 2018 and April 2, 2018.

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Upon motion of Commissioner Phillips, seconded by Commissioner Johnson, the Board voted unanimously to recess until a budget work session to be held on April 24, 2018. The meeting ended at 8:30 p.m.

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Sandy Snow  
Interim Clerk to the Board