

Surry County Board of Commissioners  
Meeting of February 4, 2019

The Surry County Board of Commissioners met at 6:00 p.m., February 4, 2019. The meeting was held in the Commissioners' Meeting Room, Historic Courthouse, Dobson, N.C.

Board members present for the meeting were Chairman Van Tucker, Vice-Chairman Larry Johnson, Commissioner Bill Goins, Commissioner Eddie Harris, and Commissioner Mark Marion.

Others present for the meeting, at various times, were:  
Chris Knopf, County Manager  
Sandy Snow, Assistant County Manager  
Rhonda Nixon, Budget and Performance Director  
Sarah Bowen, Finance Officer  
Don Mitchell, Facilities Director/Interim Public Works Director  
Tammy Johnson, Assistant to the County Manager  
News Media

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Chairman Tucker called the meeting to order, welcomed everyone and thanked them for their attendance. Commissioner Marion delivered the invocation and led the Pledge of Allegiance.

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Chairman Tucker requested the Board review and approve the agenda. Upon motion of Commissioner Marion, seconded by Commissioner Johnson, the Board voted unanimously to approve the February 4, 2019 agenda.

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Chairman Tucker requested the Board consider the minutes of the January 22, 2019 meeting as presented. Upon motion of Commissioner Goins, seconded by Commissioner Harris, the Board voted unanimously to approve the minutes as written.

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Chairman Tucker requested the Board consider the consent agenda. Commissioner Johnson asked that the Deputy Sheriff/Pretrial Release Coordinator item be pulled for discussion.

Upon motion of Commissioner Harris, seconded by Commissioner Marion, the Board voted unanimously to approve the consent agenda with the Deputy Sheriff/Pretrial Release Coordinator item pulled for discussion.

Requests from the Assistant County Manager:

- Approve Surry Soil and Water to apply for and accept, if awarded, a Clean Water Management Trust Fund (CWMTF) grant along with a DWR grant for Pilot Mountain State Park.
- Approve 2019 fee waivers and gift certificates as requested by the Parks and Recreation Director.
- Transfer a vacant Maintenance Mechanic II position from Facilities to the Surry County Sheriff's Office.
- Approve to accept 1,860 hours of transferred sick leave for a Sheriff's Office employee.

Requests from the Budget & Performance Director:

- Approve Budget Amendment #13 and Capital Project Ordinances for each project.

<u>ACCOUNT</u> <u>CODE</u>	<u>DESCRIPTION</u>	<u>PREVIOUS</u> <u>AMOUNT</u>	<u>CHANGE</u>	<u>REVISED</u> <u>AMOUNT</u>
<u>GENERAL FUND-CAPITAL IMPROVEMENT</u>				
<u>EXPENDITURES</u>				
2554245 59202	Transfer to CP-Schools	0	109,300	109,300
REVENUE				
2544245 49900	Unencumbered Balance	729,423	109,300	838,723
	Increase fund totals.	10,417,147	109,300	10,526,447
<u>SCHOOLS CAPITAL PROJECTS FUND</u>				
<u>EXPENDITURES</u>				
<u>Mt. Airy School Admin Building</u>				
99255969 51640	Project Construction	1,632,962	109,300	1,742,262
	Increase departmental total	1,867,687	109,300	1,976,987
REVENUE				
99245969 49810	Transfer from GF-Capital Improve (NEW)	0	109,300	109,300
	Increase fund totals.	2,894,079	109,300	3,003,379
<u>PUBLIC WORKS CAPITAL PROJECTS FUND (NEW)</u>				
<u>EXPENDITURES</u>				
<u>Landfill Scale House (NEW)</u>				
99657424 51560	Professional Services-Engineering	0	96,253	96,253
99657424 51640	Project Construction	0	879,000	879,000
99657424 56010	Equipment	0	88,358	88,358
	Increase departmental total	0	1,063,611	1,063,611
<u>Cell Expansion-Phase IV (NEW)</u>				
99657427 51560	Professional Services-Engineering	0	550,000	550,000
99657427 51640	Project Construction	0	4,967,500	4,967,500
99657427 55580	Administrative Costs	0	80,715	80,715
99657427 59500	Contingency	0	28,174	28,174
	Increase departmental total	0	5,626,389	5,626,389
REVENUE				
99647424 49110	Proceeds from Financing (NEW)	0	1,063,611	1,063,611
99647427 49110	Proceeds from Financing (NEW)	0	5,626,389	5,626,389
	Increase fund totals.	0	6,690,000	6,690,000
<u>AIRPORT CAPITAL PROJECTS FUND</u>				
<u>EXPENDITURES</u>				

Airport Layout  
Plan (NEW)

99754990	51560	Professional Services- Engineering	0	174,650	174,650
		Increase departmental total	0	174,650	174,650
REVENUE					
99744990	43388	NC DOT Grant Aviation (NEW)	0	157,185	157,185
99744990	49900	Unencumbered Balance (NEW)	0	17,465	17,465
		Increase fund totals.	7,944,850	174,650	8,119,500

CAPITAL PROJECT ORDINANCE  
MOUNT AIRY CITY SCHOOLS ADMINISTRATIVE OFFICE  
AMENDMENT #2

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

- SECTION 1: The project authorized by this ordinance includes repairs and renovations to the existing property.
- SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget herein.
- SECTION 3: The costs of the project are:
- |  |                  |
|--|------------------|
| A. Professional Services - Engineering | 97,978           |
| B. Construction                        | 1,742,262        |
| C. Administrative Costs                | 50,200           |
| D. Contingency                         | <u>86,547</u>    |
| <br>TOTAL PROJECT COSTS                | <br>\$ 1,976,987 |
- SECTION 4: The following financing sources are anticipated to be available to complete this project:
- |                                     |                  |
|-------------------------------------|------------------|
| Transfer from General Fund          | 109,300          |
| Other Financing Source - 2018 LOB's | <u>1,867,687</u> |
| <br>TOTAL                           | <br>\$ 1,976,987 |
- SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.
- SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.
- SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.
- SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

CAPITAL PROJECT ORDINANCE  
SURRY COUNTY LANDFILL  
SCALE HOUSE

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance is the construction of a new scale house at the landfill Project).

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

SECTION 3: The costs of the project are:

A. Professional Services - Engineering	96,253
B. Project Construction	879,000
C. Equipment	<u>88,358</u>
TOTAL PROJECT COSTS	\$ 1,063,611

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Proceeds from Financing	<u>1,063,611</u>
TOTAL	\$ 1,063,611

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

CAPITAL PROJECT ORDINANCE  
SURRY COUNTY LANDFILL  
CELL EXPANSION PHASE IV

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted:

SECTION 1: The project authorized by this ordinance is the construction of a new 18.3-acre cell at the Surry County Landfill (Project).

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

SECTION 3: The costs of the project are:

A. Professional Services - Engineering	550,000
B. Project Construction	4,967,500
C. Administrative Costs	80,715
D. Contingency	<u>28,174</u>
TOTAL PROJECT COSTS	\$ 5,626,389

SECTION 4: The following financing sources are anticipated to be available to complete this project:

Proceeds from Financing	<u>5,626,389</u>
TOTAL	\$ 5,626,389

SECTION 5: The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of the project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenue for this capital project in each annual budget submitted to the Board of Commissioners for as long as this ordinance shall remain in effect.

SECTION 7: Any balance of appropriated funds which are unexpected at the conclusion of this project shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this capital project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

MOUNT AIRY SURRY COUNTY AIRPORT AUTHORITY  
CAPITAL PROJECT ORDINANCE  
AIRPORT LAYOUT PLAN UPDATE

BE IT ORDAINED by the Board of Commissioners of the County of Surry that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this capital project ordinance is hereby adopted.

SECTION 1: The project authorized by this ordinance is the design of a new airport layout plan.

SECTION 2: The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

SECTION 3: The following revenues are anticipated to be available to complete this project and are hereby appropriated or referenced by prior appropriation.

NC DOT Aviation Grant	\$ 157,185
Fund Balance Appropriation	<u>\$ 17,465</u>
Total Revenues	\$ 174,650

SECTION 4: The following amounts are available for expenditures for the project:

Professional Services - Engineering	<u>\$ 174,650</u>
Total Appropriation	\$ 174,650

SECTION 5: The Finance Officer is directed to report quarterly to the Mount Airy Surry County Airport Authority on the financial status of this project.

SECTION 6: The Budget Officer is directed to include an analysis of past and future costs and revenues for this capital project in each annual budget submitted to the Mount Airy Surry County Airport Authority for as long as this ordinance shall remain in effect.

SECTION 7: Any unexpended funds appropriated shall be reserved by the Grantor and the Board of Commissioners for use as provided by applicable law or regulation.

SECTION 8: Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

- Approve Budget Amendment #14

ACCOUNT CODE		DESCRIPTION	PREVIOUS AMOUNT	CHANGE	REVISED AMOUNT
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>Sheriff's</u>					
1054310	56010	Equipment	223,873	31,600	255,473
		Increase departmental total	5,598,996	31,600	5,630,596
<u>HSG Dirty Bomb Training (NEW)</u>					
1054334	51500	Professional Services	0	11,000	11,000
1054334	52010	Supplies & Materials	0	1,500	1,500
		Increase departmental total	0	12,500	12,500
<u>LEPC Tier II Grant</u>					
1054343	52010	Supplies & Materials (NEW)	0	1,000	1,000
		Increase departmental total	10,000	1,000	11,000
<u>Rabies Control</u>					
1054380	53020	Equipment Maintenance	1,000	16,679	17,679
		Increase departmental total	642,570	16,679	659,249
 <u>REVENUE</u>					
1044000	48500	Insurance Refunds	52,718	31,600	84,318
1044000	49900	Unencumbered Balance Homeland Security Grant	6,365,521	16,679	6,382,200
1044334	42328	(NEW)	0	12,500	12,500
1044343	43136	LEPC Tier II Grant	10,000	1,000	11,000
		Increase fund totals.	72,973,943	61,779	73,035,722

Requests from the Finance Officer:

- Mount Airy/Surry County Authority Action Items.

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The Board discussed the Deputy Sheriff/Pretrial Release Coordinator item of the consent agenda requesting to proceed with the implementation of the Corrisoft software, as presented during the January 22, 2019 meeting, which would utilize an ankle bracelet and GPS system for monitoring selected individuals to be secured within their residences.

The Board discussed instructing the Sheriff's Office to proceed with the purchase and implementation of Corrisoft with 25 devices and create a position of Deputy Sheriff/Pretrial Release Coordinator to monitor the Pretrial Release Program. The position would be added to the Position Classification Plan at Grade 65.

Following discussion, the following motions were made:

Commissioner Marion made a motion to approve adding the Deputy Sheriff/Pretrial Release Coordinator position at a Grade 65 on the Classification Plan, seconded by Commissioner Goins. The motion passed unanimously.

Commissioner Goins made a motion to approve to instruct the Sheriff's Office to proceed with the purchase and implementation of Corrisoft with 25 devices, seconded by Commissioner Harris. The motion passed unanimously.

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Chairman Tucker declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern.

J.T. Henson spoke in favor of the addition of the consent agenda items that are now listed on the meeting agenda.

There being no other public comments, Chairman Tucker closed the public forum.

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Penny Harrison, Tax Administrator, reported the amount of unpaid current year taxes that are liens on real property, totaling \$1,850,219.69 as of February 1, 2019, and provided the unpaid taxes from the past five fiscal years.

Ms. Harrison asked the Board to consider an order to advertise the 2018-19 unpaid property taxes the week following March 4, 2019. Ms. Harrison added that the notice will be posted at the Surry County Courthouse and advertised in the Mount Airy News, The Elkin Tribune, and The Pilot News.

Upon motion of Commissioner Goins, seconded by Commissioner Harris, the Board voted unanimously to order the Tax Administrator to advertise the 2018-19 unpaid property taxes the week following March 4, 2019.

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The Board recognized the following employees in the DSS Child Support Unit for receiving the Silver Award by the State of North Carolina, at the annual child support conference, for Outstanding Achievement in Overall Improvement of Incentive Performance for Fiscal Year 2018.

Those recognized included: Scarlett Chaney, Tiffany Crabb, Robyn Darnell, Jennifer Graves, Lisa Jackson, Cheryl Pruitt, Susan Reale, Samantha Smith, Janet Sumner, Sandra Sykes, and Deborah Vipperman.

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Bill Powell, Project Consultant, gave an update on the FY2019 Public School projects.

Mr. Powell discussed the 2019 Preliminary Financing Schedule for the Limited Obligation Bonds and participants: County of Surry, DEC Associates, Inc., and Womble Bond Dickinson. The schedule

included a breakdown of items beginning with advertising construction bids in December 2018 through the projected project closing in April 2019.

Mr. Powell discussed project bid schedules for the Mount Airy City Schools (Mount Airy Middle HVAC outside air unit replacement), Surry County Schools (Dobson, Franklin and Mountain Park Elementary additions and renovations), and Elkin City Schools (Elkin Middle/High School Gym and ADA Projects).

Mr. Powell discussed construction concepts, planning, inspections and tasks that will need to be done prior to the final bids that include: seeking local contractors, plans approval from the School's Planning NC DPI, plans approval from Code authorities and/or NC DOI, plans approval from local code and permit authorities (building/fire/utilities), and plans approval from Erosion Control NCDENR.

Mr. Powell advised that the process will require several critical decisions to be made quickly and accurately before seeking County Board approval by mid-March and to set funding in place by May to begin construction.

Mr. Powell presented and discussed a chart of inflation trends from 2008-2018 and advised that each district will need to consider some bid alternatives during the period between the contract bid receipt and the Board of Education and County Board approvals. Mr. Powell advised that he would be willing to meet and discuss further.

Chairman Tucker recognized the following who were in attendance, Dr. Myra Cox, Superintendent, and John Altemueller, Facilities Director, Elkin City Schools.

Dr. Cox advised they are working on bid alternatives and are on schedule for mid-March. She thanked the Board for their support.

Mr. Altemueller thanked the Board for their support.

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Chris Knopf, County Manager, discussed an annual event held the third Saturday in May. Surry County Parks and Recreation, Mount Airy Parks and Recreation, Go! Sports Timing, and Shelton Vineyards partner together to host the "Running the Vines 5K, 10K, and ½ Mile Kids' Fun Run" which brings visitors into Surry County each year.

Mr. Knopf asked the Board to consider a request from Parks and Recreation to approve the following ordinance that would allow for a two-hour closure of Twin Oaks Road, Snow Hill Church Road, and Bob Wilmoth Road for the annual event.

AN ORDINANCE DECLARING A ROAD CLOSURE FOR  
SHELTON RUNNING THE VINES 5/K, 10/K, AND ½ MILE KIDS' FUN RUN

WHEREAS, the County Commissioners of Surry County acknowledges a long tradition of providing recreational opportunities to the citizens of Surry County; and

WHEREAS, the County Commissioners of Surry County acknowledges the economic impact of recreation to the local businesses of Surry County; and

WHEREAS, the County Commissioners of Surry County acknowledges a race or run requires approximately two hours of traffic control or closure;



NOW THEREFORE BE IT ORDAINED by the County Commissioners of Surry County pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the day(s) and times set for below on the following described portion of a State Highway System route:

Date(s): The Third Saturday of May Annually

Times: 7:00 a.m.- 10:00 a.m.

Route Description: Twin Oaks Road, Snow Hill Church Circle, and Bob Wilmoth Road

This ordinance to become effective when signs are erected giving notice of the limits and times of the event, and implementation of adequate traffic control to protect participants and to guide vehicles around the event route.

Upon motion of Commissioner Marion, seconded by Commissioner Johnson, the Board voted unanimously to approve the implementation of the ordinance in support of the "Running the Vines 5K, 10K, And ½ Mile Kids' Fun Run".

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Chris Knopf, County Manager, asked the Board to consider property referred to as 1513 East Pine Street in Mount Airy (Tax ID #5030-08-89-5065), located adjacent to Flat Rock Elementary School, be deeded to the Surry County Board of Education.

Mr. Knopf advised that Don Mitchell, Facilities Director, conveyed to Attorney Ed Woltz that the buildings on the property have been demolished.

Upon motion of Commissioner Goins, seconded by Commissioner Harris, the Board voted unanimously to deed Tax ID #5030-08-89-5065 to the Surry County Board of Education.

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Chris Knopf, County Manager, asked the Board to consider an abandonment petition received from the North Carolina Department of Transportation (NCDOT), State Maintenance System, for a section along the eastern portion of SR 1138 (Oak Grove Road), consisting of .02 miles. Mr. Knopf advised that NCDOT received the request from Pet, LLC who owns the property along the section that includes Tax ID #'s 4952-15-74-0244, 4952-15-74-1311, 4952-15-74-2209 and 4952-15-64-9395, and ends at the NCDOT right-of-way along US 21 Bypass.

Upon motion of Commissioner Harris, stating that the abandonment is warranted, seconded by Chairman Tucker, the Board voted unanimously to approve the request.

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Chris Knopf, County Manager, discussed a request from Don Mitchell, Facilities Director, to consider a proposal from Brite Engineering in the amount of \$8,250.00, to design a pedestrian ramp that would connect the parking lots from the Government Center to the Service Center. The request from Mr. Mitchell noted that funds for the design and construction have not been budgeted and asked for the Board to consider funding be provided.

Mr. Knopf stated that there is a buried gas line located along the property between the two parking lots which would require careful design and construction.

Chairman Tucker advised that the connector had been discussed by the Property Committee, but no bids have been received. Mr.

Mitchell added that durable materials are being explored for construction to accommodate the gas line.

Upon motion of Commissioner Harris, seconded by Commissioner Goins, the Board voted unanimously to approve the design of a ramp to connect the Surry County Government Center and Surry County Service Center.

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Chris Knopf, County Manager, introduced Jeffery Eads, Regional Director of Community Operations for Partners Behavioral Health Management to discuss their request for the Board to support Partners Behavioral Health Management as Surry County's choice for their Local Management Entity/Managed Care Organization LME/MCO.

Upon motion of Commissioner Goins, seconded by Commissioner Marion, the Board voted unanimously to approve the following resolution.

RESOLUTION IN SUPPORT OF PARTNERS BEHAVIORAL HEALTH  
MANAGEMENT AS OUR COUNTY'S CHOICE FOR LME/MCO

WHEREAS, Partners Behavioral Health Management ("Partners") has served Surry County as our Local Management Entity/Managed Care Organization (LME/MCO) for many years; and

WHEREAS, Partners has provided exceptional and often innovative services in Surry County in the areas of Mental Health, Substance Use, Intellectual/Developmental Disabilities (MH/SU/IDD), Opioid Crisis Management, Social Determinants of Health (SDOH), Whole-Person Integrated Care (WPIC) and many other related areas; and

WHEREAS, Partners has formed and continually nurtures strong collaborative relationships and engagement with a comprehensive group of stakeholders such as City Government, County Government, Law Enforcement, Sheriff, Police, Department of Health and Human Services, Juvenile Crime Prevention Council, Social Services, Courts and Hospitals; and

WHEREAS, Partners uses highly trained, caring and educated professionals to ensure provision of timely, appropriate care to all eligible consumers guided by Partners' calling of "Improving Lives. Strengthening Communities"; and

WHEREAS, Partners uses this county's statutorily mandated maintenance of effort (MOE) funding within our county in a manner consistent with our wishes and needs; and

WHEREAS, Partners is highly responsive to and keeps our county stakeholders and leaders well informed, including dedicated staff and communications customized to our needs and desires; and

WHEREAS, pursuant to state law, including North Carolina General Statute §122C-115(a3), North Carolina counties have a legislated right to choose their LME/MCO; and

WHEREAS, North Carolina legislative and regulatory actions are providing "Medicaid Transformation" decisions and plans - substantive and budgetary -- that might jeopardize these benefits this county enjoys being aligned with Partners;

NOW THEREFORE, BE IT RESOLVED, that Surry County wholeheartedly and without reservation reaffirms its choice of Partners Behavioral Health Management as our LME/MCO; and further insists that any Medicaid Transformation that changes regions served by LME/MCOs and "Tailored Plans" preserve this choice the County remain aligned with

Partners and in Partners' present and future "catchment area" or "region," with full, reliable and adequate funding and authority to continue Partners' exceptional work with us and our citizens.

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Chris Knopf, County Manager, asked the Board to consider approving an Interlocal Agreement with the Town of Pilot Mountain for Regional Water Production and Distribution. Mr. Knopf reminded the Board that there was no initial interest in the County being included in an Interlocal Agreement, however, the County must now consider one as directed by the Local Government Commission (LGC), for the County's financial contribution to the project.

Mr. Knopf reminded the Board of their commitment to pay the Town of Pilot Mountain \$32,500 per year for 20 years and the Town will issue the debt for the project.

Upon motion of Commissioner Johnson, seconded by Commissioner Tucker, the Board voted unanimously to approve the execution of an Interlocal Agreement with the Town of Pilot Mountain for Regional Water Production and Distribution.

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Upon motion of Commissioner Harris, seconded by Commissioner Marion, the Board voted unanimously to go into closed session for economic development matters pursuant to G.S.143-318.11(a)(4) and personnel matters pursuant to G.S. 143-318.11 (a)(6).

Legal matters pursuant to G.S. 143-318.11 (a)(3) were removed due to the absence of Attorney Woltz.

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The Board came out of closed session and resumed regular business.

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Upon motion of Commissioner Johnson, seconded by Commissioner Harris, the Board voted unanimously to approve and not release the closed session minutes from January 7, 2019 and January 22, 2019.

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Upon motion of Commissioner Harris, seconded by Commissioner Goins, the Board voted unanimously to adjourn. The meeting ended at 8:55 p.m.

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Tammy Johnson  
Clerk to the Board

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Sandy Snow  
Deputy Clerk to the Board