

NOW, THEREFORE, BE IT RESOLVED that the Surry County Board of Commissioners supports STIP Project Number R-5714 and the added benefits it will bring the residents of Surry County, by improving traffic safety and vehicle flow along U.S. Highway 601 between U.S. Highway 52 and Forrest Drive (S.R. 1365).

Requests from the Assistant County Manager:

- Approve donated leave of 400 hours for an employee, per guidelines of the Personnel Ordinance.
- Approve up to an additional \$15,000 for legal services provided by Barrett Law Firm.
- Approve to continue the individual Wellness incentive for calendar year ending December 31, 2018.
- Approve County contributions for retiree insurance rates for 2019.

Requests from the Budget & Performance Director:

- Approve Budget Amendment #10:

ACCOUNT CODE	DESCRIPTION	PREVIOUS AMOUNT	CHANGE	REVISED AMOUNT	Change #10
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>Board of Elections</u>					
1054170	56010 Equipment	0	465,000	465,000	
	Increase departmental total	462,673	465,000	927,673	
<u>Register of Deeds</u>					
1054180	52900 Small Equipment	0	4,000	4,000	
	Increase departmental total	561,632	4,000	565,632	
<u>Judicial Center BLDG</u>					
1054185	53010 Buildings & Grounds Maintenance	86,250	100,000	186,250	
	Increase departmental total	392,460	100,000	492,460	
<u>Buildings & Grounds - County</u>					
1054190	56010 Equipment	0	32,984	32,984	
	Increase departmental total	657,629	32,984	690,613	
<u>Central Services</u>					
1054200	52010 Small Equipment	144,904	(36,979)	107,925	
1054200	56010 Equipment	1,746,154	(1,519,625)	226,529	
	Increase departmental total	2,027,271	(1,556,604)	470,667	
<u>MIS</u>					
1054210	52010 Supplies & Materials	10,000	228	10,228	
1054210	52900 Small Equipment	0	39,061	39,061	
1054210	53020 Equipment Maintenance	39,298	6,813	46,111	
1054210	56010 Equipment	0	11,131	11,131	
	Increase departmental total	779,319	57,233	836,552	
<u>Sheriff's</u>					
1054310	56010 Equipment	0	150,700	150,700	
	Increase departmental total	5,447,296	150,700	5,597,996	
<u>County Jail</u>					
1054320	56010 Equipment	0	49,726	49,726	
	Increase departmental total	3,218,162	49,726	3,267,888	
<u>Communications</u>					
1054325	52010 Supplies & Materials	6,000	2,300	8,300	

1054325	52900	Small Equipment	0	11,700	11,700
1054325	56010	Equipment	0	26,555	26,555
		Increase departmental total	1,355,881	40,555	1,396,436
<u>Emergency Management</u>					
1054330	52900	Small Equipment	0	13,592	13,592
1054330	56010	Equipment	0	23,240	23,240
		Increase departmental total	130,782	36,832	167,614
<u>Fire Marshal</u>					
1054340	52900	Small Equipment	0	4,987	4,987
1054340	56010	Equipment	0	17,430	17,430
		Increase departmental total	285,265	22,417	307,682
<u>Emergency Services</u>					
1054370	52900	Small Equipment	0	14,400	14,400
1054370	56010	Equipment	0	317,861	317,861
		Increase departmental total	6,288,214	332,261	6,620,475
<u>Rabies Control</u>					
1054380	56010	Equipment	0	65,540	65,540
		Increase departmental total	577,030	65,540	642,570
<u>Road Signs Project</u>					
1054912	56010	Equipment	0	6,000	6,000
		Increase departmental total	3,985	6,000	9,985
<u>Child Service</u>					
1055178	56010	Equipment	0	13,778	13,778
		Increase departmental total	204,000	13,778	217,778
<u>Environmental Health</u>					
1055181	56010	Equipment	13,778	13,778	27,556
		Increase departmental total	689,820	13,778	703,598
<u>Dental Clinic</u>					
1055192	56010	Equipment	0	5,000	5,000
		Increase departmental total	1,377,150	5,000	1,382,150
<u>Park Maintenance</u>					
1056125	56010	Equipment	0	17,800	17,800
1056125	56600	Other Improvements	0	61,000	61,000
		Increase departmental total	305,556	78,800	384,356
<u>Canoe Access</u>					
1056131	51500	Professional Services (NEW)	0	8,000	8,000
1056131	51720	Contracted Services	0	72,500	72,500
1056131	55020	Rent - Building & Equipment (NEW)	0	1,500	1,500
		Increase departmental total	0	82,000	82,000

No Change in fund totals.

- Approve Budget Amendment #11:

Change #11

ACCOUNT			PREVIOUS		REVISED
CODE		DESCRIPTION	AMOUNT	CHANGE	AMOUNT
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>Judicial Center Building</u>					
1054185	53010	Building & Grounds Maintenance	86,250	24,900	111,150
		Increase departmental total	492,460	24,900	517,360
<u>Buildings & Grounds - County</u>					
1054190	51660	Demolition	0	100,000	100,000
		Increase departmental total	690,613	100,000	790,613

Special Appropriations

1054198	57107	Flat Rock Demolition	100,000	(100,000)	0
		Decrease departmental total	566,797	(100,000)	466,797

Non-Departmental

1054199	59510	General Fund Contingency	64,081	(24,900)	39,181
		Decrease departmental total	604,820	(24,900)	579,920

Sheriff's

1054310	53040	Vehicle Maintenance	90,067	1,000	91,067
		Increase departmental total	5,597,996	1,000	5,598,996

Community Alternative Program

1055154	52020	Medical Supplies	65,000	(63,000)	2,000
		Decrease departmental total	549,818	(63,000)	486,818

REVENUE

1044000	48500	Insurance Refunds	51,718	1,000	52,718
1045154	44157	Patient Fees-Medicaid	549,818	(63,000)	486,818
1045161	42324	NCCN Carryforward	45,124	(45,124)	0
1045162	42353	Maternal Health Care	0	45,124	45,124
1045162	43310	State Grant	0	563	563
1045178	48900	Miscellaneous	563	(563)	0
		Decrease fund totals.	72,930,830	(62,000)	72,868,830

Airport Operations Fund

EXPENDITURES

8154985	53020	Equipment Maintenance	2,500	6,060	8,560
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REVENUE

8144985	48500	Insurance Refunds	0	6,060	6,060
		Increase fund totals.	397,300	6,060	403,360

Requests from the Finance Officer:

- Approve to issue a check to the Master Gardener's Program, in the full amount of \$2,434.61.

Chairman Tucker declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

J.T. Henson stated that he hoped the meeting would adjourn in time for the public to return home to watch the College Football National Championship game.

Sandy Snow, Assistant County Manager introduced the new Airport Manager, George Crater. Mr. Crater commented that he's looking forward to the new adventure.

There being no further public comments, Chairman Tucker closed the public forum.

Tonya Marshall, Gould Killian CPA Group, P.A., presented the 2018 financial statements. Ms. Marshall discussed the audit process in regards to the general fund and enterprise funds, summaries and balances. Ms. Marshall advised that the audit had been reviewed and approved by the Local Government Commission.

The Board thanked Ms. Marshall for the presentation.

Sarah Bowen presented preliminary documents prepared by bond counsel, Paul Billow, Womble Bond Dickson. Ms. Bowen advised that the bids came in lower than original estimates therefore only seeking to finance up to \$6,690,000.

Ms. Bowen introduced the following resolution authorizing the execution and delivery of an installment financing agreement, a deed of trust and related documents in connection with the financing of landfill improvements; the title of which was read and a copy of which has been distributed to each Commissioner:

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY
OF AN INSTALLMENT FINANCING AGREEMENT, A DEED OF
TRUST AND RELATED DOCUMENTS IN CONNECTION WITH
THE FINANCING OF LANDFILL IMPROVEMENTS

BE IT RESOLVED by the Board of Commissioners (the "Board") for the County of Surry, North Carolina (the "County") as follows:

Section 1. The Board does hereby find and determine as follows:

- (a) There exists in the County a need to finance the expansion of the County's existing landfill and the construction and equipping of a new scale house (the "Project").
- (b) After a public hearing and due consideration, the Board has determined that the most efficient manner of financing the Project will be through entering into an Installment Financing Agreement, to be dated as of the date of delivery thereof (the "Agreement"), with PNC Bank, National Association (the "Lender") pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended. Pursuant to the Agreement, the Lender will advance moneys to the County in an amount sufficient to pay the costs of the Project and the financing costs relating thereto, and the County will repay the advancement in installments, with interest (the "Installment Payments").
- (c) In order to secure its obligations under the Agreement, the County will execute and deliver a Deed of Trust, to be dated as of the date of delivery thereof (the "Deed of Trust"), granting a lien on the site of the Project, together with all improvements and fixtures located or to be located thereon.
- (d) There has been presented to the Board at this meeting drafts of the Agreement and the Deed of Trust.

Section 2. In order to provide for the financing of the Project, the County is hereby authorized to enter into the Agreement and receive an advancement pursuant thereto in a principal amount not to exceed \$7,650,000. The County shall repay the advancement in installments due in the amounts and at the times set forth in the Agreement. The payments of the installment payments shall be designated as principal and interest as provided in the Agreement. The interest rate payable under the Agreement shall not exceed 3.60% per annum (subject to adjustment as provided in the Agreement) and the final maturity shall not exceed October 1, 2028.

Section 3. The Board hereby approves the Agreement and the Deed of Trust in substantially the forms presented at this meeting. The Chairman of the Board, the County Manager and the Finance Officer of

the County are each hereby authorized to execute and deliver on behalf of the County said documents in substantially the forms presented at this meeting, containing such modifications as the person executing such documents shall approve, such execution to be conclusive evidence of approval by the Board of any such changes. The Clerk to the Board or any Deputy or Assistant Clerk to the Board is hereby authorized and directed to affix the official seal of the County to said documents and to attest the same as may be required.

Section 4. No deficiency judgment may be rendered against the County in any action for breach of any contractual obligation authorized pursuant to this resolution and the taxing power of the County is not and may not be pledged directly or indirectly to secure any moneys due under any contract herein authorized.

Section 5. The Chairman of the Board, the County Manager, the Finance Officer and the Clerk to the Board, and any other officers, agents and employees of the County, are hereby authorized and directed to execute and deliver such closing certificates, opinions and other items of evidence as shall be deemed necessary to consummate the transactions described above.

Section 6. This resolution shall take effect immediately upon its adoption.

Upon motion of Commissioner Harris, seconded by Commissioner Goins, the foregoing resolution entitled "RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING AGREEMENT, A DEED OF TRUST AND RELATED DOCUMENTS IN CONNECTION WITH THE FINANCING OF LANDFILL IMPROVEMENTS" was adopted by the following vote:

Ayes: Unanimous

Noes: None

Sarah Bowen, Finance Director, presented the certified bid tabulation for construction of the scale house at Public Works. Ms. Bowen, former Public Works Director Dennis Bledsoe, Interim Public Works Director Don Mitchell, in conjunction with the engineering firm, requested the Board to consider an award to the lowest bidder, SimCon Construction Company, LLC, of Mount Airy, for alternate number 1 totaling \$879,000.

Upon motion of Commissioner Marion, seconded by Commissioner Johnson, the Board unanimously approved to award the scale house construction bid to SimCon Construction Company, LLC, of Mount Airy, for \$879,000.

Sarah Bowen, Finance Director, presented the certified bid tabulation for the Municipal Solid Waste (MSW) Landfill construction. Ms. Bowen, former Public Works Director Dennis Bledsoe, Interim Public Works Director Don Mitchell, in conjunction with the engineering firm, requested the Board to consider an award to the lowest bidder, Jimmy R. Lynch and Sons, Inc., of Pilot Mountain, for a total of \$4,967,499.27. The total includes the base bid of \$3,643,339.16, alternate number 2 for \$793,083.00, alternate number 4 for \$221,821.11, and alternate number 5 for \$309,256.00. Ms. Bowen added that the bid came in under the projected cost.

Upon motion of Commissioner Goins, seconded by Commissioner Harris, the Board unanimously approved to award the MSW landfill

construction bid to Jimmy R. Lynch and Sons, Inc. of Pilot Mountain, for \$4,967,499.27.

The following were recognized by the Board and Bradley Key, Parks and Recreation Coordinator of Programs, Volunteerism, and Special Events for their participation in the 2018 Yadkin Valley Senior Games at the North Carolina Senior Games State Finals. The Board congratulated the participants on their accomplishments.

The participants included: Bruce Corregan, Carol Parker, Charles Parker, Chris Coley, David Thomas, Deborah Motsinger, Don Richardson, Granville Rowley, Jack Moore, Jackie Lewis, Jan Smith, Jerry Motsinger, Joan King, John Brame, John Sturdivant, Judy Absher, Judy Soper, Julie Raines, Kathryn Converse, Leon Haynes, Lin Hamilton, Linda Willard, Margaret Shore, Mark Sanford, Mary Jane Russell, Mary Stewart, Melissa Stevens, Michelle Brown, Patrisha Ward, Patti Brame, Phyllis Wagoner, Randy Gentry, Randy Moore, Randy Wright, Rick Cornett, Robert Keck, Ron Snow, Ronnie Wall, Sara Bryant, Scott Richardson, Tobi Marshall, and Winston Kobe.

The Board recognized Josh Beck, Computer Systems Technician, MIS, for his dedication and unselfish second deployment as part of the National Guard Armed Services hurricane response service, serving in 2017 Hurricane Matthew relief efforts and more recently for Hurricane Florence relief efforts.

The Board recognized Rita Horton, Helpdesk Specialist, MIS, for her dedication and commitment to the County of Surry, for the completion of the Systel Centralized Printing Solution project which saved the County over \$40,000.

Don Mitchell, Facilities Director and Interim Public Works Director, presented a quote for the replacement of a chiller at the Judicial Center/Jail due to ongoing maintenance issues. Mr. Mitchell advised the \$100,000 was approved in the current budget for the chiller and he has been seeking quotes to get the new one installed before spring. Mr. Mitchell also added that after reaching out to several qualified vendors only one quote had been received from Johnson Controls, for a York scroll replacement chiller in the amount of \$103,163.00. Mr. Mitchell asked the Board to consider Johnson Controls' quote and approval of additional funds.

Upon motion of Chairman Tucker, seconded by Commissioner Goins, the Board unanimously approved the additional funding to accept the proposal submitted from Johnson Controls in the amount of \$103,163.00.

Don Mitchell, Facilities Director and Interim Public Works Director, presented a change order for the correction of unlevel floors in two areas of the Service Center. Mr. Mitchell advised that this issue was discovered when reviewing the punch list with the contractor. Mr. Mitchell provided an estimate of \$5,359.00 to level and replace the affected floors and asked for the Board's consideration to proceed.

After discussion a motion was made by Commissioner Harris, seconded by Commissioner Marion, to proceed with the estimate to level and replace the floors in the amount of \$5,359.00. The motion passed unanimously.

Rawley King, Mount Airy ETJ resident, addressed the Board to discuss being removed from the Extraterritorial Zoning Jurisdiction outside of the corporate limits of the City of Mount Airy. Mr. King advised that he has been in contact with Senator Phil Berger and was advised that the decision would need to be addressed between the City of Mount Airy and Surry County. Mr. King added that he had spoken with a Mount Airy City Commissioner and was told they would discuss the matter with their Board. Mr. King asked the Board to consider and write a letter to the City of Mount Airy to start the process.

J.T. Henson and Dr. Dean Simmons, Mount Airy ETJ residents, spoke in support of Mr. King's request and asked for the Board to consider the request to rescind the 2001 Resolution outlining the purpose of creation to allow the City of Mount Airy to enforce the zoning area. Mr. Henson asked the Board to consider resigning by Mutual Agreement.

Dr. Simmons expressed concerns of new growth being hindered and pointed out that ETJ representation is advisory only on the Planning Board; there is no elected official representation. Surry County has since established county-wide zoning and the County's rezoning process is simpler. Chris Knopf, County Manager, advised that the four Municipal Planning Boards have County representation.

After much discussion, Chairman Tucker advised that the Board will need to look at their options and will take these comments under advisement. Commissioners Johnson and Goins will explore further and bring this back to the Board in the future.

Mark Willis, Opioid Response Director, reported the following actions since June 1, 2018 that included: 176 interviews and meetings, provided 7 public presentations, participated in 15 conferences and forums, attended 19 webinars and training courses and researched periodicals, books and on-line sources for objectives to assess ongoing efforts related to prevention, treatment and recovery of Opioid Use Disorder. Mr. Willis advised that he has been working closely with the Health Department, Emergency Services, and the Sheriff's Office.

Mr. Willis discussed a list of "best practice" options to reduce the County's substance use population and provide opioid response and discussed prevention and treatment/intervention.

Other topics discussed included Broad Community Consequences of Substance Abuse, Continuum of Care, and Overdose Detention and Mapping Application.

The Board thanked Mr. Willis for his report and ongoing efforts and asked the County Manager to include Mr. Willis on the agenda to discuss further at the upcoming Retreat in February.

Chairman Tucker advised that Judge Angela B. Puckett would not be able to attend and will reschedule in the near future.

Chris Knopf, County Manager, introduced Kristy Preston, DSS Director to provide an update on NC FAST. Ms. Preston advised that DSS was notified in October 2018 that Surry County would be going live with NC FAST (North Carolina Families Accessing Services through Technology), which is for households applying for Food and Nutrition Services, Work First Family Assistance, and Medicaid. Ms. The NC FAST Program is designed to improve the way North Carolina Department of

Health and Human Services (NC DHHS) and the 100 county Departments of Social Services conduct business.

Ms. Preston added that Nikki Hull has been very involved with a team in the implementation of the program and has expressed serious concerns.

Ms. Preston presented a draft letter for the Board's information that will be sent to the State addressing the concerns.

The Board thanked Ms. Preston for the information.

Chris Knopf, County Manager, advised the Board that the Federal Government is meeting with counties in preparation for the 2020 U.S. Census and an initial meeting with the census representative was held on December 4, 2018. Mr. Knopf presented information on the upcoming census and how data is used by State and Federal agencies.

Mr. Knopf advised that Johnny Easter, Development Services Director, has been appointed to serve as Surry County's Census Coordinator throughout the census process and provided a list from Mr. Easter of individuals to be appointed to a Complete Count Committee, to assist with the coordination and local marketing efforts to encourage participation.

Upon motion of Chairman Goins, seconded by Commissioner Marion, the Board voted unanimously to appoint Johnny Easter, Development Services Director as Surry County's 2020 Census Coordinator and to appoint a Complete Count Committee.

Chris Knopf, County Manager, advised the Board that Community Development Block Grant (CDBG) documentation was provided from the Yadkin Valley Economic Development District, Inc. (YVEDDI), for their 30-day review period in which they can provide comments to YVEDDI.

Upon motion of Commissioner Goins, seconded by Commissioner Harris, the Board voted unanimously to go into closed session for legal matters pursuant to G.S.143-318.11(a)(3), personnel matters pursuant to G.S. 143-318.11 (a)(6), and property matters pursuant to G.S. 143-318.11 (a)(5).

The Board came out of closed session and resumed regular business.

Upon motion of Commissioner Harris, seconded by Commissioner Johnson, the Board voted unanimously to maintain the Cooperative Extension Director as a 100% Surry County position and extend the Interim Director role for Yadkin County for an additional six months through August 2019.

Upon motion by Commissioner Goins, seconded by Commissioner Marion, the Board voted unanimously to approve the staffing recommendations of the Sheriff effective January 1, 2019.

Upon motion of Commissioner Johnson, seconded by Commissioner Goins, the Board voted unanimously to approve but not release closed session minutes from December 3, 2018.

Upon motion of Commissioner Harris, seconded by Commissioner Johnson, the Board voted unanimously to terminate the contract with Wake Forest Baptist Health and authorize the Health Director and Assistant County Manager to work with the County Attorney on entering into a new contract/hire for a Surry County Health and Nutrition Center Medical Director, authorize the Emergency Services Director and Assistant County Manager to work with the County Attorney to enter into a new contract/hire for an Emergency Services Medical Director, and authorize the Assistant County Manager to work with the County Attorney to enter into a contract/hire for a Wellness Medical Director.

Ed Woltz, County Attorney, discussed the sale of the Gentry Road property. The County Attorney will work on a purchasing agreement including earnest money bid bond and subject to a 10-day upset bid. The Mountains-to-Sea Trail will continue. Upon motion of Commissioner Marion, seconded by Commissioner Harris the Board voted unanimously to proceed with the sale.

The County Manager expressed appreciation to Elkin City Schools for the use of the sound system.

Upon motion of Commissioner Harris, seconded by Commissioner Goins, the Board voted unanimously to adjourn. The meeting ended at 9:45 p.m.

Tammy Johnson
Clerk to the Board

Sandy Snow
Deputy Clerk to the Board