

RECRUITMENT ANNOUNCEMENT

County of Surry is taking applications for the full-time position of **Airport Manager** to perform responsible administrative, managerial, and supervisory work in planning and directing the operations of a general aviation airport facility and to perform highly technical operations work. An employee in this class will be responsible for directing the operations, administration, maintenance, and security of the Mount Airy/Surry County Airport. Duties include planning, budgeting, supervision of staff, and property management. Work involves ensuring that facilities are in operational condition at all times and in compliance with FAA safety regulations and developing and recommending policies, procedures, and fee structures for approval by the Airport Authority and Board of County Commissioners. Employee must exercise discretion and judgment to make independent, professional, and managerial decisions. Tact and diplomacy are required in dealing with federal and State officials, legislative representatives, pilots, corporate and business executives, the general public, employees and local officials. Work is performed under the supervision of the County Manager.

Education and Experience: Graduation from a four-year college with a degree in aviation management, aeronautics, business administration or related field and considerable progressively responsible airport administration and management; or equivalent combination of education and experience. Must possess a valid driver's license and be insurable at regular County insurance rates. Must have thorough knowledge of airport operations, FAA rules and regulations, equipment, airport accounting and budgeting, crash rescue emergency response techniques, and occupational and safety precautions. Must possess strong planning, organizational, and supervisory skills.

Salary Range: Grade 72 (\$43,380 - \$73,248)

Applications will be taken at the Employment Security Commission, 541 West Pine Street, Mount Airy, NC (336-786-4169) or Surry County Human Resources, 118 Hamby Rd., Dobson, NC (336-401-8221) until filled. A complete list of duties and physical requirements will be available for review upon request. In-house applicants should contact Sandra Snow, Assistant County Manager (336-401-8221).

Surry County is a Drugfree Workplace/EEO Employer

Date Posted: August 1, 2018

Date Closed: Open Until Filled