

Surry County Board of Commissioners
Meeting of July 16, 2018

The Surry County Board of Commissioners met at 6:00 p.m., July 16, 2018. The meeting was held in the Commissioners' Meeting Room, Surry County Government Center, Dobson, N.C.

Board members present for the meeting were Chairman Eddie Harris, Vice-Chairman Van Tucker, Commissioner Larry Johnson, and Commissioner Gary Carson Tilley.

Commissioner Larry Phillips was out-of-town and unable to attend.

Others present for the meeting, at various times, were:
Chris Knopf, County Manager
Sandy Snow, Assistant County Manager
Edwin Woltz, County Attorney
Tammy Johnson, Assistant to the County Manager
Penny Harrison, Tax Administrator
Kim Bates, Planning Director
Kristy Preston, DSS Director
News Media

Chairman Harris called the meeting to order, welcomed everyone and thanked them for their attendance. Chairman Harris delivered the invocation and led the Pledge of Allegiance.

Chairman Harris requested the Board review and approve the agenda. Upon motion of Commissioner Johnson, seconded by Commissioner Tilley, the Board voted unanimously to approve the July 16, 2018 agenda.

Chairman Harris requested the Board consider the minutes of the June 14, 2018 and June 18, 2018 meetings as presented. Upon motion of Commissioner Tucker, seconded by Commissioner Johnson, the Board voted unanimously to approve the minutes.

Chairman Harris requested the Board consider the consent agenda. Upon motion of Commissioner Tilley, seconded by Commissioner Tucker, the Board voted unanimously to approve the following consent agenda items:

Requests from the County Manager:

- Approve the following from the Tax Department:

Total releases for the month ending 6/30/2018 in the amount of \$2,856.01.

Total refunds for the month ending 6/30/18 in the amount of \$4,057.54.

Total NCVTS Tax and Tag refunds for the month ending 6/30/2018 in the amount of \$1,280.55.

Total real and personal property discoveries for the month ending 6/30/18 in the amount of \$9,745.76.

Total EMS, EMD, and EMS-MC additions as of 6/30/18 in the amount of \$680.86.

Total EMS, EMD, and EMS-MC refunds as of 6/30/18 in the amount of \$232.07.

Total EMS, EMD, and EMS-MC releases as of 6/30/18 in the amount of \$41,711.01.

Total EMS, EMD, and EMS-MC collections as of 6/30/18 in the amount of \$16,830.03.

Requests from the Assistant County Manager:

- Change of EMT-Intermediate on the Surry County Position Classification plan to EMT-Advanced at the same pay grade.
- Approve claims and settlement activity for the County's Workers' Compensation program during the quarter ended June 30, 2018, in the amount of \$65,673.33.
- Appoint Todd Tucker to the Opioid Response Advisory Council for a one-year term, effective July 2018, and Chris Lumsden to fill the vacant seat for Northern Surry Hospital of Surry County for a one-year term.
- Approve Soil and Water to accept the NACD technical assistance grant and use it for staff in the Soil and Water Department.

Requests from the Finance Officer:

- Approve Budget Amendment #1 as follows:

ACCOUNT CODE		DESCRIPTION	PREVIOUS AMOUNT	CHANGE	REVISED AMOUNT
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>SPECIAL APPROPRIATIONS</u>					
1054198	57096	Stream Restore Grant Match	75,000	(75,000)	0
		Decrease departmental total	641,797	(75,000)	566,797
<u>HOMELAND SECURITY GRANT</u>					
1054333	51720	Contracted Services (NEW)	0	15,750	15,750
1054333	52010	Supplies	0	2,250	2,250
		Increase departmental total	0	18,000	18,000
<u>LEPC TIER II 2018 GRANT (NEW)</u>					
1054343	51720	Contracted Services (NEW)	0	9,850	9,850
1054343	54350	Printing (NEW)	0	150	150
		Increase departmental total	0	10,000	10,000
<u>CWMTF GRANT FISHER RIVER RESTORATION (NEW)</u>					
1054964	51720	Contracted Services (NEW)	0	432,000	432,000
1054964	57096	Grant Administration (NEW)	0	225,000	225,000
		Increase departmental total	0	657,000	657,000
<u>CUNDIFF CREEK</u>					
1054971	51720	Contracted Services	0	17,000	17,000
		Increase departmental total	0	17,000	17,000

REVENUES

1044333	42328	Homeland Security Grant	0	18,000	18,000
1044343	43136	LEPC Tier II Grant (NEW)	0	10,000	10,000
1044971	43356	Clean Water Grant	0	17,000	17,000
1044964	43356	Clean Water Grant (NEW)	0	432,000	432,000
1044000	49900	Unencumbered Balance (NEW)	5,952,275	150,000	6,102,275
		Increase Fund Totals	72,032,064	627,000	72,659,064

GENERAL FUND - CAPITAL IMPROVEMENT FUND

EXPENDITURES

CAPITAL IMPROVEMENT

2554245	59130	Transfer to School Capital	2,999,242	287,301	3,286,543
		Increase departmental total.	9,589,715	287,301	9,877,016

REVENUES

2544245	43346	Lottery-MA Schools	0	64,878	64,878
2544245	49900	Unencumbered balance	0	222,423	222,423
		Increase fund totals	9,589,715	287,301	9,877,016

GENERAL FUND - SCHOOL CAPITAL OUTLAY

EXPENDITURES

CAPITAL OUTLAY - SCHOOLS

2755912	57168	Elkin Schools-Wrecker	0	10,930	10,930
2755912	57166	Elkin Schools-Activity Bus	0	58,300	58,300
2755912	57052	MACS-Wrecker	0	14,518	14,518
2755912	57039	MACS-Tharrington HVAC	0	64,878	64,878
2755912	57024	County Sch.-E.Surry Bleacher	600,000	65,900	665,900
2755912	57027	County Sch.-Wrecker	0	72,775	72,775
		Increase departmental total.	2,999,242	287,301	3,286,543

REVENUES

2745912	49810	Transfer from Gen.Fund-CIP	2,999,242	287,301	3,286,543
		Increase fund totals	2,999,242	287,301	3,286,543

- Approve Budget Amendment #2 as follows:

ACCOUNT			PREVIOUS		REVISED
<u>CODE</u>		<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CHANGE</u>	<u>AMOUNT</u>
<u>GENERAL FUND</u>					
<u>EXPENDITURES</u>					
<u>TAX</u>					
1054140	51050	Personnel Expansion	0	6,860	6,860
		Increase departmental total	1,541,344	6,860	1,548,204
<u>REGISTER OF DEEDS</u>					
1054180	51050	Personnel Expansion	0	39,832	39,832
		Increase departmental total	501,300	39,832	541,132
<u>NON-DEPARTMENTAL</u>					
1054199	59520	Salary Contingency	1,296,422	(913,127)	383,295
		Decrease departmental total	1,631,422	(913,127)	718,295
<u>MIS</u>					
1054210	51050	Personnel Expansion	0	58,998	58,998
		Increase departmental total	710,321	58,998	769,319

SHERIFF'S OFFICE

1054310	51050	Personnel Expansion	0	295,474	295,474
			5,073,00		5,368,47
		Increase departmental total	5	295,474	9

JAIL

1054320	51050	Personnel Expansion	0	208,936	208,936
			2,959,22		3,168,16
		Increase departmental total	6	208,936	2

COMMUNICATIONS CENTER

1054325	51050	Personnel Expansion	0	49,683	49,683
			1,300,19		1,349,88
		Increase departmental total	8	49,683	1

EMERGENCY SERVICES

1054370	51050	Personnel Expansion	0	192,420	192,420
			6,036,42		6,228,84
		Increase departmental total	5	192,420	5

PREGNANCY CARE MANAGEMENT

1055161	51050	Personnel Expansion	0	16,066	16,066
			188,300	16,066	204,366
		Increase departmental total			

DSS SERVICES' PROGRAMS

1055313	51050	Personnel Expansion	0	1,926	1,926
			3,279,57		3,281,50
		Increase departmental total	4	1,926	0

COMMUNITY ACTION PROGRAM

1055380	51050	Personnel Expansion	0	3,100	3,100
			2,563,48		2,566,58
		Increase departmental total	2	3,100	2

PARK MAINTENANCE

1056125	51050	Personnel Expansion	0	39,832	39,832
			259,324	39,832	299,156
		Increase departmental total			

- Approve funding already in the budget to begin demolition of two County-owned structures, adjacent to Flat Rock Elementary, before school starts to avoid safety concerns of school and fire officials.
- Approve the Sheriff's Office to order equipment for their two new deputies before October 1st and approve ordering the jail transport van and Animal Control truck that would not be delivered until October 1, 2018.
- Approve Gibson and Company, P.A. to perform procedures and compilations for both the VFD's and rescue squads, at a total of \$27,600, of which this total includes \$7,200 for the rescue squads that was not included in the original solicit for bids.
- Approve Gary Watson, Purchasing Agent's request to award a 2010 Chevrolet Impala County-owned sedan, declared to be surplus, to the C.C. Camp VFD for first responder use and training transportation.

Chairman Harris declared the meeting to be an open forum and invited members of the audience to address the Board on any matters of civic concern. Chairman Harris informed the audience, if citizens wished to speak regarding Sue's Restaurant, they could do so during open forum. He also stated a public hearing on the rezoning request was previously held.

The following citizens shared their support and asked for the Board's consideration to work with resolving issues at Sue's Restaurant. Those who addressed the Board included: Sarah Southard, Mary Ann Hester, Tina Haynes, Rev. Ricky Manring, Patty Caudill, Ashley Marion, and Diane Kinton.

Bryan Cave, Cooperative Extension Director, and Whitney Collins, 4-H Agent, discussed Youth Voice, a partnership between 4-H and the National Council for County Commissioners, to be held in Catawba County in August 2018. Sydney Tucker has been selected as the 4-H representative to attend Youth Voice. Ms. Tucker discussed her experience as a 4-H member that included traveling with 4-H and starting the Pilot 4-H Club.

Gary York expressed positive comments about the Board taking a stand against the opioid epidemic in Surry County and for holding the recent Opioid forum.

The following citizens expressed concerns about Rezoning Case #ZCR1180 that would be considered later in the meeting. Those who asked the Board for their consideration to deny the rezoning case were as follows: Howard Jones, Roger Taylor, Ashley Marion, Jimmy Rogers, and Weldon Lambert.

There being no further public comments, Chairman Harris closed the public forum.

Chairman Harris advised that it was time for the special recognition portion of the agenda. The Board recognized the following individuals:

Employees with 10 years of service:

Justin L. Bledsoe	Soil & Water Conservation
Angela M. Leftwich (Angie)	Sheriff's Office
Donna H. Shelton	Sheriff's Office
Stacey H. Barker	Health & Nutrition
Amanda A. Cassell	EMS
Jasmin H. Fermin	Social Services
Billy R. Southard	Public Works
Gary S. Watson	Finance
Anthony T. Bowman (Travis)	Sheriff's Office

Employees with 15 years of service:

Linda F. Carter	Social Services
James T. Butcher (Todd)	EMS
Twain L. Atkins	Sheriff's Office
William A. Moore (Will)	Tax
Shelby A. Ramey	Social Services
Deborah L. Vipperman	Social Services

Employees with 20 years of service:

Kimberly A. Bullin (Kim)	Health & Nutrition
Jeffrey T. Chandler (Jeff)	Sheriff's Office
Julius Aaron Royal (Aaron)	Sheriff's Office
Penelope M. Harrison (Penny)	Tax
Rhonda J. Nixon	Internal Audit
Michael Tim Atkins (Tim)	EMS
Joanna Radford	Cooperative Extension

Employees with 25 years of service:

Tony R. Davis	Soil & Water Conservation
David B. Speight	EMS

Employee with 30 years of service:

Bryan Cave

Cooperative Extension

The Board took a fifteen-minute break.

The Board resumed regular business.

Kim Bates, Planning Director, discussed the petition for Case #ZCR1180, Conditional Rezoning. Mr. Bates presented facts pertaining to the property and advised that it was the Board's consensus, at their June 18 meeting, to take the rezoning case back to the Planning Board. The Planning Board met on July 9, 2018 to review the petition for their second time. After opposing views heard from several residents and five new conditions offered from the applicant, the Planning Board voted 3-2 to reverse their previous decision and recommended the Board's consideration to deny the petition.

Upon motion of Chairman Harris, seconded by Chairman Tucker, the Board voted unanimously to deny Rezoning Case #ZCR1180.

Penny Harrison, Tax Administrator, addressed the Board to discuss a list of new private road names and private road name changes/corrections for July 1, 2017 - June 30, 2018. Ms. Harrison stated the public hearing had been advertised and asked for the Board to authorize the following names as pursuant to Chapter 153A Article 12 of the North Carolina General Statutes and Article 6, Section 1 of the Surry County Road Addressing Ordinance.

Chairman Harris declared a public hearing and requested comments from the public.

There were no public comments.

Chairman Harris closed the public hearing.

Upon motion of Commissioner Tucker, seconded by Commissioner Johnson, the Board voted unanimously to approve the following list of road names:

ROAD NAME	TYPE	NEAREST CROSSROAD	COMMUNITY	ZIP
SNOW FAMILY	LN	DOUBLE CREEK RD	DOBSON	27017
SULIT	WAY	ARARAT RD	ARARAT	27007
STELLA	LN	GEORGE CHANDLER RD	MOUNT AIRY	27030
COTTAGE VIEW	TRL	OLD US 52 S	PILOT MOUNTAIN	27041
PRADERA	LN	JOHNSON RD	MOUNT AIRY	27030
PIPERS CREEK	TRL	ROCK HILL CHURCH RD	ARARAT	27007
WILSON FARM	TRL	CARSON RD	PILOT MOUNTAIN	27041
CHAPPELL	WAY	N ELKIN DR	ELKIN	28621
VICTORIA HAYES	WAY	CLYDE HAYES RD.	LOWGAP	27024
DAVIS HEN FARM	TRL	NC 268	DOBSON	27017
SAMUEL	TRL	SHEEP FARM RD.	MOUNT AIRY	27030
HARMAN HILL	TRL	MOUNTAIN TOP RD.	THURMOND	28683
HIDDEN VINES	LN	COPELAND SCHOOL RD.	DOBSON	27017
LUMBEE	TRL	US 601	DOBSON	27017

Penny Harrison, Tax Administrator, updated the Board on plans to start the Business Personal Property Audit and Compliance Program in August 2018. The last audit was in 2012. After discussion by the

Board, Commissioner Tilley made a motion to sustain five years for the business personal property audit discoveries. The motion was seconded by Commissioner Tucker. The motion passed unanimously.

Penny Harrison, Tax Administrator, updated the Board on the upcoming In-house Present-Use Value Audit Compliance Program to begin in August 2018. The Tax Assessor must review one-eighth of the parcels classified for taxation at present-value for verification that the properties qualify in the county and records are up-to-date. The last audit was conducted in 2008.

Kristy Preston, DSS Director, reported on the DSS Dashboard for May and June 2018; Child Care Subsidy Monitoring results for May 1-2, 2018; Food and Nutrition Services results (3 negative findings out of 12 areas) from the Management Evaluation conducted June 19-20, 2018 of which the department is working to resolve; National Voter Registration Act-Agency Procedures in NC; and the Memorandum of Understanding between DSS and NC DHHS. NC DHHS asked that the MOU be resubmitted separately from the Signing Statement, as originally submitted, in order for their execution of the agreement. The Board directed Ms. Preston to resubmit the MOU and Signing Statement separately, as requested.

Kristy Preston, DSS Director, discussed the FY 2018-2019 Low-Income Energy Assistance Program (LIEAP) and Crisis Intervention Program (CIP) Outreach Plan. Federal funds are distributed for aid and the County supplements the difference. Commissioner Tucker asked Ms. Preston to provide the Board with a breakdown of the Federal and County funds. Upon motion of Chairman Harris, seconded by Commissioner Johnson, the Board voted unanimously to approve the 2018/2019 Energy Programs Outreach Plan as presented.

Kristy Preston, DSS Director, discussed the In-Home Aide Service Policy updates. The service is offered by Surry County DSS through the In-Home Aide Services levels in the NC Family Services Manual of the NC Division of Social Services. Commissioner Tucker recused himself from voting, to avoid a conflict of interest. Upon motion of Commissioner Johnson, seconded by Commissioner Tilley, the motion passed. Chairman Harris, Commissioner Johnson and Commissioner Tilley were all in favor.

Chris Knopf, County Manager, discussed the 2018 NCACC Annual Conference to be held in Catawba County on August 23-25, 2018. Mr. Knopf advised that each county would need to delegate a designee for voting at the conference. Upon motion of Commissioner Tucker, seconded by Commissioner Tilley, the Board voted unanimously to appoint Commissioner Johnson as the voting delegate for the conference.

Chris Knopf, County Manager, discussed a letter from the Piedmont Triad Regional Council asking that elected officials, who are members on the PTRC Board of Delegates, also serve on the Job Training Consortium. Mr. Knopf advised that Commissioner Tucker is the current PTRC member. Upon motion of Commissioner Johnson, seconded by Commissioner Tilley, the Board voted unanimously to appoint Commissioner Tucker to serve on the Job Training Consortium.

Chris Knopf, County Manager, presented the NC State Government's 2019 Holiday Calendar and asked for the Board's consideration to approve it as the County's 2019 Holiday Calendar. Upon motion of Chairman Harris, seconded by Commissioner Tucker, the Board voted unanimously to approve the 2019 Holiday Calendar as presented.

Chris Knopf, County Manager, discussed a letter from Ed Woltz, Attorney, regarding the Opt-In for a Class Action Lawsuit involving payment to Surry County under the Payment in Lieu of Tax Act. Attorney Woltz asked for the Board's authorization to complete and submit the Class Action Opt-In Notice Form on behalf of Surry County. Upon motion of Chairman Harris, seconded by Commissioner Tucker, the Board voted unanimously to authorize Attorney Ed Woltz to submit the form on behalf of Surry County.

Chris Knopf, County Manager, presented a contract between Surry County and the Surry County Association of Rescue Squads for rescue and ambulance services. Attorney Woltz advised the only change to the new contract is that it would allow for automatic renewals every two years unless one of the parties pulled out. Upon motion of Commissioner Tucker, seconded by Commissioner Tilley, the Board voted unanimously to approve the contract as presented.

Chris Knopf, County Manager, advised the Board of the upcoming 50th Anniversary Pilot Mountain State Park Celebration to be held on July 24, 2018.

Chris Knopf, County Manager, asked the Board to amend his agenda to add an additional item to include a drafted Resolution supporting the Surry Art's Council's efforts to establish space and a statue dedicated to the original Siamese Twins, that will tell Eng and Chang Bunker's story and preserve some of their surviving artifacts. Upon motion of Chairman Harris, seconded by Commissioner Johnson, the Board voted unanimously to approve the following Resolution:

SURRY COUNTY

NORTH CAROLINA

RESOLUTION

WHEREAS, the Surry Arts Council has been committed to promoting the arts and heritage of Surry County; and

WHEREAS, the Surry Arts Council has been committed to preserving the legacy of Eng and Chang Bunker, the original Siamese Twins; and

WHEREAS, the Surry Arts Council has participated in hosting an annual event called the "Bunker Reunion" that focuses on the descendants of the Siamese Twins; and

WHEREAS, the preservation of the Bunker's legacy is a boost to tourism that opens up new markets, both nationally and internationally, to attract visitors to the area; and

WHEREAS, the Surry Arts Council has been pursuing interactions and friendship with the Kingdom of Thailand because of the shared history with Eng and Chang Bunker.

NOW, THEREFORE, BE IT RESOLVED that Surry County supports the Surry Arts Council's efforts to establish museum space and a statue dedicated to the Siamese Twins that will tell Eng and Chang Bunker's fascinating story and preserve many of their surviving artifacts.

Upon motion of Chairman Harris, seconded by Commissioner Tucker, the Board voted unanimously to reappoint Hannah Holyfield and Zim Zimmerman to the Tourism Development Authority.

Dr. Travis Reeves, Surry County Schools, updated the Board on proposed projects for Mountain Park Elementary, Franklin Elementary and Dobson Elementary Schools. He advised that they have been working with architects and should have cost estimates in the next two to four weeks.

The Board took a five-minute recess.

Upon motion of Commissioner Johnson, seconded by Commissioner Tilley, the Board voted unanimously to go into closed session for property, personnel and legal matters, pursuant to G.S. 143-318.11(a)(3)(6)(9).

The Board came out of closed session and resumed regular business.

Upon motion of Commissioner Johnson, seconded by Chairman Harris, the Board voted unanimously to approve but not release the June 18, 2018 closed session minutes.

Upon motion of Commissioner Tucker, seconded by Commissioner Tilley, the Board voted unanimously to adjourn. The meeting ended at 11:15 p.m.

Sandra Snow
Interim Clerk to the Board